

Proceedings of the Municipal
Council of the Municipality
of Annapolis County, N.S.

Annual Session 1990

Also a List of
COUNTY AND POLLING DISTRICT
OFFICERS
FOR 1991

Published By Order in Council
1991

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1991 COUNTY OFFICERS AND APPOINTMENTS

COUNTY OFFICERS

WARDEN - H. Robert Sanford, Clementsvale.

DEPUTY-WARDEN - Laverne A. Slauenwhite, Margaretville.

MUNICIPAL CLERK-TREASURER - Ronald T. Grant, Annapolis Royal.

DEPUTY CLERK-TREASURER - D. Douglas Armstrong, Granville Ferry.

COUNCILLORS

DISTRICT NO. 1 - Fred C. Carter, Box 1165, Greenwood, N.S.

DISTRICT NO. 2 - Laverne A. Slauenwhite, Margaretville, N.S.

DISTRICT NO. 3 - Graham N. Smith, Box 1, Paradise, N.S.

DISTRICT NO. 4 - Robert L. Lockett, R.R. #1, Bridgetown, N.S.

DISTRICT NO. 5 - Lorimer R. Jouorey, Box 62, Granville Ferry, N.S.

DISTRICT NO. 6 - Stephen R. Hawboldt, Box 58, Clementsport, N.S.

DISTRICT NO. 7 - H. Robert Sanford, Clementsvale, N.S.

DISTRICT NO. 8 - Freda D. Bohaker, Box 382, Annapolis Royal, N.S.

DISTRICT NO. 9 - Russell E. Hannam, Box 147, Bridgetown, N.S.

DISTRICT NO. 10 - Harry R. DeLong, Springfield, N.S.

DISTRICT NO. 11 - Jeffrey G. Fiske, Lawrencetown, N.S.

DISTRICT NO. 12 - Wylie E. Ruggles, R.R. #3, Middleton, N.S.

1991 STANDING AND SPECIAL COMMITTEES OF COUNCIL

STANDING COMMITTEES

AGRICULTURE - DUTCH ELM, DOG CONTROL & DRAINAGE - Smith, Flake, Hannam.

ANNAPOLIS COUNTY BOARD OF HEALTH - Lockett, Joudrey, Bohaker, DeLong, Hannam;
Members: Mason Wamboldt, Eugene Merry.

ANNAPOLIS COUNTY MUNICIPAL HOUSING CORPORATION - Hannam, Smith, Joudrey,
DeLong, Dr. Gordon Mahaney.

ANNAPOLIS DISTRICT PLANNING COMMISSION - Smith, Slauenwhite, Ruggles
(Flake - Alternate).

ANNAPOLIS DISTRICT SCHOOL BOARD - Slauenwhite.

ARBITRATION & JOINT EXPENDITURES - Warden Sanford, Smith, Joudrey, Carter.

AREA ECONOMIC DEVELOPMENT COMMISSION (PROPOSED) - Warden, Clerk, Flake,
Hannam, Smith, DeLong.

BOUNDARY COMMITTEE - All Councillors.

BY-LAW REVIEW COMMITTEE - Warden Sanford, Joudrey, DeLong, Ruggles, Smith.

CORNWALLIS COMMITTEE - Warden Sanford, Hawboldt.

EMERGENCY MEASURES ORGANIZATION - Warden/Designate-Joudrey, Deputy Warden.

FENCES & LIVESTOCK - Smith, Keith Barteaux-Dept. of Agriculture,
Burton Parker-Federation of Agriculture.

FINANCE - Warden Sanford, Bohaker, Carter, Lockett, Joudrey.

HERITAGE ADVISORY COMMITTEE - Carter, Hawboldt, Ruggles; Members:
Ruth Burgess, Frances Simms, Joan Wiltshire.

JOINT WATER COMMITTEE (TOWN OF MIDDLETON) - Carter, Flake, Ruggles, Smith,
Senior Planner.

NOMINATING COMMITTEE - Lockett, Slauenwhite, Hawboldt.

OCCUPATIONAL HEALTH & SAFETY - Carter, Fiske, Lockett, P. Gallant, R. Grant/
D. Armstrong, J. Lawrence, D. Theriault,
M. Francis, V. Keddy, W. Atwell.

PAY EQUITY COMMITTEE - Sanford, Bohaker, Lockett, Clerk, W. Atwell, H. Orde.

PLANNING ADVISORY COMMITTEE - Smith, Fiske, DeLong, Hawboldt, Slauenwhite;
Members: L. Evans, M. Donnelly.

PUBLIC WORKS - Ruggles, Joudrey, Smith, DeLong, Hawboldt.

RECREATION - Slauenwhite, Fiske, Lockett, Hawboldt, Member Jim Gushue.

SOCIAL SERVICES - Lockett, Carter, Hannam, Fiske, Smith.

STREET LIGHTING - Carter, DeLong, Hannam, Ruggles.

UNSAFELY & DANGEROUS PREMISES - All Councillors.

WARDEN'S TASK FORCE ON THE ENVIRONMENT - Hawboldt, DeLong, Fiske.

WATER RESOURCE COMMITTEE - All Councillors.

SUB-COMMITTEES

P.A.C. - UPPER CLEMENTS AREA ADVISORY COMMITTEE - Smith, Bohaker, Hawboldt;
D. Buchanan, I. Davidson.

PUBLIC WORKS - ANNAPOLIS COUNTY/BRIDGETOWN INDUSTRIAL PARK - Sanford, DeLong.

APPOINTMENTS MADE TO OTHER ORGANIZATIONS

ANNACO HOUSING ASSOCIATION - Carter, Ruggles.

**ANNAPOLIS COUNTY COMMUNITY ORGANIZATIONS FOR REGIONAL DEVELOPMENT
(ACCORD)** - Hawboldt.

ANNAPOLIS COUNTY ECONOMIC DEVELOPMENT COMMISSION - Carter, Fiske, E.J. Nichols.

ANNAPOLIS COUNTY FIRE SERVICES - Ruggles, Hannam.

ANNAPOLIS COUNTY HEALTH SERVICES BOARD - West-Jack Troop; East-Arthur Phinney.

ANNAPOLIS ROYAL HERITAGE FOUNDATION - Warden Sanford, DeLong, Smith, Carter.

ANNAPOLIS VALLEY AFFILIATED BOARDS OF TRADE-BOARD-Lockett.

- FORESTRY-Ruggles.

- ANNAPOLIS RIVER-Hawboldt.

ANNAPOLIS VALLEY EXHIBITION - Fiske.

BRIDGETOWN RECREATION COMMITTEE - Hannam.

CLEAN ANNAPOLIS RIVER PROJECT (CARP) - Slauenwhite.

HOSPITALS - Annapolis-Bohaker; Middleton-Slaunwhite; Digby-Hawboldt.

JURY (APPOINTMENT TO COMMITTEE TO REVISE JURY LIST) - Carter.

KING'S THEATRE SOCIETY - Hawboldt.

MENTAL HEALTH - Smith.

MIDDLETON RECREATION COMMITTEE - Fiske, Burton Parker.

REGIONAL LIBRARY - Carter, Bohaker.

SENIOR HOUSING AUTHORITY - Smith.

VALLEY SERVICES MENTAL HEALTH (MENTAL HEALTH COUNCIL) - Lockett.

VICTORIAN ORDER OF NURSES - Hannam.

1991 FIRE CHIEFS AND FIRE WARDS

Chief Fred Healy, Lawrencetown - PRESIDENT.

Chief Chester Balcom, Nictaux - VICE-PRESIDENT.

Chief David Longley, Margaretville - SECRETARY-TREASURER.

Deputy-Chief Ernie Dion, Greenwood - FIRE PREVENTION.

Chief Edgar Dowell, Middleton - TRAINING OFFICER.

Reverend Bruce Gammon, Annapolis Royal - CHAPLAIN.

Chief David Longley, Margaretville - Publicity Officer.

Chief Curtis Rice - Bear River (Zone 1).

Chief Russell Mackintosh, Sr. - Annapolis Royal (Zone 2).

Chief Murray Lohnes - Caledonia (Zone 3).

Chief Larry Smith - Bridgetown (Zone 4).

Chief Wayne Fowler - Port Lorne (Zone 5).

Chief Robert Gesner - Lawrencetown (Zone 6).

Chief Chris Barker - Middleton (Zone 7).

Chief David Longley - Margaretville (Zone 8).

Chief Chester Balcom - Nictaux (Zone 9).

Chief Laurie Wile - Springfield (Zone 10).

Chief James McMaster - Kingston (Zone 11).

John Carey - C.F.B. Cornwallis.

David Geddes - C.F.B. Greenwood.

DISTRICT # 5 (continued)

Northhills Nursing Home - Jean Gillis, Deputy Returning Officer.
- Byron Gillis, Poll Clerk.
- Ellen Guest, Enumerator.

Granville Ferry - Teddy MacKinnon, Deputy Returning Officer.
- Marilyn Halliday, Poll Clerk.
- Ellen Guest, Enumerator
- Rupert Parker, Constable.

Nightingale Nursing Home - Florence Best, Deputy Returning Officer.
- Angela Hall, Poll Clerk.
- Ellen Guest, Enumerator.

Karsdale - Daisy Morrison, Deputy Returning Officer.
- Suzette Morrison, Poll Clerk.
- Lorraine Beswick, Enumerator.
- Joni Morrison, Constable.

Victoria Beach - Sarah Hudson, Deputy Returning Officer.
- Uella Hudson, Poll Clerk.
- Catherine McGrath, Enumerator.
- Pauline Hayden, Constable.

DISTRICT # 6 - Nancy Crosscup, Clementsvalle - Revising Officer.

Cornwallis - Catherine Pineo, Deputy Returning Officer.
- Liz Akin, Poll Clerk.
- Catherine Pineo, Enumerator.

Clementsport - Vera Boudreau, Deputy Returning Officer.
- Vivian Wright, Poll Clerk.
- Vera Boudreau, Enumerator.

Deep Brook - Eva Croscup, Deputy Returning Officer.
- Nancy Croscup, Poll Clerk.
- Eva Croscup, Enumerator.

DISTRICT # 7 - Daphne Fish, R.R. #1, Clementsvalle - Revising Officer.

Bear River - Jane Hanshaw, Deputy Returning Officer.
- Francis Fetter, Poll Clerk.
- Jane Hanshaw, Enumerator.

DISTRICT # 7 (continued)

Clementsvale - Daphne Fish, Deputy Returning Officer.
- Tina Fox, Poll Clerk.
- Daphne Fish, Enumerator.

DISTRICT # 8 - Beth Wight, R.R. #2, Annapolis Royal - Revising Officer.

Upper Clements - Beth Wight, Deputy Returning Officer.
- June King, Poll Clerk.
- Beth Wight, Enumerator.

Annapolis Royal Nursing Home - Marjorie Freeman, Deputy Returning Officer.
- Barbara Theriault.
- Beth Wight, Enumerator.

Lequille/Moschelle - Mary M. Maloney, Deputy Returning Officer.
- Barb Wiles, Poll Clerk.
- Wendy Cook, Enumerator.
- Ricky Harnish, Constable.

Milford - Marion Brown, Deputy Returning Officer.
- Marion Brown, Poll Clerk.
- Marion Brown, Enumerator.

Maitland Bridge - Karen Rowter, Deputy Returning Officer.
- Myra Holdright, Poll Clerk.
- Diane Vidito, Enumerator.

DISTRICT # 9 - Beth Power, Gen Del Bridgetown - Revising Officer.

Round Hill - Leila Barteaux, Deputy Returning Officer.
- Pat Bishop, Poll Clerk.
- Janice Cleaves, Enumerator.
- Ernie Cress, Constable.

Carleton Corner - Doris Ring, Deputy Returning Officer.
- Joanne Acker, Poll Clerk.
- Doris Ring, Enumerator.
- Clarence Haley, Constable.

Central Dalhousie - Linda Gillis, Deputy Returning Officer.
- Eloise Durling, Poll Clerk.
- Clifford Giffin, Enumerator.
- Kenny Hannam, Constable.

DIRECTORS AND MUNICIPAL APPOINTMENTS

DIRECTOR OF RECREATION - Debra Ryan.

DIRECTOR OF SOCIAL SERVICES - Brian Taylor.

SUPERINTENDENT OF PUBLIC WORKS - Peter Gallant.

ADMINISTRATOR OF MOUNTAIN LEA LODGE - Larry Marsters.

ADMINISTRATOR OF THE ADULT RESIDENTIAL CENTRE - Patricia MacDougall.

DEVELOPMENT OFFICER - Peter Davies.

ALTERNATE DEVELOPMENT OFFICER - Roger Sturtevant.

BUILDING INSPECTORS - Russell Mackintosh, Dean Partridge.

ANIMAL CONTROL OFFICER - Ronald Sabean, Port Lorne.

EMERGENCY MEASURES CO-ORDINATOR - Lorimer Joudrey, Granville Ferry.

WEED INSPECTOR - Pamela VanRoestel, Clarence.

SHEEP VALUER - Thurston Marshall, Bridgetown.

MUNICIPAL AUDITORS - Doane Raymond Chartered Accountants, Digby, N.S.

MUNICIPAL SOLICITOR - John Cameron, Bridgetown.

DEPUTY MUNICIPAL SOLICITOR - David Cottenden, Bridgetown.

ELECTION OFFICERS (1991)

RETURNING OFFICER - MARION LOWE

DISTRICT # 1 - Suzanne Brinton, R.R. #1, Wilmot - Revising Officer

Melvorn Square - Joyce Lightfoot, Deputy Returning Officer.
- Pearle Goucher, Poll Clerk.
- Helene Cluett, Enumerator.
- Roy Lightfoot, Constable.

Wilmot A - L - Suzanne Brinton, Deputy Returning Officer.
- Carol Gates, Poll Clerk.
- Suzanne Brinton, Enumerator.
- John Barlow, Constable.

Wilmot M - Z - Helene Cluett, Deputy Returning Officer.
- Lenora Crooks, Poll Clerk.
- Suzanne Brinton, Enumerator.

DISTRICT # 2 - Ms. Sandra Penny, R.R. #2 Middleton - Revising Officer.

Middleton (East Brooklyn) - Jennifer Burbidge, Deputy Returning Officer.
- Betty Veinot, Poll Clerk.
- Nancy Vanasse, Enumerator.
- Kevin Lightfoot, Constable.

Port George - Barbara Corbett, Deputy Returning Officer.
- Sharon Barteaux, Poll Clerk.
- Sandra Penny, Enumerator.
- David Lewis, Constable.

Margaretville - Arthur McLean, Deputy Returning Officer.
- Sandra Baker, Poll Clerk.
- Terri Jamieson, Enumerator.
- Sharon Baker, Constable.

DISTRICT # 3 - Doris Sabean, R.R. #1, Paradise - Revising Officer.

Port Lorne - Doris Sabean, Deputy Returning Officer.
- Sandra Taylor, Poll Clerk.
- Doris Sabean, Enumerator.
- Truman Latta, Constable.

DISTRICT # 3 (continued)

Paradise - Grace Keddy, Deputy Returning Officer.

- Sharon Shaw, Poll Clerk.
- Doris Sabean, Enumerator.
- Larry Bent, Constable.

Mountain Lea Lodge - Audrey Young, Deputy Returning Officer.

- Mary Whitman, Poll Clerk.
- Audrey Young, Enumerator.

Grace Haven - Janet Devenny, Deputy Returning Officer.

- Mary Jane Frost, Poll Clerk.
- Danny Frost, Enumerator.

DISTRICT # 4 - Madeline Walker, Upper Granville - Revising Officer.

Hampton - Alice Connell, Deputy Returning Officer.

- Glendean Young, Poll Clerk.
- Glendean Young, Enumerator.
- Phillip Ward, Constable.

Church Road - Elizabeth Bent, Deputy Returning Officer.

- Ena Walker, Poll Clerk.
- Elizabeth F. Bent, Enumerator.
- Harry Walker, Constable.

Belleisle - Lesley Cranton, Deputy Returning Officer.

- Sharon Cranton, Poll Clerk.
- Madeline Walker, Enumerator.
- Danny Cranton, Constable.

Young's Cove - Dianne Hudson, Deputy Returning Officer.

- Clara Rafuse, Poll Clerk.
- Susan Ruggles, Enumerator.

DISTRICT # 5 - Mary Hollett, Granville Ferry - Revising Officer.

Parker's Cove - Jan Sproule, Deputy Returning Officer.

- Patricia Longmire, Poll Clerk.
 - Connie Longmire, Enumerator.
 - Adam Lewis, Constable.
-

DISTRICT #10 - Shirley Batchelor, R.R. #3, Middleton - Revising Officer.

Albany - Shirley Batchelor, Deputy Returning Officer.

- Mrs. William Kwantes, Poll Clerk.
- Bernard Batchelor, Enumerator.
- Gloria Legge, Constable.

Springfield - Shirley Mullen, Deputy Returning Officer.

- Jo-Anne Wentzell, Poll Clerk.
- Shirley Mullen, Enumerator.
- Elaine Russell, Constable.

DISTRICT #11 - Doris Durling, R.R. #2, Lawrencetown - Revising Officer

Lawrencetown - Barbara Thompson, Deputy Returning Officer.

- Nanda Corey, Poll Clerk.
- Barb Thompson, Enumerator.
- Marilyn Shearer, Constable.

South Lawrencetown - Dene Marshall, Deputy Returning Officer.

- Linda McKenna, Poll Clerk.
- Gloria Sherman, Enumerator.
- Elizabeth MacGregor.

DISTRICT #12 - Hazel Dauphinee, R.R. #3 Middleton, Revising Officer.

Nictaux (A-L) - Hazel Dauphinee, Deputy Returning Officer.

- Vera Hudson, Poll Clerk.
- Marie Cropley, Enumerator.
- Millie Decker, Constable.

Nictaux (M-Z) - Mrs. Henry Nichols, Deputy Returning Officer.

- Marie Cropley, Poll Clerk.
- Marie Cropley, Enumerator.

Torbrook (A-J) - Pamela Cathcart, Deputy Returning Officer.

- Beverly Terauds, Poll Clerk.
- Lois Ulman, Enumerator.
- Jim Rex, Constable.

Torbrook (K-Z) - Joann Rex, Deputy Returning Officer.

- Alycia Harris, Poll Clerk.
- Lois Ulman, Enumerator.

ADVANCE POLLS:

- (1) Lawrencetown - Dene Marshall, Deputy Returning Officer.
- Doris Durling, Poll Clerk.

Municipal Building - Marion Lowe, Deputy Returning Officer.
- Jacquie Lawrence, Poll Clerk.

- (2) Lawrencetown - Dene Marshall, Deputy Returning Officer.
- Doris Durling, Poll Clerk.

Municipal Building - Marion Lowe, Deputy Returning Officer.
- Shelly Hudson, Poll Clerk.

MUNICIPALITY OF THE COUNTY OF ANNAPOLIS
FINANCIAL STATEMENTS
DECEMBER 31, 1990

Doane Raymond

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Doane Raymond

MUNICIPALITY OF THE COUNTY OF ANNAPOLIS
NON-CONSOLIDATED FINANCIAL STATEMENTS
DECEMBER 31, 1990

Doane Raymond

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AUDITORS' REPORT

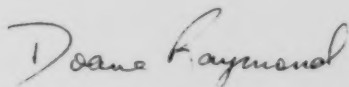
His Worship the Warden
and Members of the Council
Municipality of the County of Annapolis
Annapolis Royal, Nova Scotia

We have audited the Operating Fund and Capital Fund Balance sheets of the General Fund, the Water Utility, Trust Funds and Special Funds of the Municipality of the County of Annapolis as at December 31, 1990, and the statements of operations and capital financing for the year then ended. These financial statements are the responsibility of the Municipality's management. Our responsibility is to express an opinion on these financial statements based on our audit.

We conducted our audit in accordance with generally accepted auditing standards. These standards require that we plan and perform an audit to obtain reasonable assurance whether the financial statements are free from material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation.

In our opinion, these financial statements present fairly, in all material respects, the financial position of the Municipality of the County of Annapolis as at December 31, 1990 and the results of its operations and the changes in its capital position for the year then ended in accordance with generally accepted accounting principles adopted for Nova Scotia municipalities.

Digby, Nova Scotia
March 12, 1991



Chartered Accountants

Doane Raymond

MUNICIPALITY OF THE COUNTY OF ANNAPOLIS

A-2

GENERAL SECTION

STATEMENT OF OPERATIONS

YEAR ENDED DECEMBER 31, 1990

	Page	1990		1989
		Budget	Actual	Actual
Revenue				
Taxes	A-8	\$4,466,973	\$4,490,120	\$4,138,363
Grants in lieu of taxes	A-8	1,181,422	1,187,104	1,562,658
Services provided to other governments	A-9	35,579	35,634	17,500
Sales of services	A-9	116,435	120,543	111,531
Other revenue from own sources	A-9	257,406	363,635	321,090
Unconditional transfers from Provincial government	A-9	322,999	322,141	339,687
Conditional transfers from Federal and Provincial government agencies	A-10	2,937,034	2,927,984	2,302,914
Conditional transfers from other local governments		25,000	38,978	25,269
Other transfers	A-10	359,097	375,275	309,246
		<u>9,701,945</u>	<u>9,861,414</u>	<u>9,128,258</u>
Expenditure				
General Government Services	A-11	938,756	1,012,241	945,045
Protective Services	A-11	358,198	356,191	345,381
Transportation Services	A-11	140,257	135,631	127,639
Environmental Health Services	A-12	491,129	512,757	476,724
Public Health & Welfare Services	A-12	4,167,222	4,045,426	3,488,817
Environmental Development Services	A-13	207,634	196,785	227,966
Recreation, Cultural Services and Education	A-13	153,174	155,432	119,287
Fiscal Services	A-14	3,245,575	3,347,625	3,375,013
		<u>9,701,945</u>	<u>9,762,088</u>	<u>9,105,872</u>
Excess of revenue over expenditure		<u>\$ Nil</u>	<u>\$ 99,326</u>	<u>\$ 22,386</u>

Doane Raymond

MUNICIPALITY OF THE COUNTY OF ANNAPOLIS

A-3

GENERAL SECTION

OPERATING FUND BALANCE SHEET

DECEMBER 31, 1990

	ASSETS	1990	1989
Cash			
Unrestricted		\$ 212,433	
Tax sale surplus		<u>22,101</u>	\$ 36,007
		<u>234,534</u>	<u>36,007</u>
Receivables			
Taxes (Note 2)		787,949	826,500
Due from federal government and its agencies		5,837	355,684
Due from provincial government and its agencies			
Unconditional transfers			20,911
Conditional transfers		476,785	438,265
Due from own funds and agencies			
Granville Ferry Water Utility		2,898	2,065
Margaretville Water Utility		2,551	4,254
Annapolis County Municipal Housing Corporation		20,289	13,807
Other receivables			
Social assistance		63,365	40,421
Other trade accounts		46,451	55,860
Loans and advances		<u>4,995</u>	<u>7,528</u>
		<u>1,411,120</u>	<u>1,765,295</u>
Tangible assets			
Properties acquired at tax sale		<u>3,749</u>	<u>3,749</u>
Other assets			
Deposits - Department of Transportation		<u>90,900</u>	<u>90,450</u>
		<u>\$1,740,303</u>	<u>\$1,895,501</u>

ON BEHALF OF THE MUNICIPALITY
OF THE COUNTY OF ANNAPOLIS

Robert Langford Warden
Sharon A. F. Smith Clerk

Doane Raymond

MUNICIPALITY OF THE COUNTY OF ANNAPOLIS

A-3

GENERAL SECTIONOPERATING FUND BALANCE SHEETDECEMBER 31, 1990

<u>LIABILITIES</u>	<u>1990</u>	<u>1989</u>
Payables and accruals		
Bank indebtedness		\$ 22,263
Own funds and agencies		
Special Reserve - Operating	\$ 106,418	269,390
Joint expenditure board	19,567	38,507
Outstanding principal and interest on debt	1,921	40
Trade accounts	344,992	354,178
	<u>472,898</u>	<u>662,115</u>
Other liabilities		
Prepayment of taxes	9,080	8,457
Deferred revenue		
Social assistance advance	63,600	63,600
Other	103,143	4,260
	<u>175,823</u>	<u>76,317</u>
Asset valuation allowances		
For uncollectible taxes (Note 3)	699,633	826,500
For other doubtful receivables (Note 4)	17,089	18,866
	<u>716,722</u>	<u>845,366</u>
Tax sale surplus (Note 5)	<u>22,101</u>	<u>36,007</u>

EQUITY

Surplus (Note 6)	352,759	253,433
	<u>\$1,740,903</u>	<u>\$1,895,501</u>

Doane Raymond

MUNICIPALITY OF THE COUNTY OF ANNAPOLIS

A-4

GENERAL SECTION

GENERAL CAPITAL FUND BALANCE SHEET

DECEMBER 31, 1990

<u>ASSETS</u>	<u>1990</u>	<u>1989</u>
Receivables	\$ 41,184	
Special reserve fund		
Annapolis County Municipal Housing Corporation	1,908,185	\$1,872,452
Federal Government and its agencies	17,609	
Province of Nova Scotia	31,375	141,805
Loans and advances		
Area charges	76,335	84,344
Property and equipment, at cost	7,012,112	6,381,722
	<u>\$9,086,800</u>	<u>\$8,480,323</u>
 <u>LIABILITIES</u>		
Short term borrowings		\$ 132,716
Bank indebtedness	\$ 111,015	148,829
Payables and accruals		
Term debt (Note 5)		
Debentures issued to Federal Government or its agencies	256,694	272,769
Canada Mortgage and Housing Corporation		
Debentures issued to Provincial Government or its agencies	2,001,543	1,955,989
Municipal Finance Corporation	23,000	46,000
Other debentures		
Long term borrowings not secured by debentures	47,957	50,699
Loans from special funds		
	<u>2,440,209</u>	<u>2,607,002</u>
 <u>EQUITY</u>		
Investment in capital assets	<u>6,646,591</u>	<u>5,873,321</u>
	<u>\$9,086,800</u>	<u>\$8,480,323</u>

ON BEHALF OF THE MUNICIPALITY
OF THE COUNTY OF ANNAPOLIS

Robert S. Ford Warden
James H. Ford Clerk

Doane Raymond

MUNICIPALITY OF THE COUNTY OF ANNAPOLIS

A-5

GENERAL SECTION

STATEMENT OF INVESTMENT IN CAPITAL ASSETS

YEAR ENDED DECEMBER 31, 1990

	1990	1989
Balance, beginning of year	\$5,873,321	\$5,580,111
Term debt retired	29,254	27,733
Term repayment to reserve funds	5,377	5,113
Temporary bank loan repaid		11,849
Capital from revenue	180,338	152,060
Grants for capital purposes		
Capital grant	169,474	157,778
Solid Waste Management study		1,724
Nictaux sewer	155,563	141,805
Nictaux sewer tax rebates	48,984	
Paving and sidewalk projects	4,463	51,756
Advances to areas		2,018
Transfer from Special Reserve Fund		
Capital Reserve Section	102,634	32,209
Operating Reserve Section	334,513	32,383
Equipment Reserve Section		83,237
	<u>1,030,600</u>	<u>699,665</u>
	<u>6,903,921</u>	<u>6,279,776</u>
Residual Capital grant transferred to Special Reserve Fund		
Capital Reserve Section		127,862
Reduction of area advances	8,010	8,950
Transfer to Special Reserve Fund		
Capital Reserve Section		24
Issue of term debt from special reserve funds	2,634	
Transfer of assets to Annapolis District Planning Commission		35,193
Capital grants to Village of Lawrencetown	25,000	25,000
Discount on issue of debentures		636
Disposal of assets		34,217
Capital assets retired	<u>221,686</u>	<u>174,573</u>
	<u>257,330</u>	<u>406,455</u>
Balance, end of year	<u>\$6,646,591</u>	<u>\$5,873,321</u>

Doane Raymond

MUNICIPALITY OF THE COUNTY OF ANNAPOLIS

A-7

GENERAL SECTION

SCHOOL CAPITAL FUND BALANCE SHEET

DECEMBER 31, 1990

	<u>ASSETS</u>	<u>1990</u>	<u>1989</u>
School buildings (Note 9)		<u>\$8,948,022</u>	<u>\$8,948,022</u>

LIABILITIES

Long term debt			
Debentures issued to Federal Government and its agencies			
Municipal Development Loan Board	\$ 245,504		\$ 275,463
Debentures issued to Provincial Government and its agencies			
Municipal Finance Corporation	33,673		47,511
Other debentures	<u>100,000</u>		<u>268,000</u>
	<u>379,177</u>		<u>590,974</u>

EQUITY

Investment in capital assets	<u>8,568,845</u>	<u>8,357,048</u>
	<u>\$8,948,022</u>	<u>\$8,948,022</u>

STATEMENT OF INVESTMENT IN SCHOOL CAPITAL ASSETS

YEAR ENDED DECEMBER 31, 1990

	<u>1990</u>	<u>1989</u>
Balance, beginning of year	<u>\$8,357,048</u>	<u>\$8,147,721</u>
Term debt retired	<u>211,797</u>	<u>209,327</u>
Balance, end of year	<u>\$8,568,845</u>	<u>\$8,357,048</u>

ON BEHALF OF THE MUNICIPALITY
OF THE COUNTY OF ANNAPOLIS

Robert S. Ford Warden
Donna J. Clark Clerk

Doane Raymond

MUNICIPALITY OF THE COUNTY OF ANNAPOLIS

A-8

GENERAL SECTION

SCHEDULES TO STATEMENT OF OPERATIONS

YEAR ENDED DECEMBER 31, 1990

	1990		1989
	Budget	Actual	Actual
1. Taxes			
Assessable property			
Residential	\$2,767,230	\$2,772,922	\$2,617,276
Commercial			
Based on taxable assessments	788,360	791,107	606,931
Resource			
Taxable assessments	258,467	260,428	251,926
Recreation property tax	716	535	535
Forest property tax (less than 50,000 acres)	60,801	59,739	74,801
Forest property tax (50,000 acres or more)	117,884	112,662	117,569
Area rates			
Protective services	23,196	22,627	22,897
Transportation services	120,867	119,988	105,155
Business property			
Business occupancy	182,630	198,717	180,592
Based on Revenue (M.T. & T.)	57,650	58,963	57,653
Other			
Change of use tax	20,000	23,703	38,775
Collections on behalf of other local governments	69,172	68,729	64,253
	<u>\$4,466,973</u>	<u>\$4,490,120</u>	<u>\$4,138,363</u>
2. Grants in lieu of taxes			
Federal government - current year	\$ 904,808	\$ 904,808	\$1,009,727
Federal government - adjustment of prior years			213,624
Federal government - C.F.B. Greenwood (adjustment of prior year)			(1,137)
Federal government agencies			
Canadian National Railway	3,234	3,029	3,354
Canadian Broadcasting Corporation	1,154	391	1,173
Provincial government			
Property of supported institutions	113,729	114,039	177,420
Provincial government agencies			
Nova Scotia Power Corporation	158,497	164,837	158,497
	<u>\$1,181,422</u>	<u>\$1,187,104</u>	<u>\$1,562,658</u>

Doane Raymond

MUNICIPALITY OF THE COUNTY OF ANNAPOLIS

A-9

GENERAL SECTION

SCHEDULES TO STATEMENT OF OPERATIONS

YEAR ENDED DECEMBER 31, 1990

	1990		1989
	Budget	Actual	Actual
3. Services supplied to other governments			
Other local governments			
Environmental health services	\$ 35,579	\$ 35,634	\$ 17,500
4. Sales of services			
Environmental health services	\$ 60,500	\$ 63,202	\$ 56,319
Public health and welfare services			
Administration	33,585	40,575	28,983
Mountain Lea Lodge	19,000	13,496	22,619
Adult Residential Centre	1,900	2,020	1,960
County Farm	450	250	650
Water Utilities			
Administration	1,000	1,000	1,000
	<u>\$ 116,435</u>	<u>\$ 120,543</u>	<u>\$ 111,531</u>
5. Other revenue from own sources			
Licenses and permits	\$ 26,700	\$ 27,771	\$ 26,959
Fines and fees	12,100	5,075	11,296
Rentals	99,312	97,632	94,581
Interest on investments	54,828	122,810	90,089
Interest on taxes	55,000	100,637	87,308
Miscellaneous	9,466	9,710	10,857
	<u>\$ 257,406</u>	<u>\$ 363,635</u>	<u>\$ 321,090</u>
6. Unconditional transfers from			
Provincial governments			
Municipal Grants Act (Operations)	\$ 239,986	\$ 239,986	\$ 256,673
Assessment Act, Farm Property Acreage	83,013	82,155	83,014
	<u>\$ 322,999</u>	<u>\$ 322,141</u>	<u>\$ 339,687</u>

Doane Raymond

MUNICIPALITY OF THE COUNTY OF ANNAPOLIS

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GENERAL SECTION

SCHEDULES TO STATEMENT OF OPERATIONS

YEAR ENDED DECEMBER 31, 1990

	1990		1989
	Budget	Actual	Actual
7. Conditional transfers from Federal and Provincial governments and agencies			
Federal government agencies			
Fisheries and Oceans	\$	\$ 51,276	
Canada Works	10,000		
	<u>10,000</u>	<u>51,276</u>	
Provincial government			
Protective services			
Dutch Elm disease	31,000	46,000	\$ 31,000
Emergency measures	250	250	250
Sewer study			11,200
Social welfare services			
Administration and assistance services	2,526,978	2,449,961	1,826,737
Environmental development services			
Municipal development programs	13,687	20,247	69,440
Derelict vehicle program	10,000	1,000	8,000
Blue bin program	8,000		
Recreation and cultural services			
Recreation	31,511	43,587	29,823
Regional library		3,388	1,389
Debt charges			
Sewers	34,636	34,636	34,637
Schools	270,972	270,972	290,438
Other		6,667	
	<u>2,927,034</u>	<u>2,876,708</u>	<u>2,302,914</u>
	<u>\$2,937,034</u>	<u>\$2,927,984</u>	<u>\$2,302,914</u>
8. Other transfers			
Transfers from own reserves			
Valuation allowance - uncollected taxes	\$ 122,088	\$ 122,088	
Prior year surplus			\$ 79,000
Transfers from own funds			
Special reserve - operating section	25,188	25,188	24,055
Water utility, debt charges	11,725	10,375	3,870
Other transfers			
Annapolis County Municipal Housing Corporation	200,096	217,624	202,321
	<u>\$ 359,097</u>	<u>\$ 375,275</u>	<u>\$ 309,246</u>

Doane Raymond

MUNICIPALITY OF THE COUNTY OF ANNAPOLIS

A-11

GENERAL SECTION

SCHEDULES TO STATEMENT OF OPERATIONS

YEAR ENDED DECEMBER 31, 1990

	1990		1989
	Budget	Actual	Actual
9. General government services			
Legislative			
Warden	\$ 5,700	\$ 5,723	\$ 5,407
Council	108,690	101,982	94,239
Other legislative services	10,800	7,798	10,756
	<u>125,190</u>	<u>115,503</u>	<u>110,402</u>
General administrative			
Administrative	210,990	211,231	193,338
Financial management	30,000	30,861	28,807
Taxation			
Reduced taxation			
Widows	80,000	78,728	59,837
Section 25(a)	37,000	38,405	36,084
Other	1,000		30,625
Common services	225,184	249,661	226,219
Other general administrative services	94,423	84,349	97,565
	<u>678,597</u>	<u>693,235</u>	<u>672,475</u>
Other general government services			
Conventions	18,000	15,448	15,453
Intergovernmental relations	3,733	3,733	3,572
Grants to organizations and individuals	39,736	40,336	65,986
Other general services	73,500	143,986	77,157
	<u>134,969</u>	<u>203,503</u>	<u>162,168</u>
	<u>\$ 938,756</u>	<u>\$1,012,241</u>	<u>\$ 945,045</u>
10. Protective Services			
Fire protection			
Fire Fighting Force	\$ 267,447	\$ 267,421	\$ 256,570
Water Supply and Hydrants	33,007	34,221	34,257
Other			2,500
Law enforcement	1,000		
Emergency measures	3,000	2,075	2,530
Animal and pest control	50,544	50,843	48,815
Occupational Health and Safety	3,200	1,631	709
	<u>\$ 358,198</u>	<u>\$ 356,191</u>	<u>\$ 345,381</u>
11. Transportation services			
Common services	\$ 25	\$ 25	\$ 25
Road transport			
Street lighting	140,232	135,606	127,614
	<u>\$ 140,257</u>	<u>\$ 135,631</u>	<u>\$ 127,639</u>

Doane Raymond

MUNICIPALITY OF THE COUNTY OF ANNAPOLIS

A-12

GENERAL SECTION

SCHEDULES TO STATEMENT OF OPERATIONS

YEAR ENDED DECEMBER 31, 1990

	1990		1989
	Budget	Actual	Actual
12. Environmental health services			
Sewage collection and disposal	\$ 30,967	\$ 42,105	\$ 28,484
Sewage treatment	31,409	33,410	31,907
Garbage and waste collection and disposal			
Municipal collection and disposal contracts	193,908	188,348	189,388
Incinerators	190,997	209,785	178,055
Derelict vehicle program	21,848	17,853	30,745
Other	22,000	21,256	18,145
	<u>\$ 491,129</u>	<u>\$ 512,757</u>	<u>\$ 476,724</u>
13. Public health and welfare services			
Board of health	\$ 11,700	\$ 10,771	\$ 11,152
Medical care	9,000	9,000	8,000
Hospital care	4,000	640	62
Social welfare			
Administration			
Salaries and employee benefits	162,645	173,093	157,695
Travel, office and sundry	40,802	38,219	36,682
Assistance			
Aid to aged	2,350,370	2,189,260	1,954,355
Aid to unemployed	330,000	330,256	275,247
Aid to handicapped	375,000	399,776	339,068
Aid to one-parent families	190,000	186,435	174,153
Aid to students	50,500	46,207	47,124
Community residence	195,500	234,290	187,925
Other	59,000	77,530	54,804
Services			
Medical	45,000	43,962	38,589
Drugs	60,000	62,714	49,547
Transportation	25,000	20,175	13,974
Burials	24,000	12,268	7,491
Homemakers services	20,000	20,000	16,300
Services to children	135,000	134,071	116,649
S.A.R.S.	79,705	56,759	
	<u>\$4,167,222</u>	<u>\$4,045,426</u>	<u>\$3,488,817</u>

Doane Raymond

MUNICIPALITY OF THE COUNTY OF ANNAPOLIS

A-13

GENERAL SECTIONSCHEDULES TO STATEMENT OF OPERATIONSYEAR ENDED DECEMBER 31, 1990

	1990		1989
	Budget	Actual	Actual
14. Environmental development services			
Environmental planning and zoning			
Planning Commission	\$ 137,258	\$ 137,258	\$ 11,468
Planning and zoning			
Salaries and employee benefits			102,823
Travel, office and sundry			44,712
Building inspection			24,389
In lieu of building permit fees	15,300	15,300	
Housing			
Nova Scotia Department of Housing	20,000	19,431	20,000
Water Study	700		1,089
Industrial development	3,000	909	
Heritage	31,376	23,887	23,485
	<u>\$ 207,634</u>	<u>\$ 196,785</u>	<u>\$ 227,966</u>
15. Recreation and cultural services			
Recreation facilities			
Administrative			
Legislative	\$ 9,100	\$ 10,710	\$ 7,140
Salaries and employee benefits	51,901	52,949	48,957
Travel, office and sundry	15,373	17,431	13,335
Public relations	450	452	710
Area and facility development	8,318	6,429	7,297
Program development	18,232	19,076	10,293
Recreation grants	49,800	48,385	31,555
	<u>\$ 153,174</u>	<u>\$ 155,432</u>	<u>\$ 119,287</u>

Doane Raymond

MUNICIPALITY OF THE COUNTY OF ANNAPOLIS

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GENERAL SECTION

SCHEDULES TO STATEMENT OF OPERATIONS

YEAR ENDED DECEMBER 31, 1990

	1990		1989
	Budget	Actual	Actual
16. Fiscal services			
Debt charge			
Interest on short term borrowings			
General operations	\$ 15,000	\$ 1,762	\$ 3,805
Discount on taxes	60,000	62,514	57,505
Interest on short term debt		9,092	
Interest on long term debt			
Debenture interest	276,738	276,738	294,734
Principal instalments			
Bank indebtedness			11,849
Short term debt		8,438	
Debenture principal	278,086	278,086	273,043
Sinking fund provision	8,800	8,800	
Other debt charges	1,500	1,162	1,262
Transfers to own reserves, funds and agencies			
Valuation allowance			
Uncollectible taxes and other receivables	1,798	(1,777)	109,582
Other funds			
General capital	196,428	180,338	152,060
Special Reserve - Operating Reserve Section		100,000	269,390
Special Reserve - Equipment Reserve Section	85,000	85,000	85,000
Unconditional transfers to other governments and agencies			
Joint expenditure board	71,901	71,901	87,747
S.A.R.S.		17,468	
Conditional transfers to other governments and agencies			
Corrections	117,690	117,690	100,127
Public health and welfare services			
Per capita hospital tax	19,551	19,551	19,551
Annapolis County Fire Service	20,000	20,000	20,000
Recreation, cultural services and education			
Regional library	54,370	53,892	48,191
Appropriation to Annapolis District School Board	1,958,182	1,958,182	1,763,706
Transmission of taxes collected for other governments	53,725	53,310	50,768
Other fiscal services	26,806	25,478	26,693
	<u>\$3,245,575</u>	<u>\$3,347,625</u>	<u>\$3,375,013</u>

Doane Raymond

MUNICIPALITY OF THE COUNTY OF ANNAPOLIS

A-15

GRANVILLE FERRY WATER UTILITY

STATEMENT OF OPERATIONS

YEAR ENDED DECEMBER 31, 1990

	1990		1989
	Budget	Actual	Actual
Operating revenue			
Domestic, commercial and industrial water	\$ 17,550	\$ 19,172	\$ 17,543
Public fire protection	14,907	14,907	14,907
Special services			30
	<u>32,457</u>	<u>34,079</u>	<u>32,480</u>
Operating expenditure			
Source of supply	1,347	1,643	1,047
Power and pumping	1,800	1,038	1,753
Water treatment	200	1,351	
Transmission and distribution	4,955	2,055	3,767
Administration	3,075	3,017	2,447
Depreciation of utility plant	9,870	9,870	9,586
Taxes	250	243	236
	<u>21,497</u>	<u>19,217</u>	<u>18,836</u>
Operating profit	<u>10,960</u>	<u>14,862</u>	<u>13,644</u>
Non-operating revenue			
Grant from Province of Nova Scotia			
Capital debt charges			
Interest on operating fund	480	1,291	529
Transfer from depreciation fund			3,078
Other non-operating revenue			400
	<u>480</u>	<u>1,291</u>	<u>4,007</u>
Non-operating expenditure			
Debt charges			
Sinking Fund Provision	3,850	2,500	
Interest	7,875	7,875	3,870
Repayment of loan - Special Reserve	6,877	6,877	6,877
Capital expenditures out of revenue	2,300	3,675	
Rate study	2,000	2,000	
Demand loan			
Principal			4,276
Interest			3,367
	<u>22,902</u>	<u>22,927</u>	<u>18,390</u>
Excess of expenditure over revenue	(11,462)	(6,774)	(739)
Surplus, beginning of year	5,687	5,687	6,426
Surplus (deficit), end of year	<u>\$ (5,775)</u>	<u>\$ (1,087)</u>	<u>\$ 5,687</u>

Doane Raymond

MUNICIPALITY OF THE COUNTY OF ANNAPOLIS

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GRANVILLE FERRY WATER UTILITY

OPERATING FUND BALANCE SHEET

DECEMBER 31, 1990

	<u>ASSETS</u>	<u>1990</u>	<u>1989</u>
Receivables			
Rates		\$ 13,235	\$ 11,818
Inventory, at estimated cost		<u>1,000</u>	<u>1,000</u>
		<u>\$ 14,235</u>	<u>\$ 12,818</u>
 <u>LIABILITIES</u>			
Bank indebtedness		\$ 8,790	\$ 2,835
Payables and accruals			
Trade		3,634	2,231
General operating fund		<u>2,898</u>	<u>2,065</u>
		<u>15,322</u>	<u>7,131</u>
 <u>EQUITY</u>			
Surplus (deficit)		(1,087)	5,687
		<u>\$ 14,235</u>	<u>\$ 12,818</u>

ON BEHALF OF THE MUNICIPALITY
OF THE COUNTY OF ANNAPOLIS

Warden

Clerk

Doane Raymond

MUNICIPALITY OF THE COUNTY OF ANNAPOLIS

A-17

GRANVILLE FERRY WATER UTILITYCAPITAL FUND BALANCE SHEETDECEMBER 31, 1990

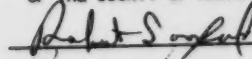
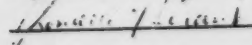
<u>ASSETS</u>	<u>1990</u>	<u>1989</u>
Cash		
Depreciation funds - savings accounts	\$ 11,128	\$ 15,461
Temporary investments, at cost	14,000	
Receivables - other	203	
Utility plant in service	<u>657,645</u>	<u>653,970</u>
	<u>\$682,976</u>	<u>\$669,431</u>

LIABILITIES

Debentures issued to provincial government and its agencies		
Municipal Finance Corporation	\$ 70,000	\$ 70,000
Long term borrowings not secured by debentures		
Loan from Special Reserve	<u>48,142</u>	<u>55,019</u>
	<u>118,142</u>	<u>125,019</u>
Accumulated allowance for depreciation	<u>66,119</u>	<u>56,249</u>

EQUITY

Investment in capital assets	<u>498,715</u>	<u>488,163</u>
	<u>\$682,976</u>	<u>\$669,431</u>

ON BEHALF OF THE MUNICIPALITY
OF THE COUNTY OF ANNAPOLIS
Warden
ClerkDoane Raymond

MUNICIPALITY OF THE COUNTY OF ANNAPOLIS

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GRANVILLE FERRY WATER UTILITYUTILITY PLANT AND EQUIPMENTDECEMBER 31, 1990

	<u>1990</u>	<u>1989</u>
Intangible asset		
Organization	\$ 150	\$ 150
Tangible plant		
Land and land rights		
Source of supply	72,215	69,445
Electric pumping equipment	2,950	2,950
Purification equipment	905	
Transmission mains	100,467	100,467
Distribution mains	206,212	206,212
Services	11,190	11,190
Hydrants	33,000	33,000
Shop equipment	408	408
Meters	286	286
Structures and improvements		
Source of supply	24,284	24,284
Pumping	39,381	39,381
Distribution reservoirs and standpipes	79,951	79,951
Extension	86,246	86,246
	<u>657,495</u>	<u>653,820</u>
	<u>\$657,645</u>	<u>\$653,970</u>

GRANVILLE FERRY WATER UTILITYSTATEMENT OF INVESTMENT IN CAPITAL ASSETSYEAR ENDED DECEMBER 31, 1990

Balance, beginning of year	\$488,163	\$465,596
Add:		
Repayment of loan - Special Reserve	6,877	6,877
Term debt retired		4,276
Capital expenditures out of revenue	3,675	
Interest capitalized		12,418
	<u>498,715</u>	<u>489,167</u>
Less: Discount on debenture issued		1,004
	<u>\$498,715</u>	<u>\$488,163</u>

Doane Raymond

MUNICIPALITY OF THE COUNTY OF ANNAPOLIS

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MARGARETSVILLE WATER UTILITY

STATEMENT OF OPERATIONS

YEAR ENDED DECEMBER 31, 1990

	1990		1989
	Budget	Actual	Actual
Operating income			
• Domestic, commercial, industrial water	\$ 9,230	\$ 9,006	\$ 9,227
Public fire protection	9,364	9,364	9,364
Special services			645
	<u>18,594</u>	<u>18,370</u>	<u>19,236</u>
Operating expenditure			
Source of supply	1,000	588	950
Power and pumping	1,400	1,146	1,331
Purification	2,000	1,301	1,977
Transmission and distribution	4,000	4,456	3,826
Administrative	3,549	3,297	3,015
Depreciation of utility plant	1,540	4,468	1,538
Other	200	200	154
	<u>13,689</u>	<u>15,456</u>	<u>12,791</u>
Operating profit	<u>4,905</u>	<u>2,914</u>	<u>6,445</u>
Non-operating revenue			
Interest on depreciation fund	600	910	543
Interest on Operating fund	1,100	1,717	1,172
	<u>1,700</u>	<u>2,627</u>	<u>1,715</u>
Non-operating expenditure			
Debit charges - re loan special reserve	5,000	5,000	5,000
Capital expenditure out of revenue	18,900		384
	<u>23,900</u>	<u>5,000</u>	<u>5,384</u>
Excess of revenue over expenditure	(17,295)	541	2,776
Surplus, beginning of year	<u>21,059</u>	<u>21,059</u>	<u>18,283</u>
• Surplus, end of year	<u>\$ 3,764</u>	<u>\$ 21,600</u>	<u>\$ 21,059</u>

Doane Raymond

MUNICIPALITY OF THE COUNTY OF ANNAPOLIS

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MARGARETSVILLE WATER UTILITY

OPERATING FUND BALANCE SHEET

DECEMBER 31, 1990

	<u>ASSETS</u>	<u>1990</u>	<u>1989</u>
Cash		\$ 3,621	\$ 13,892
Investments, at cost		20,000	10,000
Receivables - rates		1,795	2,788
- other		235	
		<u>\$ 25,651</u>	<u>\$ 26,680</u>

LIABILITIES

Payables and accruals, trade	\$ 1,500	\$ 1,367
Due to General Operating Fund	<u>2,551</u>	<u>4,254</u>
	<u>4,051</u>	<u>5,621</u>

EQUITY

Surplus	<u>21,600</u>	<u>21,059</u>
	<u>\$ 25,651</u>	<u>\$ 26,680</u>

ON BEHALF OF THE MUNICIPALITY
OF THE COUNTY OF ANNAPOLIS

Robert Sanford Warden
James J. Clark Clerk

Doane Raymond

MUNICIPALITY OF THE COUNTY OF ANNAPOLIS
MARGARETSVILLE WATER UTILITY
CAPITAL FUND BALANCE SHEET
DECEMBER 31, 1990

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	<u>ASSETS</u>	<u>1990</u>	<u>1989</u>
Cash			
Royal Bank of Canada - savings account		\$ 5,597	\$ 9,235
- savings certificate		9,500	1,500
Receivables - other		107	
Utility plant in service		<u>307,949</u>	<u>307,949</u>
		<u>\$323,153</u>	<u>\$318,684</u>
	<u>LIABILITIES</u>		
Long term borrowings not secured by debentures			
Loans from special reserve, operating section		\$ 28,966	\$ 33,965
Accumulated allowance for depreciation		<u>26,410</u>	<u>21,942</u>
	<u>EQUITY</u>		
Investment in capital assets		<u>267,777</u>	<u>262,777</u>
		<u>\$323,153</u>	<u>\$318,684</u>

ON BEHALF OF THE MUNICIPALITY
OF THE COUNTY OF ANNAPOLIS

Robert Sanford Warden
Donna J. Smith Clerk

Doane Raymond

MUNICIPALITY OF THE COUNTY OF ANNAPOLIS

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MARGARETSVILLE WATER UTILITYUTILITY PLANT AND EQUIPMENTDECEMBER 31, 1990

	<u>1990</u>	<u>1989</u>
Intangible asset		
Organization	<u>\$ 646</u>	<u>\$ 646</u>
Tangible plant		
Land and land rights	16,935	16,935
Structures and improvements	64,812	64,812
Electric pumping equipment	1,489	1,489
Purification equipment	11,227	11,227
Distribution mains	176,900	176,900
Services	22,626	22,626
Hydrants	<u>13,314</u>	<u>13,314</u>
	<u>307,303</u>	<u>307,303</u>
	<u>\$307,949</u>	<u>\$307,949</u>

MARGARETSVILLE WATER UTILITYSTATEMENT OF INVESTMENT IN CAPITAL ASSETSYEAR ENDED DECEMBER 31, 1990

Balance, beginning of year	<u>\$262,777</u>	<u>\$257,393</u>
Repayment of loan, special reserve - operating section	5,000	5,000
Capital from revenue		<u>384</u>
	<u>\$267,777</u>	<u>\$262,777</u>

Doane Raymond

MUNICIPALITY OF THE COUNTY OF ANNAPOLIS

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JOINT EXPENDITURE BOARD

STATEMENT OF OPERATIONS

YEAR ENDED DECEMBER 31, 1990

	1990		1989
	Budget	Actual	Actual
Revenue			
Apportionment of Joint Charges			
Municipality of Annapolis	\$ 71,901	\$ 71,901	\$ 87,747
Town of Annapolis Royal	3,702	3,702	4,755
Town of Bridgetown	4,548	4,548	5,662
Town of Middleton	8,846	8,846	11,137
	<u>88,997</u>	<u>88,997</u>	<u>109,301</u>
Other Revenue			
Weed Inspector - Province of Nova Scotia	7,063	6,375	7,064
Control of nutgrass	2,000	2,672	1,639
Prisoners' Board			
Nova Scotia Liquor Commission	300	432	456
R.C.M.P.	2,500	2,130	2,520
Province of Nova Scotia		150	
	<u>11,863</u>	<u>11,759</u>	<u>11,709</u>
Rentals	<u>7,434</u>	<u>7,434</u>	<u>6,756</u>
Transfer from prior years' surplus	<u>38,507</u>	<u>38,507</u>	<u>26,135</u>
	<u>146,801</u>	<u>146,697</u>	<u>153,901</u>
Expenditures			
Registrar of Deeds			
Rent	18,961	18,961	18,058
Telephone	550	915	486
Supplies	5,000	5,576	4,786
Capital expenditure out of revenue	500		1,013
	<u>25,011</u>	<u>25,452</u>	<u>24,343</u>
Registrar of probate			
Telephone	1,200	1,236	1,073
Office supplies	875	175	852
Capital expenditure out of revenue	500		672
	<u>2,575</u>	<u>1,411</u>	<u>2,597</u>
Court house costs			
Janitor	10,314	10,465	9,981
Building repairs	1,500	1,286	1,079
Cleaning supplies	800	560	742
Capital expenditures out of revenue	4,500	3,964	3,646
	<u>17,114</u>	<u>16,275</u>	<u>15,448</u>
Balance forward	<u>\$ 44,700</u>	<u>\$ 43,138</u>	<u>\$ 42,388</u>

Doane Raymond

MUNICIPALITY OF THE COUNTY OF ANNAPOLIS

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JOINT EXPENDITURE BOARD

STATEMENT OF OPERATIONS

YEAR ENDED DECEMBER 31, 1990

	1990		1989
	Budget	Actual	Actual
Balance brought forward	\$ 44,700	\$ 43,138	\$ 42,388
Utilities			
Fuel	2,500	2,598	2,118
Electricity	850	937	818
Water	75	75	57
Insurance	1,772	1,772	670
Other maintenance	6,700	9,520	6,653
	11,897	14,902	10,316
Lockup facilities			
Guard	9,521	9,704	9,081
Part time guards	12,425	10,795	11,831
Employee benefits	1,966	2,361	1,508
Capital expenditures out of revenue	11,000	3,615	3,241
	34,912	26,475	25,661
Utilities			
Fuel	2,500	2,598	2,009
Electricity	850	937	818
Water	175	75	167
Insurance	2,217	2,217	670
Telephone	425	394	400
Office supplies	100	186	90
Cleaning supplies	500	3	514
Other maintenance	4,000	3,224	4,152
	10,767	9,634	8,820
Other Court expenditures			
Witness fees	5,000	655	977
Jury fees	5,000	2,538	
Clerk of the Crown	100	100	100
Court Crier	100	100	100
Clerk of Court - telephone	425	645	438
Other		306	
	10,625	4,344	1,615
Other Lockup expenditures			
Sheriff - telephone	1,400	1,745	1,397
Sheriff - office expenses	500	1,325	340
Prisoners' Board - Anna. Jail food	700	768	666
- Town of Bridgetown	1,000	300	120
- Municipality of Digby	200		
- Yarmouth Correctional Centre		60	
	3,800	4,198	2,523
Balance carried forward	116,701	102,691	91,323

Doane Raymond

MUNICIPALITY OF THE COUNTY OF ANNAPOLIS

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JOINT EXPENDITURE BOARD

STATEMENT OF OPERATIONS

YEAR ENDED DECEMBER 31, 1990

	<u>1990</u>		<u>1989</u>
	<u>Budget</u>	<u>Actual</u>	<u>Actual</u>
Balance brought forward	<u>\$116,701</u>	<u>\$102,691</u>	<u>\$ 91,323</u>
Weed Inspector			
Salary and benefits	15,100	12,854	14,147
Weed control			
- nut grass	2,000	2,672	1,639
- cost of spraying	11,000	8,653	8,285
- other	2,000	260	
	<u>30,100</u>	<u>24,439</u>	<u>24,071</u>
	<u>146,801</u>	<u>127,130</u>	<u>115,394</u>
Excess of revenue over expenditures	<u>\$ Nil</u>	<u>\$ 19,567</u>	<u>\$ 38,507</u>

Doane Raymond

MUNICIPALITY OF THE COUNTY OF ANNAPOLIS
JOINT EXPENDITURE BOARD
OPERATING FUND BALANCE SHEET
DECEMBER 31, 1990

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	<u>ASSETS</u>	<u>1990</u>	<u>1989</u>
Current			
Receivable from general operating fund		<u>\$ 19,567</u>	<u>\$ 38,507</u>

	<u>EQUITY</u>		
Surplus		<u>\$ 19,567</u>	<u>\$ 38,507</u>

ON BEHALF OF THE MUNICIPALITY
OF THE COUNTY OF ANNAPOLIS

Robert C. Sargent Warden
Donald J. Cress Clerk

Doane Raymond

MUNICIPALITY OF THE COUNTY OF ANNAPOLIS

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JOINT EXPENDITURE BOARD

CAPITAL FUND BALANCE SHEET

DECEMBER 31, 1990

	<u>ASSETS</u>	
	<u>1990</u>	<u>1989</u>
Property and equipment (Note 11)	<u>\$176,815</u>	<u>\$169,236</u>

<u>EQUITY</u>		
Investment in capital assets	<u>\$176,815</u>	<u>\$169,236</u>

JOINT EXPENDITURE BOARD
STATEMENT OF INVESTMENT IN CAPITAL ASSETS
YEAR ENDED DECEMBER 31, 1990

	<u>1990</u>	<u>1989</u>
Balance, beginning of year	\$169,236	\$160,324
Capital expenditures from revenue	<u>7,579</u>	<u>8,912</u>
Balance, end of year	<u>\$176,815</u>	<u>\$169,236</u>

Doane Raymond

MUNICIPALITY OF THE COUNTY OF ANNAPOLIS

TRUST FUNDS BALANCE SHEET

DECEMBER 31, 1990

ASSETS	1990		1989	
	Trust	Total	Trust	Total
Cash	\$ 5,156	\$ 51,488	\$ 74,968	
Investments, at cost	35,000	150,063	115,063	
	<u>\$ 40,156</u>	<u>\$ 201,551</u>	<u>\$ 190,031</u>	

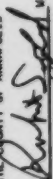
LIABILITIES

Trust Fund Reserves	\$ 40,156	\$ 201,551	\$ 190,031	
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STATEMENT OF TRUST FUNDS RESERVE

YEAR ENDED DECEMBER 31, 1990

Balance, beginning of year	\$ 36,499	\$ 114,442	\$ 39,110	\$ 190,051	\$ 177,141
Increase in trust funds			8,986	8,986	8,598
Interest earned	3,657	11,859	2,489	18,005	14,652
	<u>40,156</u>	<u>136,301</u>	<u>50,585</u>	<u>217,042</u>	<u>200,391</u>
Expenditures		7,800	7,691	15,491	10,340
Balance, end of year	<u>\$ 40,156</u>	<u>\$ 118,501</u>	<u>\$ 42,894</u>	<u>\$ 201,551</u>	<u>\$ 190,031</u>

ON BEHALF OF THE MUNICIPALITY
OF THE COUNTY OF ANNAPOLIS

 Verden
 Clerk

Doane Raymond

MUNICIPALITY OF THE COUNTY OF ANNAPOLIS
SPECIAL RESERVE FUND - CAPITAL RESERVE SECTION BALANCE SHEET
DECEMBER 31, 1990

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	1990	1989
ASSETS		
Cash	\$ 84,470	\$216,004
Investments, at cost	295,000	147,119
Loans receivable	47,957	50,699
General capital	48,142	55,019
Water capital	<u>\$475,569</u>	<u>\$468,841</u>

LIABILITIES	
Payable to general capital	<u>\$ 41,184</u>

RESERVE	
Reserves	<u>434,385</u> <u>\$468,841</u>
	<u>\$475,569</u> <u>\$468,841</u>

STATEMENT OF CAPITAL SECTION RESERVES
YEAR ENDED DECEMBER 31, 1990

Balance, beginning of year	\$468,841	\$327,706
Interest	38,229	9,627
Transfer from capital fund of Residual Capital Grant		127,862
Proceeds from sale of property	2,634	25,206
Transfer from General Capital	8,595	24
5% Parks levy contribution	18,720	12,625
Transfer from tax sales surplus	<u>537,019</u>	<u>503,050</u>
		2,000
Parks levy reimbursement	<u>102,634</u>	<u>32,209</u>
Transfer to General Capital Fund	<u>\$434,385</u>	<u>\$468,841</u>
Balance, end of year		

ON BEHALF OF THE MUNICIPALITY
 OF THE COUNTY OF ANNAPOLIS

Robert Sanford Warden
Marcella Y. Lewis Clerk

Doane Raymond

MUNICIPALITY OF THE COUNTY OF ANNAPOLIS
SPECIAL RESERVE FUNDS - EQUIPMENT RESERVE
AND OPERATING RESERVE SECTION BALANCE SHEETS
DECEMBER 31, 1990

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<u>ASSETS</u>	<u>Equipment Reserve Section</u>	<u>Operating Reserve Section</u>	<u>1990 Total</u>	<u>1989 Total</u>
Cash and savings certificates	\$394,717	\$167,152	\$ 561,869	\$515,568
Due from General Operating Fund		106,418	106,418	269,390
Loans receivable				
Water capital		28,966	28,966	33,965
	<u>\$394,717</u>	<u>\$302,536</u>	<u>\$ 697,253</u>	<u>\$818,923</u>
<u>LIABILITIES</u>				
Reserves	<u>\$394,717</u>	<u>\$302,536</u>	<u>\$ 697,253</u>	<u>\$818,923</u>

STATEMENT OF EQUIPMENT AND OPERATING SECTION RESERVES
YEAR ENDED DECEMBER 31, 1990

Balance, beginning of year	\$282,344	\$536,579	\$ 818,923	\$567,733
Interest income	27,373	25,658	53,031	33,219
Proceeds from sale of equipment				3,256
Provisions from revenue	<u>85,000</u>	<u>100,000</u>	<u>185,000</u>	<u>354,390</u>
	394,717	662,237	1,056,954	958,598
Transfer to General Operating Fund		25,188	25,188	24,055
Transfer to General Capital Fund		<u>334,513</u>	<u>334,513</u>	<u>115,620</u>
Balance, end of year	<u>\$394,717</u>	<u>\$302,536</u>	<u>\$ 697,253</u>	<u>\$818,923</u>

ON BEHALF OF THE MUNICIPALITY
OF THE COUNTY OF ANNAPOLIS

Robert S. ... Warden
Arnold J. ... Clerk

Doane Raymond

MUNICIPALITY OF THE COUNTY OF ANNAPOLIS
SINKING FUND RESERVE BALANCE SHEET
DECEMBER 31, 1990

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ASSETS

Cash \$ 9,557

RESERVE

Sinking fund reserve \$ 9,557

STATEMENT OF SINKING FUND RESERVE
YEAR ENDED DECEMBER 31, 1990

	<u>Granville Water Utility</u>	<u>General Capital Fund</u>	<u>Total</u>
Provision from operations as per agreement with Municipal Finance Corporation	\$ 2,500	\$ 6,300	\$ 8,800
Interest earned	<u>215</u>	<u>542</u>	<u>757</u>
Balance, end of year	<u>\$ 2,715</u>	<u>\$ 6,842</u>	<u>\$ 9,557</u>

ON BEHALF OF THE MUNICIPALITY
OF THE COUNTY OF ANNAPOLIS

Robert J. Swadlow WARDEN
James J. Swadlow CLERK

Doane Raymond

MUNICIPALITY OF THE COUNTY OF ANNAPOLIS
NOTES TO NON-CONSOLIDATED FINANCIAL STATEMENTS
DECEMBER 31, 1990

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1. Accounting policies

These non-consolidated financial statements have been prepared to conform in all material respects to the accounting principles prescribed for Nova Scotia Municipalities by the Department of Municipal Affairs, and for water utilities by the Board of Commissioners of Public Utilities.

(a) Revenue and expenditure

Major revenues and expenditures are recorded on the accrual basis. Certain sources of revenue, including interest on past due taxes are recorded on a cash basis.

Principal and interest payments relating to long term debt are recorded as an expense when paid.

(b) Valuation allowances

Municipal council has adopted the policy of establishing the valuation allowance for uncollectible taxes at the average of the receivable at the end of the three prior years.

(c) Property and equipment

Capital assets and projects in progress are recorded at cost in the General Capital Funds and net cost in the Water Capital Funds. Funds received through capital assistance programs, cost-sharing arrangements or loan forgiveness are treated as additions to the Investment in Capital Assets in the General Funds. The Municipality of the County of Annapolis does not record depreciation on its property and equipment, except in the Water Capital Funds where depreciation is calculated based on a formula prescribed by the Public Utilities Board. The depreciation charges in the Water Operating Fund are transferred to special bank accounts in the Water Capital Fund which are used to help fund replacement of existing plant and equipment. The value of the Municipality of the County of Annapolis capital assets are written down to Nil at the end of their estimated useful lives as prescribed by the Department of Municipal Affairs.

(d) Consolidated financial statements

Consolidated financial statements have not been prepared, as Municipal Council has determined that the non-consolidated financial statements provide all necessary information.

Doane Raymond

MUNICIPALITY OF THE COUNTY OF ANNAPOLIS
NOTES TO NON-CONSOLIDATED FINANCIAL STATEMENTS
DECEMBER 31, 1990

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2. Taxes receivable

	1990		1989
	Current Year	Prior Years	Total
Balance, beginning of year		\$ 826,500	\$ 826,500
Current year's tax levy	\$4,490,120		4,490,120
	<u>4,490,120</u>	<u>826,500</u>	<u>5,316,620</u>
Deduct			
Current year's collections	3,974,568	541,292	4,515,860
Write-offs		12,811	12,811
	<u>3,974,568</u>	<u>554,103</u>	<u>4,528,671</u>
Balance, end of year	<u>\$ 515,552</u>	<u>\$ 272,397</u>	<u>\$ 826,500</u>

3. Valuation allowance - uncollectible taxes

	1990	1989
Balance, beginning of year	\$826,500	\$720,244
Provision for the year	(122,088)	109,582
Accounts written off	(4,779)	(3,326)
Balance, end of year	<u>\$699,633</u>	<u>\$826,500</u>

4. Valuation allowance - other doubtful receivables

	1990	1989
Balance, beginning of year	\$ 18,866	\$ 26,309
Accounts written off		(7,443)
Provision for the year	(1,777)	
Balance, end of year	<u>\$ 17,089</u>	<u>\$ 18,866</u>

5. Tax Sale Surplus

In 1992, these funds in trust totalling \$22,101 will be transferred to the Special Reserve Fund.

6. Surplus

Balance, beginning of year	\$253,433	\$310,047
Excess of revenue over expenditure	99,326	22,386
	<u>352,759</u>	<u>332,433</u>
Transfer to revenue		79,000
Balance, end of year	<u>\$352,759</u>	<u>\$253,433</u>
Allocation of surplus		
Restricted as to area rates (Note 7)	\$(10,911)	\$(12,459)
Unrestricted surplus	363,670	265,892
	<u>\$352,759</u>	<u>\$253,433</u>

Doane Raymond

MUNICIPALITY OF THE COUNTY OF ANNAPOLIS
NOTES TO NON-CONSOLIDATED FINANCIAL STATEMENTS

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DECEMBER 31, 1990

7. Area Rates	<u>Street Lighting</u>	<u>Paving</u>	<u>Sidewalks</u>	<u>Fire Protection</u>	<u>Total</u>
Balance, beginning of year	\$ 717	\$ (3,194)	\$ Nil	\$ (9,982)	\$(12,459)
Rates levied for current year	99,661	13,846	6,481	22,627	142,615
Grants applied to area services	<u>38,486</u>			<u>5,548</u>	<u>44,034</u>
	138,864	10,652	6,481	18,193	174,190
Services provided in current year	<u>135,606</u>	<u>12,630</u>	<u>2,644</u>	<u>34,221</u>	<u>185,101</u>
	<u>\$ 3,258</u>	<u>\$ (1,978)</u>	<u>\$ 3,837</u>	<u>\$(16,028)</u>	<u>\$(10,911)</u>

8. Long term debt

Principal repayments required over the next five years are as follows:

	<u>General Capital</u>	<u>School Capital</u>	<u>Water Capital</u>	<u>Total</u>
1991	\$ 68,863	\$146,486	\$ 11,877	\$227,226
1992	48,772	49,417	11,877	110,066
1993	35,660	44,777	11,877	92,314
1994	38,923	42,258	11,877	93,058
1995	42,424	46,053	11,877	100,354

The Municipality of the County of Annapolis is also required to make a sinking fund payment to the Municipal Finance Corporation of \$12,153 and \$6,300 per year until 1996 and 1999 respectively with respect to a General capital debenture and \$2,500 per year until 1999 with respect to a water capital debenture. At that time, the Municipality of the County of Annapolis may elect to retire all or part of the appropriate debentures.

Doane Raymond

MUNICIPALITY OF THE COUNTY OF ANNAPOLIS
NOTES TO NON-CONSOLIDATED FINANCIAL STATEMENTS

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DECEMBER 31, 1990

9. School Capital Fund

On January 1, 1982, the Municipality of the County of Annapolis joined with the other municipalities of Annapolis County to form the Annapolis District School Board. Under the agreement, all school buildings on hand at December 31, 1981, will remain assets of the Municipality but will be under the operational control of the District School Board until such time as the Board no longer requires the assets for school purposes. At that time, control will revert back to the Municipality.

The long term debt outstanding on school capital assets as at December 31, 1981, remains a debt to the Municipality but a separate agreement has been signed with the Province of Nova Scotia whereby a grant will be paid annually to the Municipality equal to 100% of the principal and interest costs related to the debt.

10. Other matters

On January 1, 1987, the operations of Mountain Lea Lodge, the Adult Residential Centre and Supervised Home were transferred to the Annapolis County Municipal Housing Corporation. The related fixed assets were transferred at cost less related liabilities. The Corporation is funding the related debt charges.

11. Joint expenditure board

Joint expenditure boards do not have authority to undertake capital expenditures or to issue long term capital debt in their own name. Accordingly, the capital assets of the joint expenditure board are held in trust by the Municipality of the County of Annapolis.

12. Commitments

The Municipality of the County of Annapolis has entered into an agreement for garbage collection as follows:

July 1, 1990 to June 30, 1991	\$186,800
July 1, 1991 to June 30, 1992	\$192,490

Doane Raymond

MUNICIPALITY OF THE COUNTY OF ANNAPOLIS
NOTES TO NON-CONSOLIDATED FINANCIAL STATEMENTS
DECEMBER 31, 1990

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13. Contingent liability

The Municipality of the County of Annapolis has guaranteed loans to the Village of Lawrencetown to a limit of \$175,000.

14. Pension plan

The Municipality maintains a pension plan as defined by the Municipal Act, whereby retired employees are paid out of current operations. In 1990, the pension expense was \$14,898.

The Municipality maintains a defined contribution pension plan whereby they contribute an amount equal to 5.3% of employee earnings less employee contributions to the Canada Pension Plan for those employees in the plan. In 1990, the pension expense was \$53,738

15. Rate of return on rate base

For the year ended December 31, 1990, the water utilities had a rate of return on rate base of 1.8% (1989 - 2.1%).

16. Comparative figures

Certain of the comparative figures have been reclassified to conform with the method of presentation adopted for the current year.

Doane Raymond

MUNICIPALITY OF THE COUNTY OF ANnapolis
SCHEDULE OF CAPITAL DEBT CHARGES AND TERM DEBT
DECEMBER 31, 1990

	Due	Balance Jan. 1/90	Issued	Redeemed	Balance Dec. 31/90	Interest	Interest Rate
Paving							
Special Funds	1992	\$ 1,713		\$ 651	\$ 1,062		
Special Funds	1993	482		178	304		
Special Funds	2003	11,032		1,250	9,802		
Special Funds	1999	7,194		786	6,408		
Special Funds	1998	2,049		232	1,797		
Special Funds	2003	28,010		2,000	26,010		
Special Funds	2000		\$ 2,634	264	2,370		
		50,700	2,634	5,377	47,957		
Regulatory Office Term loan - Municipal Finance Corporation	1992	7,212		2,404	4,808	\$ 932	12.92%
Sewer							
Municipal Finance Corporation *	1999	90,000			90,000	10,125	11.25%
Canada Mortgage and Housing Corporation	2000	155,959		8,303	147,656	15,984	10.00%
Canada Mortgage and Housing Corporation	1999	86,090		6,136	79,954	9,277	10.50%
Canada Mortgage and Housing Corporation	2000	50,720		1,626	49,094	3,140	10.00%
		382,769		16,075	366,694	38,534	
Public Health and Welfare							
Mountain Lee Lodge - Serial	1991	46,000		23,000	23,000	4,945	10.75%
Municipal Finance Corporation *	1995		72,771		72,771		11.90%
Adult Residential Centre	1997	1,017,500		11,000	1,006,500	150,112	7.75 to 8.75%
Municipal Finance Corporation							
Superior Finance Corporation	1992	8,950		3,038	5,912	2,984	12.92%
		1,872,450	72,771	27,038	1,908,183	166,041	
Hospital - Municipal Finance Corporation	1992	32,325		10,775	21,550	4,177	12.92%
Water							
Special Funds	1997	55,019		6,877	48,142		
Special Funds	1996	33,945		5,000	28,945		
Special Funds	1999	70,000			70,000	7,875	11.25%
Municipal Finance Corporation *							
		158,965		11,877	147,108	7,875	
Schools							
Serial	1990	48,000		48,000		6,970	10.25%
Serial	1991	200,000		100,000	100,000	21,500	10.75%
Municipal Development Loan Board	1996	275,443		245,504	29,939	24,737	8.98%
Municipal Finance Corporation	1992	23,511		7,438	16,073	1,637	12.92%
Municipal Finance Corporation	1993	26,000		6,000	20,000	2,152	11.25%
		590,978		211,797	379,177	59,177	
		\$2,075,415	\$ 75,405	\$295,343	\$2,055,477	\$276,738	

Principal repayments required during the next five years are set out in Note B.

* Standing Fund payments required as set out in Note B.

MUNICIPALITY OF THE COUNTY OF ANNAPOLIS

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STATEMENT OF CAPITAL FINANCING

YEAR ENDED DECEMBER 31, 1990

	<u>SOURCE</u>	<u>1990</u>	<u>1989</u>
Funds available from prior year			
Cash		\$ 26,196	\$ 72,019
Receivable from Province of Nova Scotia		141,805	38,300
Depreciation funds		14,338	8,046
Proceeds from debentures		72,771	160,000
Loan from Special Reserve - Capital			30,009
Capital funding revenue (A-39)			
Provincial and federal grants	\$218,188		
Reserve fund withdrawals	437,147		
Capital expenditures out of revenue	<u>184,013</u>	839,348	567,647
Repayment of bank indebtedness		132,716	28,544
Repayment of bank indebtedness by Special Reserve			32,209
Repayment of payables and accruals		2,580	
Provincial grants		<u>25,000</u>	<u>53,480</u>
		<u>1,254,754</u>	<u>990,254</u>
Balance temporarily financed at end of period			
Bank indebtedness			132,716
Payables and accruals		<u>111,015</u>	<u>148,829</u>
		<u>111,015</u>	<u>281,545</u>
		<u><u>\$1,365,769</u></u>	<u><u>\$1,271,799</u></u>
	<u>APPLICATION</u>		
Balance temporarily financed at end of previous period			
Bank indebtedness	\$132,716		
Payables and accruals	<u>148,829</u>	\$ 281,545	\$ 287,641
Repayment of loan from Special Reserve Capital			40,000
Transfer to Special Reserve Capital			127,885
Capital asset acquisitions		855,751	621,632
Capital grant - Village of Lawrencetown		25,000	25,000
Discount on debenture issue			1,640
Increase in long term receivable		<u>72,771</u>	
		<u>1,235,067</u>	<u>1,103,798</u>
Funds available for application			
Cash		40,225	26,196
Receivable from Special Reserve Fund		41,184	
Receivable from Province of Nova Scotia		31,375	141,805
Receivable from Federal Government and its agencies		17,609	
Receivable - other		<u>309</u>	
		<u><u>\$1,365,769</u></u>	<u><u>\$1,271,799</u></u>

Doane Raymond

ANNAPOLIS COUNTY MUNICIPAL HOUSING CORPORATION
FINANCIAL STATEMENTS
DECEMBER 31, 1990

Doane Raymond

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AUDITORS' REPORT

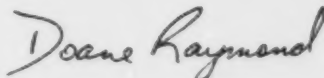
To the Chairman and Members of the Board of
Annapolis County Municipal Housing Corporation

We have audited the Operating Fund and Capital Fund balance sheets of the Operating Fund, Trust Funds and Special Funds of the Annapolis County Municipal Housing Corporation as at December 31, 1990, and the statements of operations for the year then ended. These financial statements are the responsibility of the Annapolis County Municipal Housing Corporation's management. Our responsibility is to express an opinion on these financial statements based on our audit.

We conducted our audit in accordance with generally accepted auditing standards. Those standards require that we plan and perform an audit to obtain reasonable assurance whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation.

In our opinion, these financial statements present fairly, in all material respects, the financial position of the Annapolis County Municipal Housing Corporation as at December 31, 1990 and the results of its operations and the changes in its financial position for the year then ended in accordance with generally accepted accounting principles adopted for Nova Scotia Municipalities.

Digby, Nova Scotia
February 22, 1991



Chartered Accountants

Doane Raymond

AMARUO IS CHURCH MUNICIPAL HOUSING CORPORATION
STATEMENT OF REVENUE AND EXPENDITURE
YEAR ENDED DECEMBER 31, 1990

	Adult Residential Centers		Supervised Home		Mountain Lea Lodge		Total	
	1990	1989	1990	1989	1990	1989	1990	1989
	Budget	Actual	Budget	Actual	Budget	Actual	Actual	Actual
Revenue								
Per diem charges								
County of Municipalities of								
the County of Annapolis	\$ 517,969	\$ 472,200	\$123,947	\$109,431	\$1,174,205	\$1,116,353	\$1,816,121	\$1,697,984
Residents of the other	381,642	350,500	21,743	31,938	379,582	344,348	782,987	728,786
Municipalities and towns	34,049	533	2,469	3,502	487,830	597,943	690,832	623,234
Private residents	\$ 883,996	900,164	846,749	182,671	\$2,242,067	2,060,644	3,289,940	3,050,044
Subsidies								
Catholic Mortgage & Housing	84,416	84,447	9,172	9,175			93,588	93,422
Corporation	21,200	21,200	2,303	2,313			23,503	23,604
New Scotland Department of	105,616	105,738	11,475	11,488			117,091	117,226
Housing	12,136	3,605	2,447	3,460			14,545	5,065
Other	989,612	1,017,918	161,002	182,081	2,242,067	2,241,617	3,421,616	3,172,355
Expenditure								
Administrative								
Executive	2,800	3,726	2,275	105,201	3,000	2,967	3,753	6,693
Professional	75,213	79,483	107,945	105,201	101,110	104,465	95,043	289,149
Telephone	9,453	1,524	1,050	1,006	5,900	9,000	6,994	19,459
Office and postage	8,700	7,338	1,700	1,689	5,800	8,081	6,131	17,508
Telephone	5,800	5,325	404	407	5,800	5,703	4,101	11,635
Dues and fees	7,437	5,946	1,450	1,288	3,502	3,432	3,386	12,072
Insurance	7,200	5,819	870	800	9,340	9,340	13,362	16,109
Other	6,940	3,970	2,589	3,484	14,002	9,005	10,052	16,459
Residential program								
Salaries and employee	119,090	121,480	116,737	115,849	146,509	147,422	346,731	357,443
Other	465,488	415,403	382,980	484			415,403	382,980
Recreation program								
Salaries and employee	3,246	6,764	775	684			3,246	6,764
Other	408,712	430,347	775	684			421,231	389,312
Vocational program								
Salaries and employee	12,801	13,105		215	45,425	34,727	43,428	55,384
Other	3,430	3,987		194	1,425	1,928	616	4,126
Balance forward	16,231	15,092		215	47,450	56,651	71,958	57,983
		2,340					2,340	1,840
	544,053	599,459	507,395	117,512	116,748	109,316	105,087	880,480

Doane Raymond

ANNAPOLIS COUNTY MUNICIPAL HOUSING CORPORATION

STATEMENT OF REVENUE AND EXPENDITURE

YEAR ENDED DECEMBER 31, 1990

	Adult Residential Centre			Supervised Home			Mountain Lee Lodge		
	1990		1989	1990		1989	1990		1989
	Budget	Actual		Budget	Actual		Budget	Actual	
Balance forward	\$ 344,055	\$ 559,659	\$ 507,595	\$117,512	\$116,740	\$109,116	\$ 195,959	\$ 204,073	\$ 185,087
Dietary									
Salaries and employee benefits	105,345	104,467	97,390	13,250	11,763	12,576	259,415	255,966	231,292
Food costs	46,410	41,844	42,577				130,482	119,542	117,557
Canteen							4,915	5,571	608
Propane							1,200	1,777	3,564
Repairs							1,777	1,043	1,043
Supplies and other	5,344	5,007	5,583	1,225	1,460	1,226	9,072	11,106	11,575
	157,119	150,230	145,450	14,275	13,223	13,802	403,104	391,759	365,726
Houskeeping									
Salaries and employee benefits	20,895	20,193	24,576				171,701	195,561	177,825
Supplies	11,012	6,496	6,547				28,793	19,441	22,943
Other		163	167				600	37	168
	31,907	26,689	31,270				197,094	215,029	200,936
Laundry									
Salaries & employee benefits							40,992	42,041	40,840
Propane		3,039	2,383				7,417	7,670	7,670
Supplies	4,818	3,856	3,469				11,040	10,694	9,785
Other		6,895	5,852				1,000	931	5,096
	9,618	13,790	11,704				59,449	60,335	65,947
Maintenance									
Capital expenditures out of revenue	4,200	16,172	497	700	816	476	38,468	41,498	10,446
Salaries & employee benefits	22,463	22,057	20,818	3,093	3,093	2,911	23,576	22,871	21,582
Materials		3,147	4,037			66	29,799	31,876	30,203
Electricity	34,205	27,675	29,790	5,500	4,554	5,182	26,202	22,951	22,614
Insurance			855						855
Repairs	8,257	10,498	10,421	2,875	4,349	1,816	26,618	26,467	31,281
Senior and voter	2,000	3,045	2,459				5,856	6,044	4,461
Other	72	100	100						100
	71,397	82,894	69,137	13,168	12,810	10,451	150,319	151,687	120,987
Nursing and clinical									
Salaries & employee benefits	2,200	2,393	1,570	540	581	691	1,115,467	1,094,135	1,011,943
Medical	17,500	15,235	16,293	200	198	157	66,025	69,737	72,611
Pharmaceutical	3,000	3,447	3,441				3,000	3,189	88
Supplies	1,225	1,686	1,228				2,325	2,787	3,286
Other	24,025	22,841	22,572	760	778	848	1,186,997	1,166,848	1,080,559
	48,750	45,396	44,882	1,500	1,557	1,696	1,967,517	1,947,697	1,866,684
Fiscal services									
Debt service principal	11,000	11,000	10,000	16,573	15,417	15,222	27,945	31,000	33,000
Debt service interest	141,559	140,896	140,098	2,519	2,519	1,519	10,400	10,418	162,798
Replacement reserve	8,664	8,664	8,664						10,183
Amortization of debt service discount		1,624	1,624	395	176	176			1,000
	161,223	162,184	160,386	19,487	17,133	16,917	27,945	20,418	207,721
Balance forward	1,002,412	1,027,645	982,282	163,502	160,672	151,123	2,282,087	2,226,555	2,127,262

Doane Raymond

ANNAPOLIS COUNTY MUNICIPAL HOUSING CORPORATION

STATEMENT OF REVENUE AND EXPENDITURE

YEAR ENDED DECEMBER 31, 1990

	Adult Residential Centre		Supervised Home		Maurtain Lee Lodge		Total	
	1990	1989	1990	1989	1990	1989	1990	1989
Balance forward	Budget	Actual	Budget	Actual	Budget	Actual	Actual	Actual
	\$1,002,612	\$1,027,865	\$862,282	\$862,282	\$1,027,865	\$1,027,865	\$3,415,092	\$3,137,242
Surplus from prior year	13,000	20,583	6,773	4,124	—	67,801	113,911	78,798
Excess of revenue over expenditures and surplus, end of year	989,612	1,007,282	935,509	147,000	Nil	1,975,927	3,301,181	3,098,444
	Nil	10,636	70,583	8,611	Nil	84,717	120,425	113,911

Doane Raymond

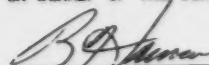
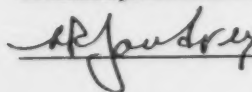
ANNAPOLIS COUNTY MUNICIPAL HOUSING CORPORATION

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OPERATING FUND BALANCE SHEETDECEMBER 31, 1990

	<u>ASSETS</u>	<u>1990</u>	<u>1989</u>
Cash		\$ 6,283	\$ 2,773
Receivables			
Residents		53,203	63,800
Municipal units		147,932	157,502
Other		39,908	2,876
Inventory of supplies, at cost		<u>26,285</u>	<u>21,953</u>
		<u>\$273,611</u>	<u>\$248,904</u>
	<u>LIABILITIES</u>		
Bank indebtedness		\$ 27,396	\$ 27,749
Payables and accruals		<u>125,780</u>	<u>107,244</u>
		<u>153,176</u>	<u>134,993</u>
	<u>EQUITY</u>		
Surplus		<u>120,435</u>	<u>113,911</u>
		<u>\$273,611</u>	<u>\$248,904</u>

ON BEHALF OF THE CORPORATION

 Director Director

Doane Raymond

ANNAPOLIS COUNTY MUNICIPAL HOUSING CORPORATION

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CAPITAL FUND BALANCE SHEET

DECEMBER 31, 1990

ASSETS

	<u>1990</u>	<u>1989</u>
Cash	\$ 303	\$ 3,603
Land, buildings and equipment		
Land	4,564	4,564
Buildings	2,928,596	3,091,723
Equipment	472,500	381,630
Unamortized debenture discount	13,037	14,400
	<u>\$3,419,000</u>	<u>\$3,495,920</u>

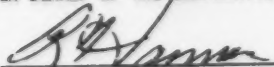
LIABILITIES

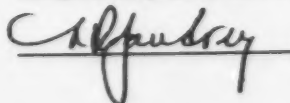
Short term borrowings		
Bank indebtedness		\$ 76,172
Payables and accruals	\$ 303	6,425
Term debt		
Due to Municipality of the County of Annapolis,		
General Capital (Note 2)	<u>1,908,185</u>	<u>1,872,452</u>
	<u>1,908,488</u>	<u>1,955,049</u>

EQUITY

Investment in capital assets	<u>1,510,512</u>	<u>1,540,871</u>
	<u>\$3,419,000</u>	<u>\$3,495,920</u>

ON BEHALF OF THE CORPORATION

 Director

 Director

Doane Raymond

ANNAPOLIS COUNTY MUNICIPAL HOUSING CORPORATION

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STATEMENT OF INVESTMENT IN CAPITAL ASSETS

YEAR ENDED DECEMBER 31, 1990

	<u>1990</u>	<u>1989</u>
Balance, beginning of year	<u>\$1,540,871</u>	<u>\$1,477,600</u>
Term debt retired	37,038	35,984
Short term debt reduction	7,556	17,500
Capital expenditure out of revenue	58,484	11,419
Donated assets	2,885	
Tax rebates		3,658
	<u>105,963</u>	<u>68,561</u>
	<u>1,646,834</u>	<u>1,546,161</u>
Fixed assets retired	132,743	
Amortization of debenture discount	1,800	1,800
Loss on disposal of equipment	1,779	
Transfer to Special Reserve - Operating		3,490
	<u>136,322</u>	<u>5,290</u>
Balance, end of year	<u>\$1,510,512</u>	<u>\$1,540,871</u>

Doane Raymond

ANNAPOLIS COUNTY MUNICIPAL HOUSING CORPORATION
SPECIAL RESERVE FUNDS - CAPITAL RESERVE SECTION BALANCE SHEET
DECEMBER 31, 1990

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	<u>ASSETS</u>	<u>1990</u>	<u>1989</u>
Cash		<u>\$ 6,021</u>	<u>\$ 9,059</u>
	<u>RESERVE</u>		
Reserve		<u>\$ 6,021</u>	<u>\$ 9,059</u>

ON BEHALF OF THE CORPORATION

R. A. Lamm Director
L. R. Pudney Director

STATEMENT OF CAPITAL SECTION RESERVES

YEAR ENDED DECEMBER 31, 1990

Balance, beginning of year	\$ 9,059	\$ 12,043
Transfer to Municipality of Annapolis County Debt retirement	<u>3,038</u>	<u>2,984</u>
Balance, end of year	<u>\$ 6,021</u>	<u>\$ 9,059</u>

Doane Raymond

ANNAPOLIS COUNTY MUNICIPAL HOUSING CORPORATION
SPECIAL RESERVE FUNDS - OPERATING RESERVE SECTION BALANCE SHEET
DECEMBER 31, 1990

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	<u>ASSETS</u>	<u>1990</u>	<u>1989</u>
Cash		<u>\$ Nil</u>	<u>\$ 3,490</u>
	<u>RESERVE</u>		
Reserve		<u>\$ Nil</u>	<u>\$ 3,490</u>

ON BEHALF OF THE CORPORATION

R. B. Brown DIRECTOR
A. J. Audrey DIRECTOR

STATEMENT OF OPERATING SECTION RESERVE
YEAR ENDED DECEMBER 31, 1990

	<u>1990</u>	<u>1989</u>
Balance, beginning of year	<u>\$ 3,490</u>	<u>\$ Nil</u>
Transfer from capital fund		<u>3,490</u>
Transfer to operating fund	<u>3,490</u>	
Balance, end of year	<u>\$ Nil</u>	<u>\$ 3,490</u>

Doane Raymond

ANNAPOLIS COUNTY MUNICIPAL HOUSING CORPORATION

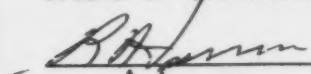
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REPLACEMENT RESERVE FUNDS - BALANCE SHEET

DECEMBER 31, 1990

	<u>ASSETS</u>	<u>1990</u>	<u>1989</u>
Cash		<u>\$ 36,716</u>	<u>\$ 25,594</u>
	<u>RESERVE</u>		
Reserve		<u>\$ 36,716</u>	<u>\$ 25,594</u>

ON BEHALF OF THE CORPORATION

 Director
 Director

STATEMENT OF REPLACEMENT RESERVES

YEAR ENDED DECEMBER 31, 1990

	<u>1990</u>	<u>1989</u>
Balance, beginning of year	<u>\$ 25,594</u>	<u>\$ 14,998</u>
Interest	939	413
Transfer from Operating Fund	<u>10,183</u>	<u>10,183</u>
Balance, end of year	<u>\$ 36,716</u>	<u>\$ 25,594</u>

Doane Raymond

ANNAPOLIS COUNTY MUNICIPAL HOUSING CORPORATION

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RESIDENTS' TRUST FUNDS BALANCE SHEET

DECEMBER 31, 1990

	<u>ASSETS</u>	<u>1990</u>	<u>1989</u>
Cash		<u>\$ 36,615</u>	<u>\$ 16,949</u>
 <u>RESERVES</u>			
Reserves		<u>\$ 36,615</u>	<u>\$ 16,949</u>

ON BEHALF OF THE CORPORATION

R. A. Brown Director
C. R. Judry Director

STATEMENT OF TRUST FUND RESERVES

YEAR ENDED DECEMBER 31, 1990

	<u>1990</u>	<u>1989</u>
Balance, beginning of year	\$ 16,949	\$ 20,448
Increase (decrease) in reserve	<u>19,666</u>	<u>(3,499)</u>
Balance, end of year	<u>\$ 36,615</u>	<u>\$ 16,949</u>

Doane Raymond

NOTES TO FINANCIAL STATEMENTS

DECEMBER 31, 1990

1. Accounting policies

These financial statements have been prepared to conform in all material respects to the accounting principles prescribed for Nova Scotia municipalities by the Department of Municipal Affairs.

(a) Revenue and expenditure

Major revenue and expenditure items are recorded on an accrual basis.

Principal and interest payments relating to long term debt are recorded as an expense when paid.

(b) Property and equipment

Capital assets are recorded at cost. Funds received through capital assistance programs are recorded as additions to the Investment in Capital Assets. The Corporation does not record depreciation on its property and equipment. The value of the Corporation's assets are written down to Nil at the end of their useful lives as prescribed by the Department of Municipal Affairs.

(c) Bond issue discounts

Premiums paid on the issue of debentures are being amortized to operations over the term of the related debt.

2. Other matters

On January 1, 1987, the operations of Mountain Lea Lodge, the Adult Residential Centre and Supervised Home were transferred from the Municipality of the County of Annapolis. The related fixed assets were transferred at cost, less related liabilities. The Corporation is funding the related debt charges.

3. Sinking fund requirement

The Corporation is required to make a sinking fund payment for the next five years of \$12,143 to the Municipality of the County of Annapolis for a debenture held in the County's name by the Municipal Finance Corporation.

4. Comparative figures

Certain of the 1989 comparative figures have been reclassified to conform with the financial statement presentation adopted for 1990.

Doane Raymond

ANNAPOLIS COUNTY MUNICIPAL HOUSING CORPORATION
SUPPLEMENTARY SCHEDULE - EXPENDITURES
DECEMBER 31, 1990

	Adult Residential Centre		Supervised Home	
	Shelter	Care	Shelter	Care
Administrative				
Legislative	\$ 3,726	\$ 3,726		
Salaries and employee benefits	21,540	79,483		
Professional fees	9,453	9,453		
Office and postage	3,769	3,769		
Telephone	2,762	2,762		
Dues and fees	5,819	5,819		
Travel	423	410		
Staff training	365	1,146		
Travel and convention		1,569		
Advertising		840		
Vehicle allowance		250		
Clothing allowance		316		
Dinner	<u>87,057</u>	<u>73,623</u>	<u>4,828</u>	<u>(545)</u>
		121,480	111,021	115,849
				(545)
Residential program		420,547		684
Recreation program		15,092		215
Vocational program		2,540		
Dietary		158,320		13,223
Housekeeping		35,032		
Laundry		6,895		
Maintenance	82,894		12,810	13,810
Nursing and clinical		22,841		779
Fiscal services				
Debt service principal	11,000	11,000		
Debt service interest	140,896	140,896	15,417	15,417
Replacement reserve	8,664	8,664	1,519	1,519
Amortization of debt service discount	1,624	1,624	176	176
	<u>162,184</u>	<u>162,184</u>	<u>17,112</u>	<u>17,112</u>
Total expenditures	<u>\$292,935</u>	<u>\$734,920</u>	<u>\$ 34,750</u>	<u>\$125,422</u>
				<u>\$160,672</u>

Doane Raymond

MINUTES
OF THE
MUNICIPALITY OF THE
COUNTY OF ANNAPOLIS

JANUARY 1, 1990 - DECEMBER 31, 1990

Minutes of the January session of Municipal Council held on January 16, 1990, in the Council Chambers of the Municipal Administration Building, Annapolis Royal, N.S., at the hour of 10:00 a.m.

Present: Warden Sanford; Deputy-Warden Slauenwhite; Councillors: Smith, Hannam, DeLong, Fiske, Lockett, Ruggles, Hawboldt, Carter (attended at 10:40 a.m.), Bohaker and Joudrey; the Municipal Solicitor, John Cameron; the Administrative Secretary, J.Z. Lawrence; and the Municipal Clerk-Treasurer, R.T. Grant.

Minutes

Upon motion of Councillor DeLong, seconded by Deputy-Warden Slauenwhite, it was resolved that minutes from the regular session held on the 19th day of December, 1989, be approved as circulated. Motion carried.

Business Arising From The Minutes:

There was no business arising from the minutes.

Reports and Recommendations

Re: Solicitor's Monthly Report

- Outstanding Taxes Owed by Mineral Water of Canada - Mr. John Cameron, the Municipal Solicitor, advised there has been no development in this situation.

- Tax Sale - The Solicitor reported that a substantial amount of work is being done in preparation for a tax sale, with emphasis placed on having the taxes paid. He stated the Staff has been advised against selling land for taxes as a means of clearing title, and recommended that a caution to potential purchasers should be included in the tax sale advertisement to have their own searches performed.

- Unsanitary Premises Matter - Mr. Cameron informed that notices to clean up the Mitchell property have been forwarded and one party has challenged title and inquired on what is necessary to be done.

- Report on By-Law Committee Recommendations - The Solicitor advised he will probably report on this matter in March.

Re: Annapolis District Planning Commission

- Building Inspector's Monthly Report - Upon motion of Councillor Joudrey, seconded by Councillor Hawboldt, the following reports for December were received. Motion carried.

There were fifteen(15) subdivisions approved, creating a total of thirty-eight(38) lots.

The building permit activity for December consisted of: 7 single-family dwelling; 1 addition & alteration; 1 garage and 1 other; for a total estimated value of \$253,500 which compares to \$997,505 for the same period in the previous year.

Re: Board of Health

- Notice of Permit Issued under Section 38A of the Health Act - Council was notified that the Board of Health has issued a permit to Mr. Lorry Wade, Granville Centre, under Section 38A of the Health Act.

Re: Street Lights Committee

- System for Maitland Bridge - Upon motion of Councillor DeLong, seconded by Councillor Ruggles, it was resolved that authorization be given to establish a street lighting system in the Maitland Bridge area provided the cost of the system does not increase the current rate by more than one cent(1¢). Motion carried.

Re: Recreation Committee

- Ratification of Full-Time Secretary - Deputy-Warden Slauenwhite moved, seconded by Councillor Lockett, that Council ratify the hiring of Mrs. Wanda Atwell as the full-time Secretary for the Recreation Department and that she be placed on a six-month probationary period. Motion carried.

- Parks and Open Space Strategy - The Chairman of the Recreation Committee, Deputy-Warden Slauenwhite, addressed Council on this matter and circulated a proposal for a Parks and Open Space Study which is being recommended by Committee to be carried out in 1990. She provided some background information on this topic in relation to the 5% parks levy and stated an information package is being made available for Council's perusal, with a follow up presentation to be made at the February session.

Council heard from the Recreation Co-ordinator, Ms. Debra Ryan, who informed the cost of the study is estimated at \$18,000 - \$22,000, with the possibility of 50% cost sharing from the Province.

After discussion Deputy-Warden Slauenwhite moved, seconded by Councillor Lockett, that this matter be referred to the Finance Committee for their input. Motion carried.

Re: Public Works Committee

- Nictaux Sewer Extension, Progress Estimates #2 - Upon motion of Councillor Ruggles, seconded by Councillor Hawboldt, it was resolved that payment be made to Standard Paving Ltd. in the amount of \$110,926.46. Motion carried. Councillor Ruggles moved, seconded by Councillor Joudrey, that payment be made to the firm of Hiltz & Seamone in the amount of \$12,663.82. Motion carried.

- Blue Bin Option, A Recycling Program for Annapolis County - Council received a report on recycling as discussed by the Public Works Committee.

Councillor Hawboldt addressed Council on the Blue Bin option advising that the proposal represented a volunteer program whereby the public would take recyclable garbage to bins (similar in size to the garbage boxes) located in strategic places in their communities. A Recycler would be designated to remove the materials and any other non-recyclable garbage from the bins and keep the area clean at no cost to the County.

In comparison to other recyclable options such as the "blue box" program, Councillor Hawboldt stated the Blue Bin option was very economical. He anticipated an initial cost of approximately \$15,000 based upon the installation of 30 bins (\$9,000), advertising (\$5,000) and miscellaneous (\$1,000), less provincial cost sharing of \$5,000; for a total cost to the Municipality of \$10,000 (annual costs in subsequent years were projected at \$4,000).

He further indicated that if the program was successful, the life expectancy of the incinerator facilities and ash fill site could be extended by 10% or more.

After discussion Councillor Hawboldt moved, seconded by Deputy-Warden Slauenwhite, that:-

"Municipal Council adopt the principle of establishing a recycling program in Annapolis County; and

The Public Works Committee be empowered to finalize the operational details of such a program with implementation to begin by September 1, 1990."

- Motion carried.

- Authorization to Purchase Property (Annapolis County/Bridgetown Industrial Park) - Warden Sanford addressed Council on this matter, advising that the feasibility study carried out by the Consultants prioritized four(4) sites. He stated a recommendation is being presented for the County to cost share 50% with the Town of Bridgetown to acquire property representing Site #1 which has a high visibility profile and is serviced by sewer and water.

Councillor Hannam moved, seconded by Councillor Joudrey, that this matter be tabled. Motion lost.

Councillor Hawholdt moved the following resolution, seconded by Councillor Carter:-

"Be It Resolved That Municipal Council authorize fifty percent(50%) cost sharing with the Town of Bridgetown for the purchase of lands in the Town of Bridgetown and the County of Annapolis from Mr. Lou Phelan and Mr. Ronald Chase in the amounts of \$14,400 and \$67,000 respectively for purposes of an industrial park for a total expenditure not to exceed \$45,000.

And Further Resolved That funding be withdrawn from the Special Reserve Fund, Operating Reserve Section."

- Motion carried with Councillors Hannam and Fiske recorded in the negative.

New Business:

Re: Salvage Yard license Application by Gregg Longwire, Granville Ferry - Councillor Joudrey informed he had visited Mr. Longwire's neighbours and has submitted a report indicating there was no opposition to this proposed salvage yard. Upon motion of Councillor Joudrey, seconded by Councillor Bohaker, it was resolved that a letter be forwarded to the Board of Commissioners of Public Utilities advising the County does not object to the issuance of a salvage yard licence to Mr. Gregg Longwire, Granville Ferry. Motion carried.

Re: Conveyance of Middleton Regional High School to Her Majesty the Queen During Renovations - Councillor Lockett moved, seconded by Councillor Smith, that:-

"Whereas the Municipality of the County of Annapolis has an interest in the Middleton Regional High School pursuant to the regional school agreements;

And Whereas the Town of Middleton is being requested to convey the said school to the Minister of Government Services of the Province of Nova Scotia for the completion of major alterations and renovations to the Middleton Regional High School;

And Whereas upon completion of the said work and financing by the Annapolis District School Board, the Middleton Regional High School will be reconveyed to the Town of Middleton;

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Therefore Be It Resolved That the Municipality of the County of Annapolis concur with the conveyance of the Middleton Regional High School by the Town of Middleton to Her Majesty the Queen in right of the Province of Nova Scotia represented in this behalf by the Minister of Government Services on the terms and conditions set out in the agreement, on the understanding that nothing in this resolution shall be deemed to be a waiver of any right of the Municipality in the said school."

- Motion carried.

Re: Representation on Working Group Committee for the Cornwallis and Annapolis Rivers - Upon motion of Councillor Smith, seconded by Councillor Hawboldt, it was resolved that the request for County representation on this Committee be referred to the Planning Advisory Committee for a recommendation. Motion carried.

Re: A.V.A.B.T., Request Consideration of Financial Assistance (Trip to Ottawa Regarding Save VIA Rail) - Deputy-Warden Slauenwhite moved, seconded by Councillor Joudrey, that the County cost share expenses incurred by Mayor Taylor in the amount of \$39.46 as the County's portion in the A.V.A.B.T. effort to save VIA Rail. Motion carried.

Re: Environment/Economy Conference - Councillor Joudrey addressed Council on this matter, advising in October he had attended a course entitled "A Conference to Initiate A Program of Co-operative Action for the Achievement of Sustainable Economical Development in Nova Scotia". He referred to various environmental topics discussed by Council and suggested that Deputy-Warden Slauenwhite and Councillor Hawboldt consider the establishment of one central Committee to properly assess such issues.

Correspondence:

Re: Mr. Jack Pearle, Resolution of Planning Department - Correspondence from Mr. Jack Pearle was circulated which expressed his satisfaction with the former County Planning Staff and requesting that Mr. Nick Lasch be hired to continue with such matters as the Dutch Elm Disease Program and the Municipal Plan.

Re: A.V.A.B.T., Acadian Bus Lines Service - Council received correspondence from the A.V.A.B.T. indicating their concerns with the changes proposed by Acadian Bus Lines for the Halifax to Yarmouth bus schedule.

Other Business:

Re: Motion Referred to Planning Commission to Confirm Positions of County Planning Staff - Councillor Joudrey requested an update on the status of this motion; and Councillor Smith, Vice-Chairman of the Planning Commission, reported the Commission was notified of this motion at the last meeting and the motion would be formally introduced in due course.

Re: 911 Numbering System - Councillor Joudrey was requested to report on the status of the 911 numbering system at the next meeting.

Committee of the Whole

Upon motion of Councillor Hannam, seconded by Councillor Fiske, Council convened into Committee of the Whole at 11:02 a.m. and reconvened into regular session at 11:12 a.m. Motion carried.

Upon motion meeting adjourned at the hour of 11:13 a.m.

Minutes of the annual session of Municipal Council held on the 20th day of February, 1990, in the Council Chambers of the Municipal Administration Building, Annapolis Royal, N.S., at the hour of 10:00 a.m.

Present: Warden Sanford; Deputy-Warden Slauenwhite; Councillors: Smith, Hannam, De-Long, Fiske, Lockett, Ruggles, Hawboldt, Carter, Bohaker and Joudrey; the Municipal Solicitor, John Cameron; the Administrative Secretary, J.Z. Lawrence; and the Municipal Clerk-Treasurer, R.T. Grant.

Warden's Opening Remarks

The Warden expressed his appreciation to the Clerk and Staff for their co-operation and high quality of work. He also commended the Chairmen for the congenial and effective manner in which they administer various Committees and thanked all Municipal Staff for their endeavours in making 1989 a successful year. He further informed that a report highlighting the year's activities had been circulated and a small surplus of \$20,000 is anticipated for the previous year.

Warden Sanford stated he looks forward to Council meeting the challenges of the upcoming year in view of environmental and social issues and the possibility of cutbacks in funding from government transfers.

Minutes

Councillor Carter moved, seconded by Councillor Joudrey, that minutes from the regular session held on the 16th day of January, 1990, be approved as circulated. Motion carried.

Committee Reports & Recommendations:

Re: Report of Solicitor

- Monthly Report

Expropriation of lands for the Nictaux Sewer System - The Municipal Solicitor, Mr. John Cameron, reported that the necessary documents with the appraisal report, specified offer and 75% compensation have been served. He stated the Municipality has title of the property and can occupy same on April 30th pursuant to the terms of the Expropriation Act.

Outstanding Taxes Owed by Mineral Water of Canada - The Solicitor informed Council that a substantial payment with respect to the taxes owed by Mineral Water of Canada had been received, and it appears that all of the outstanding taxes will be recovered.

Review of Municipal By-laws - Mr. Cameron stated an interim progress report has been given to the Chairman with respect to reviewing the County's by-laws as mandated by the By-law Review Committee.

Prosecution under the Dog By-law - The Solicitor advised that three letters have been issued threatening legal action if their dogs (in the Beaconsfield and Nictaux areas) are not kept home and asked for authorization to proceed with prosecution. Mr. Cameron indicated letters were forwarded to the complainants advising of the action taken and asked that they contact the Animal Control Officer if the problem continues. After discussion Councillor Lockett moved, seconded by Councillor Fiske, that authorization be given for the Municipal Solicitor to initiate prosecution against Mr. Gary Adams of Nictaux; and Ms. Nancy Hebb & Mr. David Dennison of Beaconsfield in the event the complaints are repeated. Motion carried.

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Acquisition of Land for Industrial Park, Church Rd. - Mr. Cameron reported the acquisitions of these two properties in the joint names of the Municipality and the Town of Bridgetown is near completion.

Tax Sale Inquiry on former Patricia Stanton Property - The Solicitor stated a question on the validity of the tax deed has been raised due to a technicality.

- Annual Report - Mr. Cameron submitted an annual report which outlined a number of matters which had been dealt with by his office relating to: the conveyance of the Nictaux School property; the conveyance of the former ARC Recreation Hall to the Bridgetown Lions Club; advice to the Social Services Dept. respecting security taken on homes; a review of the by-laws; matters under the Dangerous and Unightly Premises by-law; matters pertaining to the Board of Health; subdivision opinions; the extent of municipal boundaries (planning jurisdiction); problems with tax sale deed; tax collection; preparation of tax sale; the expropriation of lands for the Nictaux sewer system; the acquisition of lands for the proposed industrial park on Church Rd. jointly with the Town of Bridgetown; preparing resolutions to the Union of Nova Scotia Municipalities; and rejoining the Annapolis District Planning Commission.

Re: Annapolis District Planning Commission

- Building Inspector's and Development Officer's Monthly Reports - Upon motion of Deputy-Warden Slaunwhite and Councillor Smith, Council heard from Mr. Russell Mackintosh, Building Inspector, who gave the following reports.

He stated that for the month of January there were nine(9) subdivisions approved, creating a total of twenty-two(22) lots.

Mr. Mackintosh stated the building permit activity for the month included: 5 single-family dwellings, 2 cottages, 4 additions & alterations, 1 garage and 1 other; for a total estimated value of \$242,820 which compares to \$887,000 for the same period in the preceding year.

Re: Planning Advisory Committee

- 1989 Building Permit Activity Report - Council received a report prepared by the Clerk's office indicating the 1989 building permit activity consisted of: 121 single-family dwellings; 4 multiple-family dwellings; 19 cottages; 101 additions & alterations; 44 garages; 43 others; and 13 commercial, for a total estimated value of \$8,513,691 which compares to \$10,254,455 for 1988.

Re: Public Works Committee

- Annapolis County/Bridgetown Industrial Park Development Feasibility Study Committee, Final Draft Report of the DPA Group - A copy of the foregoing report was circulated to Council. The Warden advised that the next step is to form a Commission (consisting of Councillors and businessmen) which would apply for funding and proceed with the venture; and in the interim would request authorization for the present members to continue meeting.

Upon motion of Councillor Carter, seconded by Councillor Hawboldt, it was resolved that the report be received and approval in principle be given for the Warden and Councillor DeLong to continue attending meetings to formulate a proposal. Motion carried.

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The Warden asked Councillors to peruse the report and consider their interest in sitting on this Commission and/or recommending citizens who could be appointed to same.

- Blue Bin Program - Councillor Ruggles moved, seconded by Councillor Smith, that an amount of \$16,000 be authorized for the construction of boxes and implementation of the program. Motion carried.

- Acquisition of Tag-Along Trailer for Transporting Heavy Equipment - Upon motion of Councillor Ruggles, seconded by Councillor Hannam, it was resolved that Council authorize the purchase of a tag-along trailer to transport heavy equipment; and that the amount be transferred from the Special Reserve Fund, Operating Section. Motion carried.

Re: Finance Committee

- Authorization of January Monthly Bills - Councillor Bohaker moved, seconded by Councillor Carter, that the bills for the month of January amounting to \$263,600.29 be approved as circulated. Motion carried.

- Request to Increase Tax Certificate Fees (from \$5.00 to \$10.00) - Upon motion of Councillor Bohaker, seconded by Councillor Hawboldt, it was resolved that effective immediately authorization be given to charge \$10.00 for the issuance of tax certificates. Motion carried.

- Renewal of Solicitor's Agreement - Councillor Bohaker moved, seconded by Deputy-Warden Slauenwhite, that the County enter into an agreement to retain the services of the present legal firm for the year 1990, incorporating the proposed increases. Motion carried.

- 1990 Tax Exemptions - Upon motion of Councillor Bohaker, seconded Councillor Joudrey, it was resolved that 1990 tax exemptions be increased from \$80 to \$100 with the income qualification changed from \$10,000 to \$10,500. Motion carried.

- Social Service Receivables (\$5,479.79) - Councillor Bohaker moved, seconded by Councillor Lockett, that authorization be given to write off accounts receivable for social services in the amount of \$5,479.79. Motion carried.

- Federal Grant in Lieu of Taxes (Settlement) - Councillor Bohaker moved, seconded by Councillor Ruggles, that it be resolved to authorize transfer of the surplus federal grant for the years 1987 - 1989 in the amount of \$269,390.03 to the Operating Section of the Special Reserve Fund. Motion carried.

- Federation of Canadian Municipalities (FCM), Radio License Fees - Correspondence was circulated from the aforementioned organization requesting the County's support in protesting the intention of the federal government to substantially increase radio license fees, which would have the effect of increasing costs to the Municipality from \$236 to over \$5,000 annually.

After discussion it was moved by Councillor Bohaker, seconded by Councillor Fiske, that a letter be forwarded to the Hon. Marcel Massee, Minister of Communications, stating that:

"Whereas the services in question are essential public services and cannot be treated in the same way as private enterprises;

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And Whereas by placing municipal fees on a scale identical to those which applies to all federal and provincial departments, creates an injustice on the delivery of essential emergency services;

And Whereas any inequities can be removed by reducing the license fees for private companies which also deliver emergency services, such as ambulance.

And Whereas the proposed fee structure will result in an increase to the Municipality of in excess of \$5,000 annually as compared to the present \$236 annual charge;

Be It Resolved That the Municipality of the County of Annapolis goes on record as supporting the Federation of Canadian Municipalities in opposing the increase to radio license fees;

And Further Resolved That the Municipality of the County of Annapolis refuses to pay the increased amount and will continue to pay the flat charge of \$236 annually for the provision of an essential service to the public."

- Motion carried.

- Re: Authorization for Borrowing Operating Funds (\$2,818,300) - Upon motion of Councillor Bohaker, seconded by Councillor Carter, it was resolved that the Warden and Clerk be authorized to sign a Municipal Borrowing Resolution with the Royal Bank of Canada in the amount of \$2,818,300 for the General Operating Fund (See Schedule A). Motion carried.

Re: Social Services Committee

- 1989 Annual Report - Mr. Brian Taylor, Director of Social Services, presented the 1989 annual report for municipal social assistance. He compared general assistance statistics for 1977 which indicated the total caseload had increased from 972 at a cost of \$131,400 to 2,517 cases at \$1,128,889 in 1989. The total Home for Special Care expenditures amounted to \$1,954,355 in 1989 which represents a 16% increase of \$268,631 from 1988.

The Director advised that their Department now provides services to all three Towns which resulted in approval for additional staff and commended his Employees for the extra effort shown in the year.

Mr. Taylor informed that for 1990, several changes will occur which will hopefully help offset the increasing workload and expenditures such as: (1) participants from Annapolis County entering the Annapolis Valley Work Activity Centre; (2) a computerized Social Services Financial Program to produce cheques and claims more accurately and efficiently; and (3) the establishment of an Employment Support Centre to help clients in becoming "employment-ready" and assist them in finding and keeping a job.

He included a proposed 1990/91 budget totalling \$3,902,843 which included \$207,547 for administration, \$1,344,926 for general assistance and \$2,350,370 for homes for special care.

Re: Recreation Committee

- Parks and Open Space Strategy Study - Deputy-Warden Slauenwhite, Chairman of the

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Recreation Committee, addressed Council on the report which was circulated at the previous session. She advised that with the increase in subdivision activity, it becomes more crucial that a Parks and Open Space Strategy be implemented to plan, acquire and develop our natural resources in order to ensure recreational opportunities in Annapolis County and provide access to watercourses. She stated that the Parks and Open Space Strategy plan would be incorporated into the municipal plan.

Upon motion of Deputy-Warden Slauenwhite, seconded by Councillor Hawboldt, it was resolved that Council adopt the report as circulated and approve the implementation of a Parks and Open Space Strategy in Annapolis County; and further that the \$22,000 cost for the study (pending 50% cost sharing with the Province) be referred to the Finance Committee. Motion carried.

Reports of Agriculture Committee

Upon motion Council received reports from the following representatives of the Agriculture Organizations:

- Animal Control Officer - Mr. Ronald Sabean reporting.
- Annapolis County Weed Inspector - Mr. Malcolm Rice reporting.
- District Weed Inspector - Mr. John Thomson reporting.
- Annapolis County 4-H Leaders Council - Ms. Anne Marie Pearle, Secretary; and Mr. Randy Pearle, 4-H County Host, reporting. Upon motion of Councillor Hawboldt, seconded by Deputy-Warden Slauenwhite, the request for \$700 was referred to the Finance Committee. Motion carried.
- Annapolis County Federation of Agriculture - Mr. Kevin Charlton, President reporting. Councillor Ruggles moved, seconded by Councillor Hannam, that the request for \$500 be referred to the Finance Committee. Motion carried.
- Annapolis County Livestock Health Services Board - Mr. Perry Freeman, Annapolis West L.H.S. Board Director, reporting; and upon motion of Deputy-Warden Slauenwhite, seconded by Councillor Bohaker, the request for \$4,200 was referred to the Finance Committee. Motion carried.
- Annapolis Valley Exhibition - Mr. Jack Pearle, President, reporting; and Councillor Lockett moved, seconded by Councillor Hawboldt, that the request for \$12,000 was referred to the Finance Committee. Motion carried.

Re: Agriculture Committee

- Dutch Elm disease Removal Program - Funding Request for \$30,000 - Councillor Fiske moved, seconded by Councillor Smith, that an amount of \$30,000 be placed in the 1990 operating budget to continue the Dutch Elm Disease Tree Removal Project, with a request being made to the Department of Transportation for a matching grant. Motion carried.
- Dog License Collectors - Upon motion of Councillor Lockett, seconded by Councillor Hannam, it was resolved that the names received by the Clerk from Councillors be appointed dog tax collectors for their respective areas in 1990. Motion carried.

Appointments:

Re: Auditor - Councillor Joudrey moved, seconded by Councillor Fiske, that the firm of Doane Raymond Chartered Accountants of Digby, N.S., be appointed Auditors for 1990. Motion carried.

Re: Municipal Solicitor and Deputy Municipal Solicitor - Upon motion of Councillor Bohaker, seconded by Councillor Hannam, Mr. John Cameron and Mr. David Cottenden from the firm of Orlando & Hicks of Bridgetown, N.S., were appointed Municipal Solicitor and Deputy Municipal Solicitor respectively for 1990. Motion carried.

Re: Weed Inspector - Deputy-Warden Slauenwhite moved, seconded by Councillor Joudrey, that Mr. Malcolm Rice be appointed Weed Inspector for 1990. Motion carried.

Re: Animal Control Officer - Councillor Hawboldt moved, seconded by Councillor Bohaker, that Mr. Ronald Sabean be appointed Animal Control Officer for 1990. Motion carried.

Re: Sheep Valuer - Upon motion of Councillor Ruggles, seconded by Councillor Lockett, it was resolved that Mr. Thurston Marshall be appointed Sheep Valuer for 1990. Motion carried.

Re: U.N.S.M., Five(5) Voting Delegates for the Annual and Regional Meeting - Upon motion of Councillor Fiske, seconded by Councillor Ruggles, it was resolved that Warden Sanford, Deputy-Warden Slauenwhite and Councillors Joudrey, Hawboldt and Lockett be selected as the five(5) voting delegates to the annual and regional meetings of the U.N.S.M., with Councillors Smith, Hannam and DeLong named as alternates. Motion carried.

Re: E.M.O. Co-ordinator - Councillor DeLong moved, seconded by Councillor Hawboldt, that Councillor Joudrey be appointed the E.M.O. Co-ordinator for 1990. Motion carried.

Re: Building Inspectors - Upon motion of Councillor Hannam, seconded by Councillor Smith, Mr. Russell Mackintosh and Mr. Dean Partridge were appointed as Building Inspectors for 1990. Motion carried.

Re: Development Officer - Councillor Smith moved, seconded by Councillor Hawboldt, that Mr. Roger Sturtevant be appointed as Development Officer for 1990. Motion carried.

Re: Annapolis Royal Natal Day Committee - Councillor Joudrey moved, seconded by Councillor Bohaker, that Ms. Debra Ryan be appointed as the County's representative on the Annapolis Royal Natal Day Committee for 1990. Motion carried.

Re: Fire Wards - Upon motion of Councillor Bohaker, seconded by Councillor Joudrey, it was resolved that the following Fire Chiefs as submitted by the Annapolis County Fire Services be appointed as Fire Wards for 1989: Zone 1 - Curtis Rice; Zone 2 - Russell Mackintosh, Sr.; Zone 3 - Murray Lohnes; Zone 4 - Larry Smith; Zone 5 - Wayne Fowler; Zone 6 - Robert Gesner; Zone 7 - Chris Barker; Zone 8 - David Longley; Zone 9 - Chester Balcom; Zone 10 - Laurie Wile; and Zone 11 - Craig Caldwell. Motion carried.

New Business:

Re: Salvage Yard License Application, Dusty Roads Welding & Repair (Wilmet) - Deputy-Warden Slauenwhite moved, seconded by Councillor DeLong, that a letter be forwarded to the Board of Commissioners of Public Utilities advising the County is not opposed to a salvage yard license being issued to the foregoing business operated by Julie Gervais and Alex Peterson. Motion carried.

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Adjourn for Lunch

Upon motion Warden Sanford declared the meeting adjourned until 1:30 p.m.

Council reconvened at 1:30 p.m. with all Councillors present except Councillors Hannam and Carter, and Deputy-Warden Slauenwhite took the Chair.

Other Reports:

Re: Annapolis Valley Affiliated Boards of Trade - Council heard from Mrs. Diane Hankinson-LeGard, Executive Manager; and Mr. Ervin Marshall, President, who circulated a resume of the past year's activities and a "Targeting Tomorrow" information package.

Mrs. LeGard reported that during the past year, the A.V.A.B.T. has been promoting the Annapolis Valley as a place to live and work and will continue to take on new initiatives in conjunction with this promotion. She reported on several committees which have been involved in special events to increase investment opportunities through: participation in exhibitions; investigating the potential of free trade with the United States; pursuing accessibility to the European market; and distribution of the "Targeting Tomorrow" video. The Executive Manager stated an unaudited financial statement has been submitted and requested a grant of \$4,000 for 1990.

Warden Sanford moved, seconded by Councillor Bohaker, that the request for a \$4,000 grant be referred to the Finance Committee. Motion carried.

Re: Annapolis District School Board - Mr. Len MacDonald, Superintendent of Schools, addressed Council, advising that an implementation plan will be developed to incorporate changes (effective September 1990) to the public school program; i.e. - increasing credits from 16 to 18 subjects. He reported the district added the new Annapolis East Elementary School and renovated two other schools during 1989; and in 1990, the Middleton Regional High School will be renovated and an announcement is expected soon on a new elementary school for the western end of the County.

The Superintendent informed there has been an increase in the number of youth experiencing behaviour disorders and a Crisis Intervention Committee has been established with representation from various government and social agencies. Mr. MacDonald announced that Mrs. Mary-Lee Amoroso has been hired as a Drug-Alcohol Consultant who will provide assistance to communities as well as the schools.

He further advised that the School Board will likely be requesting supplementary funding from the municipal units this year in order to maintain the high level of educational programs being offered to the students.

Re: Annapolis County Fire Services - Upon motion of Councillors Fiske and DeLong, Mr. Fred Healy, President of the Annapolis County Fire Services, gave the 1989 annual report.

Mr. Healy stated there were a total of 412 calls made in 1989 (349 being in the County), with \$526,000 in damages occurring to 30 structures while 19 structures valued at \$724,000 were saved. He further advised that 410 firefighters spent 7,158 hours fighting fires which is an increase from 6,885 hours in 1988, and 31 men attended the training school in Waverly. The value of new equipment and building for 1989 was \$313,341 with maintenance and operating costs being over \$375,000, and an amount of \$694,312.49 is projected for 1990.

President Healy informed Council that the dry hydrant system and the capital funding program is working out very well and by the end of 1990, 8 or 9 dry hydrants should be installed throughout the County.

On behalf of the Association, Mr. Healy thank Council the their great support and co-operation over the years and requested a 15% increase in the 1990 operational grant.

- Deputy-Warden Slauenwhite expressed Council's appreciation for the valued service offered by the Annapolis County Fire Services Association; and upon motion of Councillor Smith, seconded by Councillor Ruggles, the request for funding was referred to the Finance Committee. Motion carried.

- Re: Annapolis Valley Work Activity Society - Council heard from Mr. Mark Boughan, Executive Director, upon motion of Councillor Fiske, seconded by Councillor Bohaker.

Mr. Boughan informed a work centre has been established in the Kings County Regional Industrial Park, and the first group of 16 participants began in January for 24 weeks of in-house training and instruction and then 12 weeks of supervised job placement in the local community. Thereafter, it is anticipated a new group will come on-stream every 12 weeks.

He stated that after the 36-week program, graduates will hopefully have the qualifications and work habits to be an asset in the employment field and advised the concept of Work Activity Centres is to motivate individuals to leave or avoid local social assistance.

Mr. Boughan indicated he hopes to receive 4 or 5 participants from the County in each group (there are 2 participants from the County in the first group) and requested a grant in 1990 of 16¢ per capita for their operations.

Deputy-Warden Slauenwhite thanked Mr. Boughan for his presentation; and Councillor Hawboldt moved, seconded by Councillor Fiske, that the request for funding be referred to the Finance Committee. Motion carried.

Re: Annapolis Valley Historical Society - Mr. Brian Rafuse, Curator of the MacDonald Museum, circulated an information package including the Society's 1988/89 audited statement, summary of activities and the 1990/91 proposed budget.

He stated that the Museum's financial impact to the community puts \$160,000 into the local economy. Council was informed that more than a dozen educational programs are available; and in 1989 the Ontario Science Centre's exhibit "The Seeing Brain" was circulated to seven schools. The Curator reported space and support facilities to several senior citizens groups have been provided free of charge and the Museum continues to provide the public with access to national exhibitions, such as "Coming of Age: Canadian Art in the 20th Century".

Mr. Rafuse advised that the Museum has become an important resource to County residents and requested a grant of \$3,000 for 1990.

Upon motion of Councillor Joudrey, seconded by Councillor Ruggles, it was resolved that the request for a \$3,000 grant be referred to the Finance Committee. Motion carried.

- Re: Rural Taxpayer's Concerns (Mr. Cyril McWhinnie) - Mr. Cyril McWhinnie, a rural

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taxpayer from Deep Brook, addressed Council upon motion of Warden Sanford, seconded by Councillor DeLong.

Mr. McWhinnie read from a prepared letter protesting several actions of Council which he felt has led to a financial burden on rural taxpayers, such as being charged for garbage pickup, giving financial assistance to the Village of Lawrencetown for their sewer system and joining the Annapolis District Planning Commission. He further stated that ratepayers' associations should be set up in various districts to address such concerns and requested consideration to be absolved from garbage pickup rates and to be allowed to dispose of his own garbage.

After discussion Councillor Joudrey moved, seconded by Councillor Hawboldt, that Mr. McWhinnie's letter be received by Council. Motion carried.

Adjourn Until Wednesday Session

Upon motion of Councillor Joudrey, seconded by Councillor Hawboldt, meeting adjourned at the hour of 2:50 p.m. Motion carried.

SCHEDULE A

FORM 308 (11-83)

NOVA SCOTIA
MUNICIPAL CORPORATION - BORROWING RESOLUTION
(Made in Duplicate)

To authorize the borrowing of certain moneys from THE ROYAL BANK OF CANADA to meet the current expenditure of the Corporation of the Municipality of the County of Annapolis

(hereinafter called "the Corporation") for the year 19 90.

WHEREAS it is necessary to borrow the sum of \$ 2,818,300 from THE ROYAL BANK OF CANADA to meet the now current expenditure of the Corporation until such time as the taxes to be levied therefor can be collected.

BE IT THEREFORE RESOLVED by the Municipal Council of the Corporation as follows:

1. That the WARDEN with the Treasurer of the Corporation, be and they are hereby authorized under the seal of the Corporation to borrow from THE ROYAL BANK OF CANADA the sum of TWO MILLION, EIGHT HUNDRED EIGHTEEN THOUSAND, THREE HUNDRED DOLLARS-----xx/100 dollars as the same may be required from time to time to meet the now current expenditure of the Corporation which said expenditure has been duly authorized by the Council.

2. That the said WARDEN with the Treasurer aforesaid, be, and they are hereby authorized to pay or allow to the said bank interest on the said sum of TWO MILLION, EIGHT HUNDRED EIGHTEEN THOUSAND, THREE HUNDRED-----xx/100 dollars at the rate of _____ per cent per annum, which may be paid or allowed in advance by way of discount or otherwise howsoever as they may deem best.

3. That the said sum of \$ 2,818,300 so to be borrowed shall be made payable on or before the 20th day of February next; and the promissory note or notes of the Corporation, if any, given therefor, if made payable before the said 20th day of February, 1991, may be renewed by the said WARDEN and Treasurer from time to time, but no renewal thereof shall fall due later than the said 20th day of February next.

4. That the promissory note or notes of the Corporation, sealed with the corporate seal and signed by the WARDEN and Treasurer of the Corporation be given from time to time as required, in security for the amount borrowed from time to time under the provisions of this resolution.

5. That the giving of such renewal note or notes, as aforesaid, shall not be deemed satisfaction to the said bank of the said advance or interest, but as evidence only of indebtedness.

Passed in open council this 20th day of February, 19 90

(CORPORATE SEAL)

H. Robert Simpson
Warden/Mayor
Ronnel J. Grant
Clerk

CERTIFICATE

I hereby certify that the foregoing is a true copy of a resolution of the council of the Municipal Corporation of the Municipality of the County of of Annapolis passed at a meeting of said council duly called and held on the 20th day of February, A.D. 19 90 at which a quorum of the council was present and voting.

Ronnel J. Grant
Clerk

Council reconvened into annual session on Wednesday, February 21, 1990, in the Municipal Administration Building, Annapolis Royal, N.S., at the hour of 10:00 a.m.

Present: Deputy-Warden Slauenwhite; Councillors: Bohaker, Carter, Hawboldt, Lockett, Ruggles, Fiske, DeLong, Hannam and Smith; the Administrative Secretary, J.Z. Lawrence; and the Municipal Clerk-Treasurer, R.T. Grant; with Warden Sanford arriving at 10:20 a.m.

Absent: Councillor Joudrey.

The Deputy-Warden chaired the meeting.

Reports:

Re: Adult Residential Centre and Supervised Home - Councillor Hawboldt moved, seconded by Councillor Bohaker, that the report for the Adult Residential Centre and the Supervised Home be received. Motion carried.

Mrs. Patricia MacDougall, Administrator of the Adult Residential Centre, gave the annual report advising an occupancy rate of 99.4% was realized at the Centre and a rate of 97.6% achieved for the Supervised Home, which enabled both facilities to operate within budget for 1989 and have a successful year.

Mrs. MacDougall further reported on the statistics, staffing positions and education, equipment acquisitions and the activities of various departments. She stated the extension of the sidewalk from Mountain Lea Lodge to the Adult Residential Centre has provided a safer walking area for residents.

In summary, the Administrator thanked the Annapolis County Housing Corporation for their on-going support and encouragement and commended Staff for their high level of performance and devotion.

Re: Mountain Lea Lodge - Upon motion of Councillor Fiske, seconded by Councillor Smith, the report for the Mountain Lea Lodge was received.

Mr. Larry Marsters, Administrator of Mountain Lea Lodge, gave the 1989 report for the Lodge, advising that steps were taken to implement "Enriched Housing" with a site assessment and survey being carried out, establishing the need of seniors in the County for this type of accommodation.

He also reported on the implementation of government regulations and safety standards, and the updating of the Emergency Measures Organization Plan. The Administrator commented on several repairs and equipment acquisitions during 1989, including the installation of a generator capable of supplying the electric needs to the whole building.

Mr. Marsters stated the enthusiasm and willingness of volunteers has contributed greatly to the welfare of the patients and thanked the Board, Staff, Doctors Goodine and Solomon and all volunteers for their co-operation and support during the year.

Re: Family & Children's Services - Councillor Hannam moved, seconded by Councillor Ruggles, that the written report for Family & Children's Services as prepared by Mr. Stan Locke, Executive Director, be received as circulated.

The report indicated that in 1989 there were 45 children under "care and custody", 29

of which having settlement in Annapolis County, for a cost of \$66,563.10. It was further stated that maintenance costs increased (effective January 1, 1990) to: \$13.34/day for children under 10 years; and \$18.84/day for those 10 years and older. Projected costs of \$85,000 - \$90,000 are projected for the Municipality in 1990.

Re: Homemaker Services - Upon motion of Councillor Hawboldt, seconded by Councillor Smith, the reports on the Homecare Program and Homemaker Services were received. Motion carried.

- Co-ordinated Home Care Program (CHCP) - Mr. Louis Comeau, Western Regional Manager, updated Council on the Home Care Program which was implemented in Annapolis County on March 28, 1989. He stated the definition of the Co-ordinated Home Care Program (CHCP) is "the co-ordinated delivery of a range of health, housing and social services to meet the needs of the persons who require assistance or support in order to remain at home or whose functioning without home care is likely to deteriorate, making it impossible for the person to stay at home in the community".

Mr. Comeau stated the Home Care Program can serve individuals who can be cared for in their home at 1/4 to 1/3 the costs of providing accommodations in a nursing home (\$25,000 - \$30,000 annually). He circulated a client profile sheet giving statistics on gender, age, living arrangements, the type of service received and visits for persons presently on the Home Care Program.

- Homemaker Services - Mrs. Ruth Smith, Co-ordinator of Homemaker Services, gave the 1989 report, advising that their office now co-ordinates the Homecare Program which has led to increased staff and funding requirements. She circulated a Financial Statement of Service for 1989 and proposed funding of \$37,106 from the County (which compares to \$16,300 in 1988).

Upon motion of Councillor Lockett, seconded by Councillor Fiske, it was resolved that the request for funding be referred to the Finance Committee. Motion carried.

Re: Annapolis Valley Regional Library - Warden Sanford moved, seconded by Councillor Bobaker, that the report of the Annapolis Valley Regional Library be received. Motion carried.

Mr. David Witherly, Regional Secretary, reported the Regional Library serves the population of Annapolis, Kings and West Hants Counties through eleven(11) branches and two(2) bookmobiles. He advised that 13,000 hardcover books were added in 1989 for a total number of books in the system of more than 126,000, with over 400,000 items being borrowed by library users. The Secretary stated the bookmobile had 84 regular community stops at various nursing homes, schools, nurseries and daycare centres.

He informed that four(4) capital grant proposals have been recommended for approval to the Minister by the Provincial Library Council, and the Annapolis County's share of the 1990 budget (\$1,023,733) is \$54,370.

Upon motion of Councillor Ruggles, seconded by Councillor Hawboldt, the request for funding was referred to the Finance Committee. Motion carried.

Re: Digby General Hospital - Councillor Stephen Hawboldt reported the Hospital had a very successful year in 1989 with the new addition and renovations having been completed. He stated the construction costs have all been paid for except a few thousand dollars withheld for outstanding minor deficiencies. He further commented on staffing, ambulatory services, equipment acquisitions, etc., and the public may obtain more information at the general meeting held on the last Thursday in May.

Councillor Hawboldt also informed that in view of the substantial, annual budget (\$4,500,000), the Municipality of Digby has passed a motion requesting hospital board meetings be open to the public.

After discussion Councillor Hawboldt moved, seconded by Councillor Fiske, that Council forward a letter to the Digby General Hospital Association requesting that all Hospital Board meetings be open to the public except for items of a personal or confidential nature. The motion being called for: five(5) in favour; four(4) against; and 1 abstention (Councillor Smith was not present for this matter). Motion carried.

Re: Annapolis General Hospital - Councillor Freda Bohaker gave the annual report for the Annapolis General Hospital, stating that the Hospital experienced overcrowding in 1989 and the occupancy rate ranged from the high 80's to a peak of 99%.

She reported on the activities of various departments and committees, staffing changes, acquisition of computer equipment, etc.; and stated the Board is now reviewing and preparing comments to present to the Minister of Health on the Royal Commission Report on Health Care.

Re: Annapo Housing - Upon motion of Councillor Carter, seconded by Councillor DeLong, the 1989 report for Annapo Housing was received. Motion carried.

Mr. Steve Rhymer, Co-ordinator of Annapo Housing, reported on the various housing delivery programs carried out during the year. He advised that 101 projects were approved under the Residential Rehabilitation Assistance Program (RRAP) for a total of \$527,852; 18 households received RRAP for the disabled (\$75,913); 11 dwellings received emergency repair assistance (\$15,642); \$24,075 was committed to rental housing (this program discontinued in 1989); and 5 single-family dwellings were constructed under the Rural and Native Housing Program (RNH); for a combined allocated funding of in excess of \$1,000,000.

Mr. Rhymer stated that through the delivery of the above-mentioned housing programs: the local economy is boosted thereby enhancing employment opportunities; the tax base is broadened; and the quality of life for low income families is assisted in raising the health and safety standards of their dwellings.

Re: Victorian Order of Nurses - Councillor Smith moved, seconded by Councillor Hannas, that the report for the Victorian Order of Nurses (VON) be received. Motion carried.

Mrs. Sharon Longley, President; and Mrs. Pauline Gates, Executive Director; addressed Council on behalf of the VON.

Mrs. Longley reported on recent developments and statistics in the VON, including the signing of a contract with the Department of Health & Fitness to provide the nursing component of the new Co-ordinated Home Care Program (CHCP). She stated the CHCP service has nearly tripled their workload, requiring an increase in staffing positions.

She reported that during the 1988/89 fiscal year 2,032 visits were made, 74% (1,514) were made in the County. In regards to CHCP, each visit costs \$39.56 to deliver but the VON only receives \$9.50 - \$19.00 per visit with no cost being assessed to the patient. Due to these changes, Mrs. Longley stated the VON expects to incur a deficit of \$8,000 per month and a total deficit of \$45,000 is anticipated by March 31st.

The President further advised of other VOM services offered in the County: such as foot clinics; blood pressure clinics; foot care service (at the Soldiers Memorial Hospital); and a contract with the Black United Front and Canada Manpower to teach and supervise the nursing component of the Personal Care Workers Course (in Lequille).

Upon motion of Warden Sanford, seconded by Councillor Lockett, the request for a \$10,000 grant was referred to the Finance Committee. Motion carried.

Re: Clean Annapolis River Project - Councillor Ruggles moved, seconded by Councillor DeLong, that the report of the Clean Annapolis River Project be received. Motion carried.

Mrs. Shae Griffith, Chairman, addressed Council reporting that under the direction of the Steering Committee for the AVABT's Annapolis River Task Force, the Clean Annapolis River Project (C.A.R.P.) organization is being formed. Mrs. Griffith indicated the new organization will include initial partners from: Environment Canada, the Acadia Centre for Estuarine Research, Acadia University Institute, Ducks Unlimited, Atlantic Community Development Association, the AVABT Sports Fishery Group, the Kings-Annapolis Regional Industrial Training Committee and private sponsors.

She stated that through C.A.R.P., Municipal Council has the opportunity to play a key role in the rehabilitation of the Annapolis River and requested the County's endorsement of their objectives and a representative be nominated to serve on their Board of Directors.

After discussion Councillor Hawboldt moved, seconded by Councillor DeLong, that Council endorse the objectives of the Clean Annapolis River Project. Motion carried.

Upon motion of Councillor DeLong, seconded by Councillor Hawboldt, the appointment of a representative on C.A.R.P. was referred to the Nominating Committee. Motion carried.

Correspondence:

Re: Bear River Bridge, Future Pipe Installation - Correspondence was circulated from Mr. Doug Seamone, P.Eng., Hiltz & Seamone Ltd., showing the proposed location of two sewer lines on the Bear River Bridge, at an estimated cost (for the holes in the abutments and the threader bolts for the hangers) of \$1,000 to the Municipality.

Councillor Ruggles moved, seconded by Warden Sanford, that \$1,000 be budgeted for provisions of design to accommodate a sewer line on the Bear River Bridge as aforementioned. Motion carried.

New Business

Re: Notice of Motion to Amend Building By-law #22 - Councillor Smith gave notice that at the March session of Council a motion will be introduced to amend By-law #22, the Building By-law, as follows and that the Clerk file a copy of this by-law in the office of the Minister of Municipal Affairs pursuant to Section 7 of the Building Code Act:

- (1) Section 1.4 of the said Building By-law is amended by striking out the words "or demolition" in the first line thereof, and by adding thereto the following subsection:

1.4.1 A demolition permit and the application therefor shall be in the form set out in Schedule "A" hereto annexed.

- (2) Schedule "A" of the said Building By-law is repealed and the annexed Schedule "A" is substituted therefor.

At this point in the meeting Councillor Smith withdrew, and Warden Sanford took the Chair with Deputy-Warden Slauenwhite sitting as a regular Councillor.

Other Business:

Re: Payment for Individual Copies of Photograph (Group Council Picture) - Upon motion of Councillor DeLong, seconded by Councillor Hawboldt, that the \$15 expense for individual pictures (as aforementioned) be deducted from the Councillor's expense accounts. Motion carried.

Re: Report on Soldiers Memorial Hospital - It was the consensus that this report be given at the March session of Council.

Re: Environmental Committee - A report was circulated from Deputy-Warden Slauenwhite and Councillor Hawboldt on a proposed Annapolis County Environmental Advisory Committee. The terms of reference recommended a membership consisting of 3 Councillors, 1 citizen member and 1 representative from the Annapolis Valley Estuaries Venture, with an estimated cost of \$4,000 being required to initiate the Committee. The proposal also highlighted the purpose, objectives, resource personnel and immediate tasks to be addressed by Committee.

Considerable discussion ensued as to the workload which would be required and possible conflict with the objectives of existing Committees.

After discussion Deputy-Warden Slauenwhite moved, seconded by Councillor Hawboldt, that Council approve the establishment of the Annapolis County Environmental Advisory committee with the terms of reference to be reviewed at the end of 1990.

Councillor Lockett moved, seconded by Councillor Ruggles, that the motion be amended to table the matter until the March session of Council. The amendment being called for: five(5) in favour; three(3) against. Motion carried.

Re: Carleton Corner Sidewalks - Councillor Hannam inquired if a response has been received from the Department of Transportation for approval to reduce the minimum set back distance to 24' for the construction of sidewalks in Carleton Corner. The Clerk informed no response has been received to date; and upon motion of Councillor Hannam, seconded by Councillor Hawboldt, it was resolved that a letter be forwarded to the Department of Transportation requesting a response before the March session of Council regarding this matter. Motion carried.

Re: Request to Place Matter on March Session of Council - Councillor DeLong requested that he be placed on the March session of Council to discuss a matter.

Upon motion of Councillor Hannam, seconded by Councillor Bohaker, meeting adjourned at the hour of 12:46 p.m.

Minutes of the March session of Municipal Council held on the 20th day of March, 1990, in the Council Chambers of the Municipal Administration Building, Annapolis Royal, N.S., at the hour of 10:00 a.m.

Present: Deputy-Warden Slauenwhite; Councillors: Hannam, DeLong, Fiske, Lockett, Ruggles, Hawboldt, Carter (attended at 10:21 a.m.), Bohaker and Joudrey; the Administrative Secretary, J.Z. Lawrence; and the Municipal Clerk-Treasurer, R.T. Grant.

Absent: Warden Sanford and Councillor Smith.

In the absence of the Warden, Deputy-Warden Slauenwhite chaired the session.

Minutes

Councillor Lockett moved, seconded by Councillor Hawboldt, that minutes from the annual session held on February 20 and 21, 1990, be approved as circulated. Motion carried.

Business Arising From The Minutes:

Re: Appointments to Clean Annapolis River Project (CARP) and Other Standing Committees
The Chairman of the Nominating Committee, Councillor Lockett, reported that Committee met on March 13th to review appointments for recommendation to Council. Upon motion of Councillor Lockett, seconded by Councillor Hannam, it was resolved that the following changes in appointments to Standing Committees be made:

- (1) Councillor Ruggles to replace Councillor Hawboldt on the Annapolis District Planning Commission;
- (2) Councillor Carter to replace Councillor Hawboldt on the A.V.A.B.T. Annapolis Valley Rivers Committee (previously called the River Heritage Committee); and
- (3) Councillor Hawboldt to be appointed to the Clean Annapolis River Project (CARP).

- Motion carried.

Re: Annual Report on Soldiers Memorial Hospital - Upon motion of Councillor DeLong, seconded by Councillor Hawboldt, Council received the 1989 annual report of the Soldiers Memorial Hospital. Motion carried.

Council was informed that 1989 proved to be a very busy and productive year for the Hospital including such activities as: improvements to various departments; in-service education programs; equipment purchases; staff changes; implementation of the WHHS and GRASP systems; and statistics.

Other highlights included: receiving a Nova Scotia Energy Award for improvements in energy consumption, adopting an official Hospital logo and obtaining a two-year hospital accreditation status.

Re: Request to Write Off Taxes (Presented by Councillor DeLong) - Councillor DeLong addressed Council on this matter, advising that a request has been made by a widow (who has a disabled daughter) to write off the 1990 taxes for her dwelling. Council was informed that the request is being made because the building was destroyed on December 27th (after the assessment was set on December 1st) and due to financial difficulties of the owner.

After discussion Councillor DeLong moved, seconded by Councillor Lockett, that this matter be referred to the Finance Committee for a recommendation. Motion carried.

Committee Reports and Recommendations:

Re: Annapolis District Planning Commission

- Building Inspector's and Development Officer's Monthly Reports - Upon motion of Councillor Joudrey, seconded by Councillor Bohaker, Council received the following reports from Mr. Russell J.F. Mackintosh, Building Inspector.

Mr. Mackintosh advised there were 11 subdivisions approved, creating a total of 18 lots. The building permit activity consisted of 4 single-family dwellings, 6 additions and alterations, 2 garages and 2 others for a total estimated value of \$337,200 which compares to \$289,000 for the same period in the previous year.

Councillor Carter attended the session at this point in the meeting.

Re: Recreation Committee

- Co-ordinator's Annual Report - Upon motion of Councillor Fiske, seconded by Councillor Lockett, Council heard from Ms. Debra Ryan, Recreation Co-ordinator, who presented the 1989 annual report.

Ms. Ryan circulated a comprehensive annual report detailing the programs and projects of the Department during 1989. She advised the Recreation Department was created in 1979 and has a mandate of ensuring recreation opportunities to County residents and providing support services to local communities through its seven basic functions. She further stated that long-range planning of recreational services should be a priority and the Parks & Open Space Strategy is a beginning in this regard.

Councillor Hawboldt moved, seconded by Councillor Hannam, that the 1989 annual report of the Recreation Department be received by Council. Motion carried.

- Reception in Recognition of Volunteer Week - Upon motion of Councillor Fiske, seconded by Councillor Joudrey, approval was given to hold a public reception at the Municipal Building in recognition of Volunteer Week following the April session of Council. Motion carried.

New Business:

Re: Annapolis County Housing Authority - 1990 Budget - Councillor Carter moved, seconded by Councillor Bohaker, that Council approve the 1990 budget for the Annapolis County Housing Authority. Motion carried.

Re: Notice of Motion to Amend the Full Tax Exemption By-law

- Addition of the Fundy Thread & Thimble Club, Property #400-811-734-00000 - Councillor Ruggles gave notice that at the April session of Council a motion will be introduced to add the Fundy Thread & Thimble Club (Parker's Cove Hall) to the Full Tax Exemption By-law.

Re: Amendment to the Partial Tax Exemption By-law (Deletion of Princedale Community Club) - Councillor Hannam moved, seconded by Councillor DeLong, that the Princedale Community Club be deleted from the Partial Tax Exemption By-law. Motion carried.

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Re: Annapolis County Notes to Local Papers - Deputy-Warden Slauenwhite addressed Council on this matter advising that she feels adequate coverage is not being presented in the local papers to inform residents of County business. Several Councillors expressed similar views, and discussion was given as to what action would be appropriate. Upon motion of Councillor Carter, seconded by Councillor Hannam, this matter was tabled. Motion carried.

Re: Employment Support Centre, Funding and Office Space - Upon motion of Councillor Hannam, seconded by Councillor Fiske, Council heard from Mr. Brian Taylor, Director of Social Services.

Mr. Taylor informed that approval has just been received from the Province for the SARS Employability Project scheduled to commence operation on or about April 1st. He stated the program will utilize local resources, Manpower programs and the labour market to ensure participants are ready, able and willing to obtain employment and can be made aware of job opportunities. Council was advised that candidates will be targeted who are long-term MSA recipients or who express an interest in getting "off the system". Staffing would consist of a Co-ordinator and Secretary/Receptionist and two Councillors (one to commence in June and another probably to start in September).

The Director indicated the total cost of the project for the four(4) municipal units is estimated at \$106,274.30 with the County's share being \$19,890.49 based upon present cost-sharing formulas, and he requested Council's consideration to approve funding and provide two offices in the Municipal building.

After discussion Councillor Lockett moved, seconded by Councillor Carter, that this matter be referred to the Finance Committee for a recommendation. Motion carried.

Re: Solicitor's Report

- Prosecution under the Dog By-law - The Municipal Solicitor, Mr. John Cameron, reported that one of the prosecutions authorized at the previous meeting (Mr. David Dennison) has moved to Ontario, and instructions have been given to the Animal Control Officer to destroy the dog which is considered dangerous.

Re: Planning Advisory Committee

- By-law to Regulate Gravel Pits & Excavations - Councillor Hawboldt moved, seconded by Councillor Lockett, that the By-law Review Committee be requested to assess the feasibility of establishing a by-law to regulate gravel pits and excavations pursuant to Section 60(A) of the Municipal Act. Motion carried.

- Review Process for the Upper Clements Municipal Planning Strategy & Land Use By-law - Upon motion of Councillor Hawboldt, seconded by Councillor DeLong, it was resolved that authorization be given to initiate the review process for the Upper Clements Municipal Planning Strategy & Land Use By-law. Motion carried.

- Notice of Motion to Amend Building By-law #12 - Councillor Hawboldt moved, seconded by Councillor Joudrey, the following motion:

"Be It Resolved by the Council of the Municipality of the County of Annapolis that By-law #22, the Building By-law, as passed by Council on March 17, 1987, be amended as follows; and that the Clerk file a copy of this by-law in the office of the Minister of Municipal Affairs pursuant to Section 7 of the Building Code Act:

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1. Section 2.4 of the said Building By-law is repealed and the following sections are substituted therefor:

- 2.4.1 A demolition permit and the application therefore shall be in the form set out in Schedule "A" hereto annexed.

- 2.4.2 An occupancy permit shall be in the form set out in Schedule "B" hereto annexed.

2. Schedule "A" of the said Building By-law is repealed, and the annexed Schedules "A" and "B" are substituted therefor."

- Motion carried.

Re: Proposed Environmental Committee - Upon motion of Councillor Hawboldt, seconded by Councillor Lockett, this matter was lifted from the table. Motion carried.

Discussion was given to the terms of reference and membership for the proposed Committee; and upon motion of Councillor Hawboldt, seconded by Councillor Lockett, it was resolved that authorization be given for the Deputy Warden, Solicitor and Clerk to review the terms of reference for this Committee for a recommendation to Council. Motion carried.

Re: Parks & Open Space Strategy - Councillor Bohaker, Chairman of the Finance Committee, reported that it is the recommendation of Committee that Council approve the foregoing project. Upon motion of Councillor Bohaker, seconded by Councillor Hawboldt, it was resolved that a Parks & Open Space Strategy be approved with the funding for \$22,000 to be placed in the 1990 budget pending the availability of 50% funding from the Province. Motion carried.

Other Business:

Re: Authorization of Monthly Bills for February - Councillor Bohaker moved, seconded by Councillor DeLong, that the bills for the month of February amounting to \$387,018.57 be approved as circulated. Motion carried.

Correspondence:

Re: Department of Transportation & Communications, Update on Carleton Corner Sidewalks

- Correspondence was received from Mr. Robert A. Forbes, Division Engineer in Middleton, who advised that a minimum set back distance of 24' would require the removal of ten(10) trees (the original proposal would require the removal of 25 trees) and the relocation of six(6) ornamental shrubs. Upon inquiry from Councillor Hannam, the Clerk reported the final estimates have not been received from the Department who has yet to allocate funds for this project.

Representation:

Re: Evangeline Trail Tourism Association (ETTA) - Upon motion of Councillor Carter, seconded by Councillor Fiske, Mr. Cameron Jess, Executive Director of the Evangeline Trail Tourism Association addressed Council.

Mr. Cameron Jess presented the 1989 annual report for ETTA which outlined the following activities: co-ordinated Sea Sell; administered or facilitated \$400,000 worth of

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tourism training programs; published 1990 Visitors' Guide in-house; administered 13 tourist bureaus; initiated Kings Community Tourism Research Project; participated in Rendez Vous Canada, worked with the Upper Clements Theme Park on a variety of tourism projects; developed multi-user computer system; and initiated a more democratic process for the organization.

The Director informed that in 1990, ETTA will endeavour to develop a Welcome Centre (New Minas) as an all-season tourist facility to lure tourists off the highway and preview attractions along the Evangeline Trail. In this regard, ETTA is requesting a grant of \$5,000 from the County to help set up a kitchen hospitality area in the Welcome Centre; and Councillor Joudrey moved, seconded by Councillor Bohaker, that this request be referred to the Finance Committee. Motion carried.

Deputy-Warden Slauenwhite thanked Mr. Cameron for his presentation; and upon motion of Councillor Hannam, seconded by Councillor Ruggles, Council received the 1989 report for ETTA. Motion carried.

Re: Update from Annapolis District School Board - A request was made by Councillor Hannam to receive an update on School Board matters at the next meeting.

Re: Update on Lequille Sidewalks - Councillor Bohaker requested that a letter be forwarded to the Department of Transportation in Middleton inquiring as to the status of this project.

Adjournment

Upon motion of Councillor Hannam, seconded by Councillor DeLong, meeting adjourned at the hour of 12:10 p.m.

Minutes of a special session of Municipal Council held on the 28th day of March, 1990, in the Council Chambers of the Municipal Administration Building, Annapolis Royal, N.S., at the hour of 4:00 p.m.

Present: Warden Sanford; Deputy-Warden Slauenwhite; Councillors: Hannam, DeLong, Fiske, Ruggles, Hawboldt, Carter, and Bohaker; the Administrative Secretary, J.Z. Lawrence; the Deputy Clerk-Treasurer, D.D. Armstrong; and the Municipal Clerk-Treasurer, R.T. Grant.

Absent: Councillors: Smith, Lockett and Joudrey.

Also

Present: Mr. Brian Taylor, Director of Social Services; and Mr. Darrell Richards from the firm of Doane Raymond Chartered Accountants.

Re: SARS Employability Program - The Director of Social Services, Mr. Brian Taylor, addressed Council on this matter stating the total project costs for the four(4) municipal units would be \$106,274.30 with the County's share being \$19,890.49 for the period of April 1/90 - March 31/91. He further reported on the financial breakdown as follows: staffing - \$59,969.22; training - \$18,670.00; administration - \$9,886.08; and other costs - \$17,767.00.

Council was informed that if the program was successful in reducing the social assistance caseload by 10%, then a net savings of \$40,000 - \$45,000 would be realized by the County. Mr. Taylor remarked that other positive effects would be a reduction in present staff workload and increasing the self esteem of social assistance recipients.

Councillor Bohaker moved, seconded by Councillor Carter, that Council authorize the SARS Employability Program to commence on April 1, 1990. Motion carried.

Re: Auditor's Report - 1989 Financial Statements - Upon motion of Deputy-Warden Slauenwhite, seconded by Councillor Bohaker, Mr. Darrell Richards presented the Auditor's report on the 1989 financial statements.

Mr. Richards highlighted the following items: the Municipality realized a surplus of \$22,386 from operations; the investment in capital assets amounted to \$5,873,321 with assets valued at \$8,480,323; a deficit of \$738 and a surplus of \$2,776 were realized by the Granville Ferry and Margaretville Water Utilities respectively; and Joint Expenditures had a surplus of \$38,507.

The Auditor reviewed the audited statements for the Adult Residential Centre, Supervised Home and Mountain Lea Lodge.

Upon motion of Councillor Hawboldt, seconded by Councillor Hannam, Council received the report of the Auditor for the 1989 financial statements. Motion carried.

SOCIETIES, LODGES, ETC.

RESOLUTION RE BANKING

RESOLVED:

Annapolis County / Bridgetown Industrial Park Committee -
In Trust (the "Organization").

2. THAT Warden or Mayor along with Municipal
Clerk or Town Clerk OR MUNICIPAL DEPUTY CLERK

(a) to deposit with, negotiate or transfer to the Bank (but only for credit of the Organization) all or any checks, promissory notes, bills of exchange, orders for the payment of money and other paper negotiable or otherwise, interest or dividend coupons and warrants, securities maturing or called for redemption, and the proceeds of any of them, and for such purpose to make, draw, endorse, sign, execute and deliver all or any of the foregoing or deliver all or any thereof to the Bank endorsed with the name of the Organization impressed thereon by rubber stamp or otherwise; and

(b) to receive all paid cheques and vouchers and sign and deliver to the Bank the Bank's form of settlement of balances and release, and to arrange, settle, balance and certify all books and accounts between the Organization and the Bank, and to receive all commercial and other paper, and to sign and deliver to the Bank receipts for all or any of the foregoing.

1. THAT Warden or Mayor along with Municipal
Clerk or Town Clerk OR MUNICIPAL DEPUTY CLERK

be and $\frac{\infty}{\infty}$ hereby authorized on behalf of the Organization from time to time

(a) to make, draw, accept, endorse, sign and execute cheques, promissory notes, bills of exchange, orders for the payment of money and other instruments whether negotiable or not, and agreements obligating the Organization to the Bank in respect of obligations or liabilities incurred or to be incurred by the Bank for the account or benefit of the Organization, but without power to overdraw the account or accounts of the Organization with the Bank; and

(b) to withdraw from the Bank all or any securities and property held by the Bank for safekeeping or otherwise on behalf of the Organization and sign and deliver receipts therefor or to direct the Bank by written instructions to deliver all or any such securities and property to any person or persons named in such instructions.

Of two or more men, or two or more women, or two or more couples, or two or more groups, or two or more nations, or two or more worlds sharing joint action implied, e.g. "the President and the Treasurer jointly" or "the President, the Treasurer and the Secretary or any two of them". If one of two or three may not share, add "or any one of them".

Operation and Verification of Account Agreement

FORM 489 (11-88)

In consideration of THE ROYAL BANK OF CANADA (hereinafter referred to as the "Bank") keeping in its books an account opened by the undersigned and regarding for or taking on deposit or for discount or for collection or as collateral security or otherwise from the undersigned, bills of exchange, cheques, promissory notes, bank and express money orders or other orders for the payment of money, coupons, drafts pertaining to the purchase of grain, livestock and other produce, or other instruments or securities whether or not the undersigned is a party thereto (the whole hereinafter referred to as "instruments", which shall be deemed to include instruments drawn on any branch of the Bank), the undersigned hereby agrees with the Bank as follows:

(1) That presentment, notice of dishonour, protest and notice of protest of all instruments is hereby waived unless the Bank receives at or prior to maturity special written instructions to the contrary from the undersigned in respect of any specified instrument or instruments, and that, subject to any such special written instructions, the undersigned shall be responsible and liable to the Bank on all instruments in the same manner and to the same extent as if the instruments had been duly presented and protested and notice of dishonour and notice of protest given as regards all parties thereto as required by any law applicable thereto, and that any person (other than a member of the Bank's staff) employed by the Bank to carry out any such special written instructions shall be deemed to be the agent of the undersigned.

(2) That the Bank is authorized to present for payment or acceptance or collect the instruments through such banks or other agents as the Bank may deem best, at the sole risk and expense of the undersigned, and, save to the extent that definite instructions have been received by the Bank from the undersigned, to give to such banks or other agents such instructions as to collection as the Bank may deem best, and that the Bank may accept either cash or bank drafts, cheques, settlement vouchers, clearing house slips or any other evidence of payment, in payment of the instruments or in remittance thereof.

(3) That the undersigned will indemnify the Bank against all claims made against the Bank and/or liability incurred by the Bank under any law having effect within the jurisdiction where any of the instruments are or may be payable, including, but without limiting the generality of the foregoing, any claim and/or liability which may arise by reason of the endorsement of the Bank or any branch or agency thereof and also against all claims and/or liability arising with respect to tickets pertaining to the purchase of grain, livestock and other produce whether by reason of forgery thereof or unauthorized signatures thereon or otherwise.

(4) That the Bank is authorized to debit the account of the undersigned with any of the instruments, or any of the evidences of payment referred to in Section (2) hereof, which are not paid on presentation or which if paid the Bank may be called upon to refund, or which may be dishonoured by non-acceptance or non-payment or any party to which is bankrupt or insolvent, or which, or the proceeds of which, through no fault of the Bank have been lost, stolen or destroyed, or which, or the proceeds of which, for any reason the Bank is unable to collect or withdraw, together with all costs, charges and expenses incurred by the Bank in connection therewith and/or to debit the account of the undersigned with any cheques drawn on the branch of the Bank at which the account of the undersigned is being carried and which have been cashed, negotiated or credited to the account of the undersigned but which have not been found good.

(5) That the Bank is authorized to pay as in the case of an ordinary cheque and debit the account of the undersigned in the customary manner with every premissory note or acceptance of the undersigned presented for payment at the branch of the Bank at which the account of the undersigned is being carried.

(6) That in the event that the account is overdrawn:

- (a) the Bank will be entitled to take whatever action it deems appropriate and, without limiting the generality of the foregoing, the Bank will not be obliged to honour any cheques, the whole without any notice or delay;
- (b) The undersigned will agree to pay the amount indicated on the monthly statement of account.

(7) That the undersigned will repay to the Bank all amounts debited to the account of the undersigned in accordance with the provisions of this agreement.

(8) That the Bank may from time to time make and debit to the aforesaid account its usual charges for the keeping of the account which charges the undersigned hereby agrees to pay.

(9) That where a statement of account and relative vouchers are to be rendered by the Bank:

- (a) the undersigned will verify the correctness of each statement of account received from the Bank;
- (b) if a statement of account and relative vouchers are not received on or before the 10th day after the end of the cycle agreed on for their preparation, the undersigned will notify the Bank not later than 5 days thereafter;
- (c) The undersigned will within 30 days and not thereafter following the end of the cycle agreed on for the statement of account preparation, notify the Bank in writing at the branch or agency where the account is kept, of any alleged omissions from or inaccurate entries in the account as so stated;
- (d) that at the end of the said 30 days the account as kept by the Bank shall be conclusive evidence without any further proof that except as to any alleged errors of which the Bank has been so notified and any payments made on forged or unauthorized endorsements the account contains all credits that should be contained therein and no debits that should not be contained therein and all the entries therein are correct and subject to the above exception the Bank shall be free from all claims in respect of the account.

(10) That should the undersigned conduct an account or accounts at more than one branch of the Bank, the provisions of this agreement shall apply to each of such accounts unless the undersigned gives the Bank special written instructions to the contrary designating the particular account or accounts to which the provisions of this agreement shall not apply.

(11) That this is to be a continuing consent and agreement and shall bind the undersigned and the heirs, executors, administrators, successors and assigns of the undersigned.

(Signature to be provided by the Customer)

(12) The undersigned has/has expressly requested that this document be drawn up in the English language. Le(s) soussigné(s) a/ont) expressément demandé que ce document soit rédigé en langue anglaise.

Dated at Bridgetown this 19 day of 1990

Customer(s) Name

(Authorized Signature)

(Authorized Signature)

(FOR BANK USE ONLY)

Prepared By	Checked By
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SCHEDULE E

RESOLUTION AUTHORIZING THE LEVYING AND COLLECTION OF THE TAX RATE

FOR THE YEAR 1990

RESOLVED that pursuant to Section 144 of the Municipal Act, the Municipal Council of the Municipality of the County of Annapolis estimates that sums amounting to \$3,435,787 are required for the lawful purpose of the Municipality for the year ending December 31, 1990, to be raised from residential assessment and the sums amounting to \$1,534,600 are required as aforesaid to be raised from commercial assessment, after crediting the probable revenue from all sources other than rates for the said year and making due allowances for abatement and losses which might occur in the collection of the taxes for the said year which may not be collected or collectible;

FURTHER RESOLVED that said Council hereby authorizes the levying and collection of the rate of \$0.90 on each one hundred dollars of the assessed value of residential and resource property assessed in the assessment roll and the rate of \$1.91 on each one hundred dollars of the assessed value of commercial property assessed in the assessment roll, which rates the Council deems sufficient to raise the sums required to defray expenditures of the said Municipality for the said year, and any deficit from any preceding year;

FURTHER RESOLVED that said Council hereby authorizes that interest at the rate of fourteen percent per annum be charged on current taxes remaining unpaid on or after July 31, 1990.

FURTHER RESOLVED that said Council hereby authorizes the payment of said taxes to be made to the Municipal Treasurer of the said Municipality on or before the first day of June in the said year.

FURTHER RESOLVED that Council hereby fixes and establishes a discount of 2% percent for the payment of any current taxes paid on or before the thirtieth day of June, 1990.

FURTHER RESOLVED that Council hereby fixes July 1, 1990, as the day after which the Clerk may proceed to issue warrants for the collection of all rates and taxes unpaid.

H. Robert Sanford
H. Robert Sanford, Warden

Freda D. Bohaker
Freda D. Bohaker, Chairman

Robert L. Lockett
Robert L. Lockett

Loring D. Judson
Loring D. Judson

Fred C.G. Carter
Fred C.G. Carter

SCHEDULE A
PUBLIC WORKS CAPITAL PROGRAM - 1990

PUBLIC WORKS BUILDING

1. EQUIPMENT-DRILLS, MASKS, JET WASHERS, ETC.	\$ 2,608.00	GEN.OPER (CAP.EXP. OUT OF REV.)
2. INDUSTRIAL TRAILER	13,188.00	SPECIAL RESERVE OPERATING
3. STEEL BUILDING (STORAGE)	12,000.00	SPECIAL RESERVE OPERATING
4. WACKER MODEL - B560Y TAMPER	2,328.00	GEN.OPER (CAP.EXP. OUT OF REV.)
5. PAINTING OF GARAGE & PORTION OF BUILDING	1,000.00	GEN.OPER (#21-252-0000)
6. UPGRADING WIRING & ELECTRICAL PANEL	775.00	GEN.OPER (#21-252-0000)
7. PAINTING - BARN (CHURCH ROAD)	500.00	GEN.OPER (#21-255-1000)
8. FLOOR-MOUNTED SAW	900.00	GEN.OPER (CAP.EXP. OUT OF REV.)
9. 3 HAND-HELD RADIOS (TRAFFIC CONTROL)	425.00	GEN.OPER (CAP.EXP. OUT OF REV.)
10. TANK - FUEL	2,000.00	GEN.OPER (CAP.EXP. OUT OF REV.)
11. INFRARED THERMOMETER	1,795.00	GEN.OPER (CAP.EXP. OUT OF REV.)
TOTAL PUBLIC WORKS BLDG	\$ 37,719.00	

ADMINISTRATION BUILDING - ANNAPOLIS ROYAL

1. SECURITY ENCLOSURE-FRONT OFFICE-2 QUOTES:3,420-3,050.00	GEN.OPER (CAP.EXP. OUT OF REV.)
2. WINDOW REPLACEMENT-PAYROLL SUP. & COUNCIL	3,920.00 GEN.OPER (CAP.EXP. OUT OF REV.)
3. UPGRADING VALVES AND THERMOSTATS	4,500.00 GEN.OPER (CAP.EXP. OUT OF REV.)
4. (A) EMO GENERATING & TRANSFER SWITCH	15,258.00 GEN.OPER (CAP.EXP. OUT OF REV.)
(B) WIRING	4,500.00 GEN.OPER (CAP.EXP. OUT OF REV.)
(C) BUILDING	3,400.00 GEN.OPER (CAP.EXP. OUT OF REV.)
5. LANDSCAPING (FRONT LAWN)	1,200.00 GEN.OPER (CAP.EXP. OUT OF REV.)
6. PAINTING EXTERIOR TRIM	1,000.00 GEN.OPER (CAP.EXP. OUT OF REV.)
7. BUILDING SECURITY (LOCKS, KEYS, ETC.)	8,268.00 GEN.OPER (CAP.EXP. OUT OF REV.)
8. RECREATION - CARPETS	880.00 GEN.OPER (CAP.EXP. OUT OF REV.)
- SHELVEING	400.00 GEN.OPER (CAP.EXP. OUT OF REV.)
9. TANK - FUEL	2,000.00 GEN.OPER (CAP.EXP. OUT OF REV.)
TOTAL ADM.BLDG-ANN.ROYAL	\$ 48,376.00

ADMINISTRATION BUILDING - LAWRENCE TOWN

1. SPRAY & SEAL BRICKWORK	966.00	GEN.OPER (CAP.EXP. OUT OF REV.)
2. PAINTING OF INTERIOR OF BUILDING		
- CONTINUING EDUCATION & CURRICULUM OFFICES	2,854.00	GEN.OPER (CAP.EXP. OUT OF REV.)
3. REPAIR TO FIRE ESCAPE & SEAL AIR CONDITIONERS	500.00	GEN.OPER (CAP.EXP. OUT OF REV.)
4. CARPETING-CONTINUING ED. & CURRICULUM OFFICES		
- TWO QUOTES	4,102.00	GEN.OPER (CAP.EXP. OUT OF REV.)
5. TANK - FUEL	2,000.00	GEN.OPER (CAP.EXP. OUT OF REV.)
TOTAL ADM.BLDG-LAWRENCE TOWN	\$ 10,422.00	

DOG POUND & BARN

1. REPAIRS TO DOG POUND AND PAINTING	1,000.00	GEN.OPER (#22-931-1000)
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GRAMVILLE FERRY SEWER

1. LIFT STATION (2 REPLACEMENT PUMP PANELS)	5,040.00	GEN.OPER (CAP.EXP. OUT OF REV.)
2. RAISE MANHOLES	3,500.00	GEN.OPER (CAP.EXP. OUT OF REV.)
3. REPLACEMENT PUMPS - LIFT STATIONS	5,296.00	GEN.OPER (CAP.EXP. OUT OF REV.)

CARLETON CORNER SEWER

1. RAISE MANHOLES	4,000.00	GEN.OPER (CAP.EXP. OUT OF REV.)
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CHURCH ROAD SEWER

1. RAISE MANHOLES	2,200.00	GEN.OPER (CAP.EXP. OUT OF REV.)
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NICTAUX SEWER

1. RAISE MANHOLES	6,200.00	GEN.OPER (CAP.EXP. OUT OF REV.)
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LEWISVILLE SEWER

1. RAISE MANHOLES	1,500.00	GEN.OPER (CAP.EXP. OUT OF REV.)
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ADDITIONAL FOR DIRECTION

1. COURT HOUSE REPAIRS (BACK WALL)	---	
2. STANDPIPES (3) FOR WATER UTILITIES	1,000.00	
3. MARGARETVILLE WATER UTILITY - FLOWMETER	15,500.00	

SCHEDULE B1979 ADVA RATESHYDRAULICS

LOCATION	EXPENSE	LESS GRANT	BALANCE	COLLECTION CHARGE	RESERVE	AMOUNT TO BE RAISED	ASSESSMENT	1990 RATE	1989 RATE
MARGARETVILLE	9,364.00	1,965.19	7,398.81	221.96	295.95	7,916.72	5,369,960	.001474	.001620
INGLEWOOD	369.00	155.72	213.28	6.40	9.25	228.93	659,000	.000347	.000348
GRAMVILLE FERRY	14,907.00	2,492.30	12,414.70	372.44	496.58	13,283.72	7,601,750	.001747	.002629
CARLETON CORNER	2,462.00	934.32	1,650.68	49.52	66.02	1,766.22	3,945,650	.000447	.000455

PAVING

GRAMVILLE FERRY	515.73	---	---	15.47	20.62	551.82	5,698,350	.000097	.000097
PLEASANT HEIGHTS	518.92	---	---	15.56	20.75	555.23	1,799,700	.000308	.000325
HIDDEN VALLEY	1,442.00	---	---	43.26	57.68	1,542.94	3,594,400	.000429	.000504
DEAR RIVER	651.20	---	---	19.54	26.04	696.78	1,240,130	.000561	.000621
CLEMENTSPORT	241.76	---	---	7.25	9.67	258.68	812,300	.000318	.000375
SHADY REST	2,355.00	---	---	70.65	94.20	2,519.85	2,225,240	.001132	.001430
WHISPERING PINES	1,506.00	---	---	45.18	60.24	1,611.42	2,772,685	.000581	.000660
JEFFERSON SUB.	4,801.00	---	---	144.03	192.04	5,137.07	6,714,800	.000765	.000950
HILLSIDE DRIVE	456.20	---	---	13.68	18.24	488.12	850,315	.000574	.000660
SUNVALLEY ROAD	503.72	---	---	15.11	20.14	538.97	578,200	.000932	---

SEWERAGE

LAWRENCETOWN	6,109.12	---	---	183.28	244.37	6,536.77	13,775,755	.000474	.000527
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STREET LIGHTING

EXPENSE FOR LIGHTS \$132,344.88

PLUS ALLOWANCE FOR REPAIRS AND VANDALISM 717.00

PROJECTED EXPENSE \$133,061.88

LESS: KNOWN REVENUE

- Operating Grant 837,886.00
 - Municipal Share 600.00
 - 1989 Surplus 717.00

39,203.00
 93,858.88

PLUS: CHARGES

- Collection Charges 2,815.76
 - Reserve for Uncollectables 3,754.35

6,570.11

AMOUNT TO BE RAISED

\$100,428.99

RATE CALCULATION:

AMOUNT TO BE RAISED = \$ 100,428.99
 ASSESSMENT 111,611,750.00
 1990 rate 1989 rate
 = .000899 (.00087)

MARGARETVILLE WATER UTILITY - SCHEDULE C
OPERATING BUDGET FOR 1990

		1989		1990	1991
<u>Operating Revenue</u>		<u>Budget</u>	<u>Actual</u>	<u>Budget</u>	<u>Projection</u>
11000	Metered sales				
12000	Flat rate sales	<u>8,760</u>	<u>9,227</u>	<u>9,230</u>	<u>9,230</u>
13000	Public fire protection	<u>9,364</u>	<u>9,364</u>	<u>9,364</u>	<u>9,364</u>
14000	Sprinkler service				
15000	Sales to other utilities				
16000	Forfeited discounts				
17000	Other operating revenue	<u>1,785</u>	<u>645</u>		
		<u>19,909</u>	<u>19,236</u>	<u>18,594</u>	<u>18,594</u>
<u>Operating Expenditure</u>					
21000	Source of supply	<u>455</u>	<u>950</u>	<u>1,000</u>	<u>1,050</u>
22000	Pumping	<u>909</u>	<u>1,331</u>	<u>1,400</u>	<u>1,470</u>
23000	Water treatment	<u>789</u>	<u>1,977</u>	<u>2,000</u>	<u>2,100</u>
24000	Transmission and distribution	<u>3,500</u>	<u>3,826</u>	<u>4,000</u>	<u>4,200</u>
25000	Administration and general	<u>3,020</u>	<u>3,015</u>	<u>3,549</u>	<u>3,700</u>
26000	Depreciation	<u>1,538</u>	<u>1,538</u>	<u>1,540</u>	<u>1,632</u>
27000	Taxes	<u>236</u>	<u>154</u>	<u>200</u>	<u>205</u>
28000	Other operating expenditures				
		<u>10,447</u>	<u>12,791</u>	<u>13,689</u>	<u>14,357</u>
	Operating profit	<u>9,462</u>	<u>6,445</u>	<u>4,905</u>	<u>4,237</u>
18000	Non-operating revenue	<u>880</u>	<u>1,715</u>	<u>1,700</u>	<u>1,785</u>
29000	Non-operating expenditures	<u>5,500</u>	<u>5,384</u>	<u>23,900</u>	<u>6,000</u>
	Excess of revenue over expenditure	<u>4,842</u>	<u>2,776</u>	<u>(17,295)</u>	<u>22</u>
	Surplus (deficit), beginning of year	<u>18,283</u>	<u>18,283</u>	<u>21,059</u>	<u>3,764</u>
	Surplus (deficit), end of year	<u>23,125</u>	<u>21,059</u>	<u>3,764</u>	<u>3,786</u>

GRANVILLE FERRY WATER UTILITY - SCHEDULE D

OPERATING BUDGET FOR 1990

	<u>Operating Revenue</u>	<u>Budget</u>	<u>1989 Actual</u>	<u>1990 Budget</u>	<u>1991 Projection</u>
11000	Metered sales				
12000	Flat rate sales	<u>18,300</u>	<u>17,543</u>	<u>17,550</u>	<u>18,200</u>
13000	Public fire protection	<u>14,907</u>	<u>14,907</u>	<u>14,907</u>	<u>14,907</u>
14000	Sprinkler service				
15000	Sales to other utilities				
16000	Forfeited discounts				
17000	Other operating revenue		<u>30</u>		
		<u>33,207</u>	<u>32,480</u>	<u>32,457</u>	<u>33,207</u>
	<u>Operating Expenditure</u>				
21000	Source of supply	<u>700</u>	<u>1,047</u>	<u>1,347</u>	<u>1,415</u>
22000	Pumping	<u>1,087</u>	<u>1,753</u>	<u>1,800</u>	<u>1,890</u>
23000	Water treatment	<u>200</u>		<u>200</u>	<u>210</u>
24000	Transmission and distribution	<u>2,105</u>	<u>3,767</u>	<u>4,955</u>	<u>5,202</u>
25000	Administration and general	<u>3,220</u>	<u>2,447</u>	<u>3,075</u>	<u>3,228</u>
26000	Depreciation	<u>9,586</u>	<u>9,586</u>	<u>9,870</u>	<u>10,000</u>
27000	Taxes	<u>240</u>	<u>236</u>	<u>250</u>	<u>250</u>
28000	Other operating expenditures				
		<u>17,138</u>	<u>18,836</u>	<u>21,497</u>	<u>22,195</u>
	Operating profit	<u>16,069</u>	<u>13,644</u>	<u>10,960</u>	<u>11,012</u>
18000	Non-operating revenue	<u>4,158</u>	<u>4,007</u>	<u>480</u>	<u>500</u>
29000	Non-operating expenditures	<u>20,227</u>	<u>18,390</u>	<u>22,902</u>	<u>23,000</u>
	Excess of revenue over expenditure		<u>(739)</u>	<u>(11,462)</u>	<u>(11,488)</u>
	Surplus (deficit), beginning of year	<u>6,426</u>	<u>6,426</u>	<u>5,687</u>	<u>(5,775)</u>
	Surplus (deficit), end of year	<u>6,426</u>	<u>5,687</u>	<u>(5,775)</u>	<u>(17,263)</u>

Minutes of the April session of Municipal Council held on the 17th day of April, 1990, in the Council Chambers of the Municipal Administration Building, Annapolis Royal, N.S. at the hour of 10:00 a.m.

Present: Warden Sanford; Deputy-Warden Slauenwhite; Councillors: Joudrey, Bohaker, Carter, Hawboldt, Lockett, Ruggles, Fiske, DeLong, Hannam and Smith; the Municipal Solicitor, John Cameron; the Administrative Secretary, J.Z. Lawrence; and the Municipal Clerk-Treasurer, R.T. Grant.

Minutes:

Councillor Carter moved, seconded by Councillor DeLong, that minutes from the regular session held on March 20th and the special session held on March 28th be approved as circulated. Motion carried.

Business Arising From The Minutes:

Re: Annapolis District School Board, Supplementary Funding - Upon motion of Deputy-Warden Slauenwhite, seconded by Councillor Lockett, Council heard from Mr. Len MacDonald, Superintendent of Schools, who presented a press release and profile sheet on the 1990 budget information.

Mr. MacDonald advised that the Province has set the 1990 mandatory rate for the County's contribution for funding education at \$1,858,186, representing an 11.74% increase over the previous year's amount of \$1,662,944. He stated the operating grant to the Board was increased by 4%; however, the grant for capital equipment/minor repairs and renovations was eliminated, reducing the overall increase to 2.4%, and if supplementary funding is received, the net increase will be 3.5%.

The Superintendent explained that realizing a balanced budget while maintaining current educational programs was very difficult since the Province granted a 5% increase in teachers' salaries which comprise 80% of their budget. In order to offset the impact of the funding shortfall, expenditures were decreased by \$600,000 with more than \$280,000 being brought in from reserve funds.

Council was informed that 5.4 teaching positions will be cut (hopefully through attrition) as a result primarily of declining student enrolment. Supplementary funding of \$357,256 from the Province is available, pending the four municipal units contribute \$119,085 with the County's share being \$99,996 (compared to \$100,762 last year).

On behalf of the School Board, Mr. MacDonald thanked the Municipality for their past contribution in funding education and requested Council to provide supplementary funding for 1990 in order to maintain the present quality of education to the students.

The Warden thanked Mr. MacDonald for his presentation and advised the matter will be considered by Council later on in the session.

Re: Notice of Motion to Amend the Full Tax Exemption By-law - Upon motion of Councillor Lockett, seconded by Councillor Joudrey, it was resolved that the Full Tax Exemption By-law be amended by adding the Fundy Thread & Thimble Club (#400-811-734-00000). Motion carried.

Reports & Recommendations

Re: Solicitor's Report

- Estate of Angus Mitchell Property, Bridgetown (#303-269-388-00000) - Councillor Carter moved, seconded by Councillor Hawboldt, that authorization be given to demolish and remove one building on the aforementioned property, the cost of which is to be charged to the property owner. Motion carried.

- Alan Elliott Property, Wilmet (#101-392-441-00000) - Upon motion of Councillor Carter, seconded by Councillor Joudrey, it was resolved that authorization be given for the Solicitor to initiate prosecution procedures against Mr. Alan Elliott for violation of the Unsightly & Dangerous Premises By-law. Motion carried.

- Lloyd & Lois Oickle Property, Springfield (#1005-051-268-00000) - Councillor Carter moved, seconded by Councillor DeLong, that authorization be given to clean up the aforementioned property, the cost of which is to be charged to the property owner. Motion carried.

- Monthly Report - The Solicitor updated Council on the following matters: (1) the by-law review has been completed and recommendations have been prepared for Committee; (2) the title work for tax sales has been completed; (3) the prosecution (for dogs running at large) of Mr. Dennison of Beaconsfield was not pursued since he has left the Province; (4) a letter of warning was forwarded to Mr. Jefferson of Upper Clements (for dogs running at large); (5) discussions occurred regarding the Environmental Committee; (6) he reported meeting with the Unsightly Premises Committee to discuss prosecution procedures; (7) he reported meeting with the Planning Advisory Committee regarding Parker Mountain Aggregates Ltd.; and (8) information was forwarded to Ms. Barbara Thompson regarding the expropriation of lands owned by Evelyn Thompson in Nictaux.

Re: Annapolis District Planning Commission

- Building Inspector's Monthly Report - Upon motion of Deputy-Warden Slauenwhite, seconded by Councillor Bohaker, the report of the Building Inspector, Mr. Russell Mackintosh, was received for the month of March. Motion carried.

He reported 4 single family dwellings, 3 additions & alterations, 1 garage, 1 commercial and 1 other for a total estimated value of \$225,990; which compares to \$631,000 for the same period in the previous year. The Building Inspector advised the year to date total is \$805,920 in contrast to \$1,807,000 in 1989 which he attributed to a combination of low construction costs and high interest rates.

- Development Officer's Monthly Report - Council received the March report on subdivision activity from the Development Officer, Mr. Roger Sturtevant, upon motion of Councillor Smith, seconded by Councillor Hannam. Motion carried.

Mr. Sturtevant advised there were nine(9) subdivisions created, for a total of thirteen (13) lots.

Re: Public Works Committee

- Extension of Nictaux Sewer Line (Pleasant Heights) - Councillor Ruggles moved, seconded by Councillor Lockett, that authorization be given to the firm of Hiltz & Seamone to include the extension of approximately 400' of 8" sewer line on Hillside Avenue (Pleasant Heights Subdivision) in the Nictaux construction project at an estimated cost of \$9,400. Motion carried.

- Approval of 1990 Public Works Capital Program - Upon motion of Councillor Ruggles, seconded by Councillor DeLong, it was resolved that approval be given to the 1990 Public Works capital program with authorization to purchase (See Schedule A to the minutes). Motion carried.

- Blue Bin Program, Location of Bins - Councillor Fiske moved, seconded by Councillor Ruggles, that Council approve the location of the aforementioned bins as submitted by the Councillors for their respective areas. Motion carried.

- Drainage Problem, Jefferson Subdivision - Councillor Ruggles circulated correspondence from Mr. L.E. Graham, who requested the County's support in resolving the serious water drainage problem being experienced by homeowners in the Jefferson Subdivision.

After discussion Councillor Ruggles moved, seconded by Councillor Fiske, that the County forward a letter to the Department of Transportation requesting them to take immediate action to correct the water drainage problem in the Jefferson Subdivision. Motion carried.

Re: Finance Committee

- Procedure for Fine Collections - Councillor Bohaker moved, seconded by Councillor Carter, that Council give authorization to the Department of the Attorney General to have the local Provincial prosecutors handle the fines collection for the Municipality of Annapolis County. Motion carried.

- Village of Lawrencetown, 1990 Capital Grant - Upon motion of Councillor Bohaker, seconded by Councillor Fiske, it was resolved that a capital grant of \$25,000 be given to the Village of Lawrencetown for 1990. Motion carried.

- 1990 Budgets for Water Utilities - Councillor Bohaker moved, seconded by Councillor Joudrey, that the 1990 budgets for the Margaretville and Granville Ferry Water Utility be approved as circulated (See Schedules B and C). Motion carried.

- Rate Study for Granville Ferry Water Utility - Upon motion of Councillor Bohaker, seconded by Councillor Joudrey, it was resolved that the firm of Hiltz & Seamone be authorized to prepare a rate study for the Granville Ferry Water Utility. Motion carried.

- Supplementary Funding for Education - Councillor Carter moved, seconded by Councillor Smith, that supplementary funding be provided for education funding for 1990 in the amount of \$99,996. Motion carried with Councillor Hannam voting in the negative.

- 1990 Area Rates - Councillor Bohaker moved, seconded by Councillor Carter, that the 1990 area rates be approved as circulated. (See Schedule D). Motion carried.

- 1990 Operating Budget - Councillor Bohaker moved, seconded by Councillor Joudrey, that the resolution for the 1990 operating budget be approved, reflecting a \$0.90 residential tax rate and a \$1.91 commercial tax rate per one hundred dollars of assessment. (See Schedule E). Motion carried.

- Policy, Reserves for Outstanding Taxes - Upon motion of Councillor Bohaker, seconded by Councillor Lockett, it was resolved that the Municipality reserve its taxes using the three-year average method as described in the Municipal Accounting Manual. Motion carried.

Re: Planning Advisory Committee

- Policy, Requests for Service Extensions - Councillor Smith moved, seconded by Deputy-Warden Slaunwhite, that Municipal Council adopt a policy to refer requests for extension of services with reference to planning impact or concerns to the Planning Advisory Committee. Motion carried.

Other Business:

Re: Authorization of Monthly Bills - Upon motion of Councillor Bohaker, seconded by Councillor Carter, it was resolved that the monthly bills for March totalling \$418,374.81 be authorized for payment. Motion carried.

Re: Industrial Park Proposal, Resolution (Banking) - Councillor DeLong moved, seconded by Councillor Ruggles, that authorization be given for the Clerk and Warden to have signing authority for the Annapolis County/Bridgetown Industrial Park Committee in trust. (See attached resolution as Schedule F to the minutes.)

Re: Prosecution Authority Under By-law #21 for the Prevention of Fires - Upon motion of Councillor Ruggles, seconded by Councillor Fiske, it was resolved that the Municipal Solicitor be instructed to initiate prosecution procedures against Mrs. Stanwood McGrath, Thorne's Cove, for violation of By-law #21 for the Prevention of Fires. Motion carried.

Re: Mr. Don Cameron, General Manager-Department of Small Business Development - Upon motion of Councillor Carter, seconded by Councillor Ruggles, Council heard from Mr. Don Cameron regarding the procedures and advantages of establishing a regional economic development commission for the four(4) municipal units in the County. Motion carried.

He stated some of the advantages include: (1) prospective businesses would have more flexibility in choosing an industrial site location instead of the parochial approach; (2) more resources (50% provincial cost sharing up to \$75,000 in comparison to \$25,000 for individual commission) would be available to hire a qualified individual as an executive manager to effectively promote regional economic development and produce high quality promotional material (He advised that currently funding in the amount of \$30,000 is divided amongst the three commissions, but with a regional commission felt cost sharing of up to \$40,000 would be a realistic figure, with an \$80,000 budget); and (4) long-term planning can be developed for the whole region.

Mr. Cameron noted that the other municipal units in the County are in favour of exploring the concept of a regional economic commission, and he would be pleased to sit as a resource person and make available samples of all documents necessary to establish such a commission.

Re: Annapolis Valley Highland Society - Mr. Mike Black addressed Council on behalf of the Annapolis Valley Highland Society upon motion of Councillor Carter, seconded by Deputy-Warden Slaunwhite.

He reported that the 1989 Annapolis Valley Highland Games were very successful and for 1990 the date has been changed to two weeks later (Saturday, August 25th) so as not to conflict with any other major events.

Council was advised that the Society raises \$8,000 through business advertisements and receives \$4,000 in government grants. He requested a grant of \$500 for 1990 from the County, similar to the 1989 grant.

After discussion Councillor Ruggles moved, seconded by Councillor Carter, that the request for a \$500 grant be referred to the Finance Committee. Motion carried.

Re: Agriculture Committee

- Dutch Elm Disease Tree Removal Program - Councillor Smith moved, seconded by Councillor Hannam, that Mr. David Lee be authorized to remove various diseased trees as quoted in the amount of \$4,085. Motion carried.

- Authorization to Remove Eight Diseased Trees - Councillor Smith moved, seconded by Councillor DeLong, that Mr David Lee be authorized to conduct a survey of uncut, marked diseased trees for presentation to the Agriculture Committee. Motion carried.

Correspondence:

Re: Chairman of Lunenburg County Private Woodlot Owners Association - Correspondence was circulated from Mr. Karl Levy, Chairman of the aforementioned Association, who were opposing the regulations of the Nova Scotia Primary Forest Product Marketing Board.

The letter indicated there were two critical points being objected to:

- (1) they feel too much input would be received from non-resident and non-active woodlot owners (because of having over 10 acres of wood land) while some active woodlot owners would be discriminated against because of engaging in other activities during different times of the year; and
- (2) they feel their freedom to sell wood products could be greatly restricted by a Bargaining Agent which can be appointed by the Marketing Board.

Council was requested for their support in asking the Province not to approve the proposed regulations of the N.S. Primary Forest Product Marketing Board.

Councillor Ruggles moved, seconded by Councillor Lockett, that a letter be forwarded to the Nova Scotia Government protesting the proposed regulations of the Marketing Board. Deputy-Warden Slauenwhite moved, seconded by Councillor DeLong, that this matter be tabled for further information. Motion carried.

Re: The Hon. Marcel Masse, Minister of Communications - Correspondence was received from the Minister of Communications acknowledging receipt of the County's letter opposing the radio license fee increases to municipalities, but advising the Government does not intend to change its present fee structure.

Re: Department of Transportation & Communications, Lequille Sidewalk - A letter was received from Mr. Maxwell Miller, Valley Regional Manager, advising that no final decision has been reached on the construction of sidewalks in Lequille.

Re: St. Anthony's Church, Rev. Daniel J. Mills (Low-Cost Housing) - Council received the foregoing correspondence for information purposes, which requested that low-cost and subsidized housing be made a top priority.

Re: Proclamation of April 29th as "Earth Day" - The Warden declared the following proclamation:

"Whereas, in the nineteen years since the first Earth Day, despite environmental improvements, the environmental health of the planet is increasingly

.../6

endangered, threatened by Global Climate Change, Ozone Depletion, Growing World Population, Tropical Deforestation, Ocean Pollution, Toxic Wastes, Desertification and Nuclear Waste requiring action by all sectors of society;

Whereas, Earth Day 1990 is a national and international call to action for all citizens to join in a global effort to save the planet;

Whereas, Earth Day 1990 activities and events will educate all citizens on the importance of acting in an environmentally sensitive fashion by: reducing, reusing and recycling, conserving energy and water, using efficient transportation, and adopting more ecologically sound lifestyles;

Whereas, Earth Day 1990 activities and events will educate all citizens on the importance of buying and using only those products least harmful to the environment;

Whereas, Earth Day 1990 activities and events will educate all citizens on the importance of doing business with companies that are environmentally sensitive and responsible;

Whereas, Earth Day 1990 activities and events will educate all citizens on the importance of voting for those candidates who demonstrate an abiding concern for the environment;

Whereas, Earth Day 1990 activities and events will educate all citizens on the importance of supporting the passage of legislation that will help protect the environment;

NOW, THEREFORE, BE IT RESOLVED THAT I, Warden H. Robert Sanford, designate and proclaim April 22, 1990 as Earth Day, and that this day shall be set aside for public activities promoting preservation of the global environment and launching the "Turn Around Decade".

Re: Petition Against Mobile Homes in Shady Rest Subdivision - Council received the foregoing petition upon motion of Councillor Carter, seconded by Councillor Joudrey. Motion carried. Councillor Bohaker moved, seconded by Councillor Joudrey, that the petition be referred to the Planning Advisory Committee. Motion carried.

Re: Ditching in Brookside Drive - Councillor Carter moved, seconded by Councillor Bohaker, that a letter be forwarded to the Department of Transportation & Communications requesting that ditching be carried out in Brookside Drive at the earliest possible convenience. Motion carried.

Re: Proposed Regulations of the Marketing Board - Upon motion of Councillor Joudrey, seconded by Councillor Lockett, it was resolved that the Clerk request a copy of the proposed regulations of the Nova Scotia Primary Forest Product Marketing Board and that a special meeting of Council be called to deal with this matter. Motion carried.

Upon motion meeting adjourned at the hour of 12:00 p.m., and the Warden extended an invitation for all to join him in the flag raising ceremony and proclamation in recognition of Volunteer Week to be followed by a public reception.

SCHEDULE B

**PARKER MOUNTAIN CONCERNED CITIZENS
COMMITTEE**

**Views of the Parker Mountain Concerned Citizens Committee,
in respect to Parker Mountain Aggregates Ltd presentation.
Prepared and presented by Mr Michael Lowe.**

Prepared by: Parker Mountain Concerned Citizens Committee

Mr. Warden, Councillors, I have come here today to express the views of the citizens of the Parker Mountain Rd and surrounding area.

In fact, an Industrial Waste Treatment permit issued on June 28, 1988, was issued for a proposed rock quarry operation. This permit was and is subject to a number of stipulations.

It is not clear how detailed an assessment was carried out and we feel that the " continual " monitoring subjected by Mr. Lowe is somewhat of an under statement, and we will attempt to respond in the order that Parker Mountain Aggregates presented them.

It is worthy to note that Mr. Lowe in his introduction states as follows:

" The company has never been in violation of any applicable enviromental legislation or other legislation. "

At the June 20th, 1989 session of County Council the county Solicitors reported the following:

" Parker Mountain Aggregates Ltd. - The Solicitor Reported this company is actually operating a pit which means no blasting is allowed. He stated the company is in default of several requirements of the Department of the Enviroment; i.e. - no site plan, no settling pond and no restoration plan (which should have been in place prior to the issuance of a permit). Mr. Cameron advised there is some concern that one residential dwelling adjacent the pit is within the 300' limitation of the work face, but this cannot be confirmed until a site plan is filed.

When questioned as to what recourse is available if the requirements are not met, the Solicitor stated there are two options available: (1) pursue the Department of the Enviroment to enforce their regulations; or (2) private prosecution."

The County Solicitor reported the above, are default and violation not synonyms.

1 SITE PLAN

We disagree with Mr. Lowe and concur with the Municipal Solicitor that in fact a site plan is required prior to actual operation of any such site. In fact we feel considering the site was actually issued a permit in June of 1988, that in reality here it is May of 1990, and to our knowledge no known " approved " site plan. Only a site plan

approved in principal in 1989 and has never been given a final endorsement. The record of the minutes of the Monitoring Committee regarding Parker Mountain Aggregates Ltd operation clearly show that Parker Mountain Aggregates Ltd were satisfied to develop the site plan at their convenience. The site plan reference Aug 1989 approved in principal still requires significant rework not minor additions.

I think the companies suggestion that some six site plans were submitted is another of many over statements. Of the 300 pits suggested by Parker Mountain Aggregates Ltd, are any as intrusive and out of character than Parker Mountain Aggregates Ltd operation on the Parker Mountain Rd. If Parker Mountain Aggregates Ltd has such a wonderful site plan, why are there still questions today regarding the buffering of the site?

2 HOURS OF OPERATION

Not withstanding that our group is totally opposed to the operation in its entirety, we feel that the hours of operation as provided by the company on its application and subsequently approved by the Minister Of the Environment to be an indication of consideration of the residential nature of the Parker Mountain Rd.

3 DUST MONITORING

The company suggestion that the dust monitoring is adequate is ludicrous and we would suggest Mr. Lowe should be more careful in determining between professional trained personel and inexperienced untrained leymen. Firstly it is our understanding that the dust monitors operate on a six day cycle. With a rough calculation these monitors actually operated in total approx. 14 days over a four month period. If the records are checked you may find that at least four of these days are weekends, possibly one holiday and during a period when the operation was inactive. Not withstanding that the Nova Scotia Department of the Enviroments pit and quarry guidelines which were included as part of the stipulations for approval of the operation clearly state that, " *monitoring stations shall be located on the property lines of the site being monitored and at other locations as directed by the Minister of the Environment.* " To our knowledge no such directions were ever given to carry out the tests as they were carried out.

4 NOISE MONITORING

It would not appear that proper noise levels were recorded for this site. According to Mr. Lash the suggestion that he was seen at the site with noise monitoring equipment is a complete falsehood. The bottom line with regards to noise monitoring is that it is the responsibility of the Department of the Environment and the former County Planning Department should not be held the scapegoat in that regard.

5 TRAFFIC VOLUMES

Firstly we are not aware of any documentation or any approved permits that would suggest that the operations entrance and or exit were assessed on the basis of it being a pit or quarry, at the time it commenced operation. Only after continuous pressure from Parker Mountain Concerned Citizens Committee were the signs upgraded. For Mr. Lowe to suggest that this is not an issue we can suggest several items including letters to the editor of the Spectator, personal experiences by residents of the Parker Mountain Rd. I would also suggest any person to watch the traffic at the entrance to the operation at any busy time.

6 WATER TESTING

With regards to water testing, even the professionals, will not come to any conclusion on any long term trends in water quality and quantity on the limited information available.

Truck loads of dredged material were buried at this site with the Department of the Environment's permission. This material contains toxic wastes such as PCB'S, DDT, LEAD AND MERCURY Documented in a report from Public Works Canada July 23, 1987. What are the possible long term effects of these elements on the water table.

7 REALESTATE VALUES

It is encouraging that Mr. Lowe comes to the conclusion that there are no adverse effects of land values by quarry operations from reading one newspaper article talking about a study.

8 BUFFER

It is our opinion that the buffering is not being adhered to and on the north line in particular it would appear that the site is being developed to its limit.

CONCLUSIONS

We feel the record clearly shows that not only has Parker Mountain Aggregates Limited been in default of the requirements of the Department of Environment to operate a pit and possibly may still continue to be. But in addition the company has been uncooperative and in fact in our opinion a less than supportive neighbor within our community.

It may be noted that contrary to the suggestion of Mr. Lowe the Concerned Citizens Monitoring Committee has never made "public" allegations dealing with violations. In fact, the Monitoring Committee has in some ways limited the voice of concerned citizens of the Parker Mountain Road in hopes that a compromise could have been achieved. We might point out that in spite of complete opposition to the operation by the residents of the area.

Some citizens accepted an involvement with the Monitoring Committee in the spirit of cooperation. I think it is also interesting to note that a permit was issued for the operation in June 1988 and it wasn't until October 26, 1988 that the Municipality was even contacted for its input. It is of grave concern that a letter under Warden Sanford's signature was on file with the Department of Environment which appeared to represent the Municipality's support of a quarry operation without any formal endorsement and knowledge or direction of Council.

Due to the letter of recommendation from our County Warden, we feel that it is the responsibility of County Council to protect the rights and privileges of the tax payers of the Parker Mountain Road. To protect the residents of Parker Mountain Roads quality of life a Monitoring Committee must remain in place.

SCHEDULE A

PARKER MOUNTAIN AGGREGATES LIMITED

**Answers to the alleged points of concern
presented by Lockett and Bohaker**

Prepared by: Michael Lowe

Presented on: May 9, 1990

Introduction:

During the summer of 1988 Parker Mountain Aggregates Limited, in compliance with all applicable legislation, opened a pit operation at Granville Ferry. The operation was assessed by the Nova Scotia Department of the Environment prior to commencement and has been continually monitored since operations began, and continues to be monitored by the Department.

The Company has never been in violation of any applicable environmental legislation or other legislation. Unfortunately, some people, including several Councillors of the Municipality, have knowingly spread false allegations regarding alleged violations of environmental legislation.

The following is Parker Mountain Aggregate's response to the report presented to the PAC by Councillors Lockett and Bohaker on April 11, 1990.

(1) Site Plan

When Councillors Lockett and Bohaker reported that the site plan was required prior to licensing on June 20, 1988 they unfortunately misinformed this Committee.

Excerpt from October 24, 1989 CMC Minutes - Page 6 Paragraph 2
(Both Councillors Lockett and Bohaker were present at the meeting)

D.Hynick advised that 10 acres are stipulated as an active area and stated there is no time frame on the site development plan...

The full facts regarding the site plan are:

Parker Mountain Aggregate's first site plan was submitted at the June 5, 1989 meeting of the CMC. After very minor changes, the site plan was accepted in principal by the Committee.

Excerpt from August 29, 1989 CMC Meeting - page 10 Paragraph 8

It was moved by J. Simpson, seconded by S. Burrell: that the site plan submitted be approved in principal and that Parker Mountain Aggregates Limited prepare a final development site plan of the property.

- carried

To date, some six site plans have been submitted with minor additions being required each time. The completed site plan has been reviewed by the Dept. of Environment and they have required no further changes.

It is also noteworthy that Parker Mountain Aggregates Limited is the only pit operation in the County with such a detailed site plan. Only two other pits out of an estimated 300 in the County have site plans, and they are free-hand sketches drawn by County personnel at no charge to those operations. Why are much more stringent standards being established for Parker Mountain Aggregates Limited?

(2) Hours of Operation

This matter is before legal counsel and I therefore have little to say on the issue.

Again I would advise there has been no violation of any legislation and Department of Environment has acknowledged they do not have the mandate to control hours.

Excerpt from July 5, 1989 CMC Minutes - Page 6 paragraph 4

Mr. Hynick said the schedule of work for a pit operation is not controlled by Department of Environment's guidelines regarding the operation of a pit.

It should be recognized that the operation is very seasonal, as are other businesses using its products. Parker Mountain Aggregates is operating comparable hours with other pit operations in the County, and in many instances, considerably less.

(3) Dust Monitoring

Councillors Lockett and Bohaker report insufficient testing to date. However, there is no basis for this allegation. The Dept. of Environment have professionally trained and experienced personnel whose judgement should not be second-guessed by untrained and inexperienced laymen.

All reports indicate the operation is in full compliance with dust emission standards as set by the Dept. of Environment. Dust monitoring results compiled by the Dept. of Environment factually support the fact that Parker Mountain Aggregates is operating well within the guidelines.

After obtaining most positive results, certain persons are now saying that the dust monitor was put in a poor location.

Excerpt from December 11, 1989 CMC Minutes - Page 6 Paragraph 9

D. Hynick again stated that the dust monitor was placed in the most sensitive zone that required monitoring.

Excerpt from December 11/89 CMC Minutes - Page 8 Par. 8 and 9

(D. Hynick). He again stated that the Department of the Environment did put the monitor in the place they felt to be the most sensitive zone. S. Burrell indicated he had no qualms with that and did think the dust monitor was in a good location.

All reports indicate that Parker Mountain Aggregates is operating well within the guidelines and there is no factual basis to support any different allegation.

(4) Noise Monitoring

Parker Mountain Aggregate equipment suppliers were made aware of the noise limitations long before any equipment was purchased. Once the equipment was set up the suppliers had personnel out of Halifax conduct noise monitoring, who have reported that the equipment is operating well within the guidelines.

Councillors Lockett and Bohaker referring to an excerpt from July 5, 1989 CMC Minutes indicate that noise monitoring was to be done by Mr. Lasch with Mr. Lowe present. This was agreed to at the meeting, however, things did not go as agreed. The noise monitoring equipment was supplied to Mr. Lasch by the Dept. of Environment on two different occasions.

Although Mr. Lasch was seen by company personnel at the site with noise monitoring equipment, Mr. Lowe was never notified as agreed. Despite the fact that noise monitoring was carried out, no results were ever reported.

On the first occasion Mr. Lasch had the equipment, he said he did not use it because he had hired a new employee.

Excerpt from May 30/89 CMC Meeting - Page 5 Last Paragraph

The Planner replied that the Planning Department has on staff a new technician as of May 15, 1989 and consequently there has not been much opportunity to take any readings.

On the second occasion Mr. Hynick called Mr. Lasch to inquire as to how the noise monitoring was going and Mr. Lasch reported that he would give his report at the next CMC Meeting.

His report at the next CMC Meeting was that there was no results because the monitor had a dead battery. As it turns out the monitor took ordinary flashlight batteries that could be purchased at any number of stores in Annapolis.

Could it be that noise readings were taken but never reported as they did not disclose a violation of the applicable legislation?

I'll assure you some persons would have willingly reported a violation if the same existed. There are absolutely no facts supporting the allegation that noise emission is exceeding the standards set. All evidence indicates that the operation is again operating well within the guidelines.

(5) Traffic Volumes

The entry and exit from the operation has been determined safe and other required permits have been issued by the appropriate officials.

I understand the government Departments have basic guidelines they follow when issuing such permits. The access at Parker Mountain Aggregates has met these guidelines and the permit has been issued, the same as it would be for anyone.

There is absolutely no evidence indicating the site entry and exit do not meet the requirements set for the issuance of a permit.

(6) Stipulation Sheet # 6 Pit and Quarry Guidelines

Parker Mountain Aggregates shall remove aggregate material in such a manner as to decrease the slope of the working face for safety reasons.

Councillors Lockett and Bohaker's allegation that the slope is increasing is made in the absence of foundation and fact.

Personnel from the Department of Labour have visited the site on different occasions with regards to safety of the slope, and they were satisfied with the operation's safety.

There is absolutely nothing offered in support of the allegation that the slope is increasing as reported; and again professional persons trained in this field have determined the entire site to be safe.

(7) Long Range Effects on Water Table

Again this aspect of the operation has been assessed by the

Dept. of Environment's geotechnical people who see no problems. It is reported that the residents are pleased with the testing.

(8) Effects on Real Estate Values

There is absolutely no evidence to support any allegations that real estate values are depreciating. In fact, I recently read an article which said that one study commissioned by the US Department of the Interior has shown there is no adverse effect on land values by quarry operations. While I could not locate any Canadian studies, this report is seen to be relevant, especially where we are dealing with a pit, which would have less impact.

(9) Residents would like to have input into future expansion of the pit.

The only residents who have shown any interest or input into future expansion of the pit are the few who have indicated their intention is only to close the operation down.

(10) The 50' buffer zone, contrary to Councillors Lockett and Bohaker's report, is most definitely being adhered to. It could be reasonably assumed any evidence to the contrary would have been offered in support of this allegation if the same existed.

Conclusion:

There is absolutely no indication of any violation of the guidelines, stipulations, or legislation by Parker Mountain Aggregates Limited since it commenced operation. The CMC has made numerous public allegations of such violations, all without foundation.

I would like to draw attention to an article I recently read in the April 20, 1989 issue of The Chronicle Herald Page B3 Paragraph 1 entitled "Annapolis Royal Examines New Ways to Entice Industry".

Annapolis County Council is considering establishing a regional economic development commission to entice business and industry to the area.

If this County is serious about attracting new business, it should first start by looking out for what it already has. The business community is very conscious and aware of the slander and harassment imposed upon Parker Mountain Aggregates Limited by this County. Any legitimate new venture or existing business wishing to relocate can ill afford the time, expense and absolute frustration experienced by Parker Mountain over a period of nearly two years. Given the present state of the economy and the tremendous need for permanent, steady employment by so many of our taxpayers, this County has much to offer. Unfortunately for us all, however, among the many items of consideration on start-up, any such business will reflect upon the treatment afforded Parker Mountain Aggregates Limited and may very well seek a more favorable climate.

I understand this Committee is to assess the viability of the CMC and whether or not it should be continued. The company has no problem with a monitoring committee, but what now exists is a committee who has made it their mandate to close the operation down. Every member on the Committee has either stated their position publicly in the newspaper or otherwise made public statements, showing their opposition to the pit; even the Chairman of the Committee has shown his position via public newspaper.

During a CMC meeting, when asked, several members indicated that it was their desire to have the operation stopped.

So what should be done?

We propose the existing Committee should be disbanded, as they have not attempted to monitor the operation, but rather have tried every conceivable avenue to have it stopped.

If the Committee is to continue, new members who want to monitor the operation and who understand the meaning of the term, should be put in place.

As a final point, I draw your attention once more to the fact that although numerous allegations of violations have been made publicly, none have been found to exist. I respectfully request a formal written apology from either the CMC, or from Council on its behalf.

Minutes of the May session of Municipal Council held on May 15th, 1990, in the Council Chambers of the Municipal Administration Building, Annapolis Royal, N.S. at the hour of 10:00 a.m.

Present: Warden Sanford; Deputy-Warden Slauenwhite; Councillors: Bohaker, Carter, Hawboldt, Fiske, DeLong, Hannam and Smith; the Municipal Solicitor, John Cameron; the Administrative Secretary, J.Z. Lawrence; and the Municipal Clerk-Treasurer, R.T. Grant.

Absent: Councillors: Lockett, Joudrey and Ruggles.

Deputy-Warden Slauenwhite presided over this session of Council.

Minutes:

Councillor Carter moved, seconded by Councillor Fiske, that minutes from the regular session held on April 17, 1990, be approved as circulated. Motion carried.

Business Arising From The Minutes:

Re: Warden's Task Force on the Environment - Warden Sanford advised that the matter of establishing a committee to address environmental concerns has been discussed several times by Council but no consensus has been reached on composition, terms of reference, staff requirements, etc. He further stated protecting the environment should be a primary concern to the County and proposed the establishment of a Warden's Task Force on the Environment to determine:

1. What, if any, useful role there is for the Municipality to play in the resolution of the various environmental issues confronting this area?
2. What is the most efficient manner for the Municipality to fulfill any identified role? and
3. What, if any, are the financial implications for the Municipality in carrying out this role?

Upon motion of Warden Sanford, seconded by Councillor Carter, it was resolved that a Warden's Task Force on the Environment composed of Councillors Hawboldt, Fiske and DeLong be formed to address the aforementioned questions for a recommendation to Council on or before October 31, 1990. Motion carried.

Re: Solicitor's Report

- Policy on Extending Services to Subdivisions - Mr. John Cameron, Municipal Solicitor, advised assistance has been given to the Director of Planning in the development of a policy to deal with subdivisions where the installation of services is required, and further discussions on this matter will occur with the Clerk and Superintendent of Public Works.

- Animal Control Services at CFB Cornwallis - The Solicitor reported that he has met with the Animal Control Officer and officers of CFB Cornwallis to explore a means of ensuring adequate animal control services for the base.

- By-law Review Committee - Council was informed the By-law Review Committee has recommended sundry changes in the by-laws leading to the passage of a consolidated set, which will probably be presented at the June meeting of Council.

- By-laws Replaced by Resolutions - Mr. Cameron stated two resolutions have been prepared for approval to replace matters no longer required by by-law.

- Use of Crisp Road Incinerator by the Town of Middleton - The Solicitor advised he had commented on and redrafted the proposed agreement as aforementioned and further discussions are planned.

Re: By-law Review Committee

- Resolution on Barking or Growling Dogs for Presentation to Annual Meeting of the U.N.S.M. - Warden Sanford moved, seconded by Councillor Hawboldt, that:-

"Whereas dogs that disturb the peace of a neighbourhood by barking, howling, whining or otherwise are a troublesome problem for all municipal units;

And Whereas there appears to no longer be any authority for many municipal units to make the ownership or harbouring of such a dog an offence;

Be It Resolved that the Minister of Municipal Affairs be requested to amend the Municipal Act and the Towns Act to either make the ownership or harbouring of a dog that disturbs the peace of a neighbourhood or causes a nuisance an offense, or to give municipal units the authority to create such an offence by by-law."

- Motion carried.

- Resolution Relating to the Security to be Given by Certain Officers of the Municipality of Annapolis County - The following motion was moved by Councillor Hawboldt, seconded by Councillor Hannam:-

"Be It Resolved by the Municipal Council of the Municipality of the County of Annapolis as follows:

1. The Clerk-Treasurer and the Deputy-Clerk of the Municipality shall each give security for the faithful performance of their duties, such security to be in the form of a bond or a policy of a guarantee company in an amount of not less than \$100,000.
2. The Clerk shall enter this resolution in the By-law book of the Municipality pursuant to the provisions of the Municipal Act."

- Motion carried.

- Resolution Regarding the Tree Committee - Councillor Hannam moved the following motion, seconded by Councillor Fiske:

"Be It Resolved by the Municipal Council of the Municipality to exercise the powers of a Tree Committee pursuant to the provisions of the Municipal Act.

1. There shall be a Tree Committee for the Municipality to exercise the powers of a Tree Committee pursuant to the provisions of the Municipal Act.
2. The Tree Committee shall be the Agriculture Committee of the Municipality appointed pursuant to the Committees By-law.

3. The Tree Committee shall have the power:

- a. to enter upon any lands within the Municipality for the purposes of spraying the trees thereon with insecticides and fungicides as approved and recommended by the Forestry Service of Canada;
- b. to enter upon any land within the Municipality for the purpose of inspecting the trees thereon to determine whether the same are in a diseased condition or damaged to such an extent that they constitute a hazard to the safety of persons or property;
- c. where a tree or limb on lands of the Municipality is, in the opinion of the committee, hazardous to persons or property, or so affected by disease or insect infestation as to endanger the life and health of trees in the vicinity, to remove the tree or limb; and
- d. where a tree or limb thereof on private lands within the Municipality is, in the opinion of the committee, hazardous to persons or property, or so affected by disease or insect infestation as to endanger the life or health of trees in the vicinity, to order the owner of such lands to remove the tree or limb within thirty days of serving upon him a copy of the order.

4. The Clerk shall enter this resolution in the By-law Book of the Municipality pursuant to the provisions of the Municipal Act."

- Motion carried with Councillor Carter voting in the negative.

Re: Planning Advisory Committee

- Development Officer's and Building Inspector's Monthly Reports - Upon motion of Warden Sanford, seconded by Councillor Smith, the Building Inspector, Mr. Russell Mackintosh, gave the following reports for the month of March.

Mr. Mackintosh advised there were eleven(11) subdivisions approved, creating a total of twenty(20) lots.

He stated the building permit activity for the month consisted of: 10 single-family dwellings, 9 additions & alterations, 1 garage and 4 others, for a total estimated value of \$679,600 which compares to \$839,690 for the same period in the previous year; and a year-to-date comparison of \$1,485,520 in 1990 versus \$2,646,690 in 1989.

Re: Planning Strategy & Land Use By-law, Amendment Policy (Public Participation Program) - The Municipal Solicitor advised that the Planning Advisory Committee has recommended the approval of a Public Participation Program to define policy on public notice and discussion for any application requesting amendments to a land use by-law, development agreement, etc. He further stated the policy would require all such applications to be first presented to Council for their consideration.

After discussion Councillor Smith moved the following motion, seconded by Councillor Hawboldt:-

"The Council of the Municipality of the County of Annapolis prescribes that for land use by-law amendment and development agreement applications and for any related planning strategy amendments, a Public Participation Program shall consist of:

.../4

- (a) referral of the application to the Planning Advisory Committee and Area Advisory Committee;
- (b) Clerk notifies Development Officer and Chairman of the Planning Advisory Committee; meeting date set;
- (c) public advertisement in local newspaper of meeting. Advertisement specifies date, time and place of meeting, the matter to be discussed, the specific property (if any) affected and also that information is available from the County office during regular business hours or at the meeting;
- (d) Development Officer notifies all landowners within 200 foot radius of affected area by personal service or regular mail. Notice as in content of advertisement;
- (e) Planning Advisory Committee meets. Prior to any discussion among Committee members, any citizens in attendance are afforded an opportunity to ask questions, discuss any related matters and obtain further information about the application.

Council may, in any matter, choose to extend the public information process more widely, require more advertisements or more information in the advertisement or otherwise vary the public information process so long as the minimum set out above is met. Council would normally do so in matters of major importance, including significant amendments or revision to the Planning Strategy."

- Motion carried.

Re: Application for Amendment to Development Agreement, Sid Young (Hilltop Groceteria, Clementsport) - Councillor Smith moved, seconded by Councillor Hawboldt, that the aforementioned application be referred to the Planning Advisory Committee. Motion carried.

Re: Parker Mountain Aggregates Monitoring Committee - Council received reports prepared by Mr. Michael Lowe on behalf of Parker Mountain Aggregates Ltd. and from Mr. Sidney Burrell representing the Parker Mountain Concerned Citizens Committee as Schedules A and B to the minutes.

Councillor Smith, Chairman of the Planning Advisory Committee, advised that it is the recommendation of P.A.C. that the Citizens Monitoring Committee be dissolved; and upon motion of Councillor Smith, seconded by Councillor Carter, it was resolved that the Parker Mountain Road Concerned Citizens Committee be dissolved as a committee of Council effective immediately. Motion carried with Councillor Bohaker voting in the negative.

Councillor DeLong moved, seconded by Councillor Hawboldt, that a letter be forwarded to Mr. Sidney Burrell on behalf of the residents, explaining Council's decision and advising that any concerns they may have can still be presented to the Planning Advisory Committee. Motion carried.

Representation

Re: Mr. Graham Langley, Chairman of the Nova Scotia Primary Forests Products Marketing Board - Council heard from Mr. Graham Langley who gave a report detailing the background and steps being taken to amend present regulations. He stated the purpose of the changes being recommended by the Marketing Board was: to help the small, private woodlot owners by developing guidelines for an organization which would set fair, market value for forest products. Correspondence from Mr. Donald Vroom protesting the proposed legislation was circulated for Council's information.

Committee Reports & Recommendations:

Re: Social Services Committee

- Authorization to Purchase Computer Equipment & Warranty for SARS Program - Upon motion of Councillor Smith, seconded by Councillor Hannam, approval was given to expend monies from the 1990 budget for the purchase of a PC compatible computer plus extended warranty for a total amount of \$3,237.36. Motion carried.

Re: Finance Committee

- Annapolis Valley Highland Society, Request for \$500 Grant - Councillor Bohaker moved, seconded by Councillor DeLong, that a grant in the amount of \$500 be given to the Annapolis Valley Highland Society for 1990. Motion carried.

- Three-Year Capital Budget - Upon motion of Councillor Bohaker, seconded by Councillor Hannam, the three-year capital budget (from 1990 - 1992) be approved as circulated. Motion carried.

Re: Public Works Committee

- Application to the Department of Tourism & Culture for Provincial Registration of the Court House - Councillor DeLong moved, seconded by Warden Sanford, that Council authorize application for the provincial registration of the Court House. Motion carried.

- Court House Repairs (Estimate of Robert Halliday for \$8,300) - Upon motion of Councillor DeLong, seconded by Councillor Fiske, it was resolved that the estimate of Robert Halliday in the amount of \$8,300 be accepted for repairs to the back wall as recommended by Jost Architects Ltd. Motion carried.

- Authorization to Purchase Shredder (\$3,491) - Councillor DeLong moved, seconded by Councillor Fiske, that the quote from Valley Stationers in the amount of \$3,491 be accepted for the purchase of a heavy-duty shredder, the funds to be taken from the General Operating Reserve. Motion carried.

Re: Annapolis County/Bridgetown Industrial Park Committee

- Second Phase of the Feasibility Study - Warden Sanford moved, seconded by Councillor Hawboldt, that Council authorize cost sharing of the second phase of the feasibility study by the firm of U.M.A. Engineering for the amount of \$27,100 on a 50/50 basis with the Town of Bridgetown, contingent upon receiving a grant from ACOA for 50% - 75% of the costs. Motion carried.

Re: Nominating Committee

- Appointment on the Annapolis County Livestock Health Services Board (West) - Councillor Hawboldt moved, seconded by Councillor Smith, that the appointment of Mr. Jack Troop to the Annapolis County Livestock Health Services Board (West) be rescinded, and Mr. Russell Ward be appointed to this position for the term ending March 1, 1990. Motion carried.

- Occupational Health and Safety Committee (Amendment to Structure and Appointments) - Upon motion of Councillor Hawboldt, seconded by Councillor Carter, it was resolved that the structure of the Occupational Health & Safety Committee be amended to allow an additional employee representative from Public Works to offset the loss of the employee representation from the Planning Department; and further that Wanda Atwell be appointed in the place of Barbara Leonard and Malcolm Francis be appointed to this Committee. Motion carried.

New Business:

Re: Retail Video Outlet, Application for Licensing - Councillor Hawboldt moved, seconded by Warden Sanford, that a letter be forwarded to the Department of Consumer Affairs advising the County has no objections to the issuance of the aforementioned license to the Clementsport Convenience Store. Motion carried.

Other Business:

Re: Report on Area Industrial Development Commission - Warden Sanford reported that discussions have been held with representatives of the Towns regarding the formation of a County-wide Area Industrial Development Commission. He indicated the formation of such an organization is rather complex and encompassing (such as coming to a consensus on representation, administration and special projects) and requested consideration be given to appointing three(3) Councillors in addition to the Warden and Clerk to review the proposal and make recommendation to Council.

After discussion Warden Sanford moved, seconded by Councillor Carter, that three(3) Councillors be selected from those indicating an interest in having input as aforementioned, with Councillors Smith, Hannam and Fiske being selected by ballot. Motion carried.

Correspondence:

Re: Department of Transportation & Communications

- Drainage Problems in Jefferson Subdivision - Correspondence from Mr. Robert Forbes, Division Engineer, was circulated advising the position of the Department of Transportation is that the high water table is responsible for the flooding problem in this area and extensive ditching has already been carried out but not all the ditches will drain properly due to the level terrain. The letter further stated the Department will determine which driveway culverts are too high or plugged and lower or clean same as required.

Upon motion of Warden Sanford, seconded by Councillor Hawboldt, this matter was referred to the Public Works Committee. Motion carried.

- Ditching in Brookside Drive - Correspondence was received for information purposes from the Department of Transportation advising they are prepared to ditch in areas where the problem can be identified.

.../7

MAY COUNCIL SESSION

- 7 -

MAY 15, 1990

Re: Digby General Hospital - A letter was received from Mr. R.G. Stacey, Secretary of the Digby General Hospital Board of Directors, advising the matter of having regular board meetings opened to the public is under review.

Upon motion meeting adjourned at 11:54 a.m.

SCHEDULE A

*** DEVELOPMENT AGREEMENT ***

THIS AGREEMENT is made this day of
A.D., 1990;

BETWEEN

Sid Young and Bette Young
presently of Annapolis Royal
in the County of Annapolis
and Province of Nova Scotia,
hereinafter called the "DEVELOPER".

OF THE ONE PART

and

The COUNTY OF ANNAPOLIS
a municipal body corporate,
pursuant to the Municipal Act,
hereinafter called the "COUNTY".

OF THE SECOND PART

WHEREAS the Developer is the owner of certain lands situate
in the County (hereinafter called the "Property") more particularly
described in Schedule "A" attached hereto;

AND WHEREAS the Property is situate in the Development (D1)
Zone as designated pursuant to the Upper Clements Municipal Planning
Strategy and Land Use By-law;

AND WHEREAS no expansion of any established non-residential
use can be undertaken on the Property unless the County and the
Developer enter into a development agreement pursuant to the
terms of the Planning Act and the Upper Clements Municipal
Planning Strategy;

AND WHEREAS the County and the Developer have agreed on the
terms and conditions of the Development Agreement as hereinafter
set out;

NOW THEREFORE in consideration of the various covenants and
benefits hereinafter set out in this Agreement, the parties
hereto agree as follows:

1. The Developer intends to redevelop, expand and operate an
established retail commercial use. This general development is
hereinafter referred to as the "Project".

2. The Project shall be developed and completed in general accordance with the rendering hereto annexed as Schedule "B".

3. Landscaping, buffering and screening, parking and general site development shall be as set out in Schedule "C" hereto annexed.

4 This development agreement provides that:

- (a) a non-flashing illuminated fascia sign is permitted;
- (b) structures, other than one permitted ground sign, and paved parking are permitted if set back at least 50 feet from Highway #1 right-of way;
- (c) hours of operation shall be no earlier or later than 6 AM AM to 12 PM Monday through Sunday;
- (d) outdoor storage is prohibited without being properly screened;
- (e) the area shall be lit outside, yet no lights shall cause direct light to shine into the windows of nearby properties;
- (f) the area shall be well maintained and kept clean and sanitary;
- (g) a responsible adult shall supervise the premises at all times of operation;
- (h) noise and odour levels shall not be disturbing to residents of neighbouring properties;
- (i) amusement machines are prohibited;
- (j) the Project and all its elements of development shall be architecturally and otherwise compatible with surrounding properties; and
- (k) In all other respects the provisions of the land-use by-law shall apply.

The Municipality shall not issue a permit in relation to the Project until:

- (a) the Developer has submitted building and development plans and specifications that are acceptable to the Development Officer and Building Inspector of the Municipality; and
- (b) the development conforms with the requirements of this Agreement.
- (c) the Department of Health and the Department of Transportation and Communications have approved the site for the specified use.

6. The Developer shall not commence construction or operation until he has first received a permit from the Municipality.

7. Pursuant to subsection 66 (3) of the Planning Act the following provisions of this Agreement shall be considered to be substantial: (1) additions to structures or additional structures; (2) and a change or changes in use.

8. Upon the breach by the Developer of any of the terms or conditions of this Agreement, the Municipality may exercise any of the following remedies:

- (a) sue for the specific performance of any terms or conditions;
- (b) sue for breach of contract;
- (c) terminate this Agreement;
- (d) after thirty days notice in writing, enter and perform any of the covenants, terms or conditions of this Agreement, and may recover all reasonable expenses whether arising out of the entry or out of the performance of the covenants, terms, and conditions from the Developer and they shall form a charge upon the property.

9. Subject to the provisions of this Agreement, the Developer shall observe all of the ordinances, By-laws and regulations of the Municipality applicable to the Developer.

10. The use of the property shall not be substantially altered, varied or changed unless a new Development Agreement is entered into with the Municipality or this Agreement is discharged by the Municipality.

11. The Development Agreement shall be filed by the Municipality in the Registry of Deeds at Lawrencetown, in the County of Annapolis and Province of Nova Scotia.

12. The provisions of this Agreement are severable from one another and the invalidity or unenforceability of one provision shall not prejudice the validity or enforceability of any other provision.

13. Costs associated with advertising, recording of the Agreement and all other aspects of this proposal shall be paid by the Developer.

14. In the event construction or operation shall not have commenced within two hundred days of the date hereof, this Agreement shall terminate.

15. Termination of this Agreement revokes any permission for any development on the Property and does not operate as a discharge of the Agreement.

16. The land owner consents to be bound by the terms of this Agreement.

THIS AGREEMENT shall enure to the benefit of and be binding upon the parties hereto, their respective heirs, executors, administrators, agents, successors and assigns.

IN WITNESS WHEREOF, this Agreement was properly executed by the respective parties hereto on the day and year first above written.

SIGNED, SEALED AND DELIVERED
in the presence of:

Witness

Land Owner - Bette Young

Land Owner - Sid Young

SIGNED, SEALED AND ATTESTED
to be the proper signing officers
of the County of Annapolis
duly authorized in this behalf,
in the presence of:

COUNTY OF ANNAPOLIS

Per: _____
Warden

Per: _____
Clerk

Witness

APPENDIX

1. Schedule "A": Description of the property.
2. Schedule "B": Rendering of Clementsport Convenience Store
3. Schedule "C": Site Plan

SCHEDULE B

This Agreement made this day of A.D., 19

Between: The Minister of Housing of the Province of Nova Scotia, on behalf of Her Majesty the Queen in the Right of the Province pursuant to the Housing Act, Statutes of Nova Scotia, 1983, Chapter 6, (hereinafter called the "Minister");

- and -

The Municipality of the County of Annapolis, a body corporate, (hereinafter called the "County");

- and -

The Municipality of the Town of Bridgetown, a body corporate, (hereinafter called the "Town of Bridgetown");

- and -

The Municipality of the Town of Annapolis Royal, a body corporate, (hereinafter called the "Town of Annapolis Royal");

- and -

The Municipality of the Town of Middleton, a body corporate, (hereinafter called the "Town of Middleton").

Whereas the County has passed a resolution dated the 15th day of December, 1987, requesting an enriched senior citizen project.

Whereas the above mentioned parties are desirous of providing services to senior citizens to enable them to maintain their independence as long as possible; and

Whereas the parties desire to prevent the institutionalization of senior citizens who could remain independent and self-sufficient if provided with appropriate support services; and

The parties in consideration of the mutual promises, covenants and agreements herein contained agree as follows:

1. In this Agreement:

- (a) "Senior Citizen Project" means the senior citizen housing project consisting of 25 units of housing accommodations for senior citizens to be constructed in Annapolis County by the Nova Scotia Department of Housing.
- (b) "Enriched" means senior citizens who are capable of living independently in a senior citizen project and only require periodic assistance with their day to day routines, such as preparation of meals, housekeeping, laundry, help with their medication, etc.
- (c) "Residents" means the senior citizen residents who reside in the County, Town of Bridgetown, Town of Annapolis Royal and the Town of Middleton.

2. The County, the Town of Bridgetown, the Town of Annapolis Royal and the Town of Middleton agree to cost-share in the 12½% of the operating losses of the enriched senior citizen project based upon the number of days residents from their respective municipal unit reside at the project.
3. It is understood and agreed by the parties hereto that the construction of the enriched senior citizen project shall not commence until the year 1992 or thereafter as determined by the Minister.
4. Notwithstanding clause 3, and at the sole discretion of the Minister, the construction of the enriched senior citizen project may commence at an earlier date.

5. Any party to this Agreement wishing to amend this Agreement shall do so by way of a written notice. The Agreement may then be amended provided that the consent of all parties to this Agreement is obtained. Any party to this Agreement wishing to terminate this Agreement shall give the other parties to this Agreement three month's written notice.

IN WITNESS WHEREOF the parties hereto have set their hands and seals.

SIGNED, SEALED AND DELIVERED
in the presence of

MINISTER OF HOUSING

Per: _____

Per: _____

MUNICIPALITY OF THE COUNTY OF
ANNAPOLIS HOUSING AUTHORITY

Per: _____

Per: _____

THE MUNICIPALITY OF THE COUNTY
OF ANNAPOLIS

Per: _____

Per: _____

THE MUNICIPALITY OF THE TOWN
OF BRIDGETOWN

Per: _____

Per: _____

THE MUNICIPALITY OF THE TOWN
OF ANNAPOLIS ROYAL

Per: _____

Per: _____

THE MUNICIPALITY OF THE TOWN
OF MIDDLETON

Per: _____

SCHEDULE C

THIS AGREEMENT is dated this day of

A. D., 1990;

BETWEEN:

THE TOWN OF MIDDLETON (the
"Town")

OF THE FIRST PART

- and -

THE MUNICIPALITY OF THE COUNTY
OF ANNAPOLIS (the "County")

OF THE OTHER PART

THE PARTIES HERETO MUTUALLY AGREE AS FOLLOWS:

1. The County will permit the Town, its agents, contractors, workmen and citizens to have access to the Crisp Road incinerator and disposal site for the purpose of disposing of garbage and refuse from the Town on the same conditions as access is allowed to the County, its agents, contractors and citizens.
 - 1.1 For greater certainty, access shall be subject to the provisions of the County's Refuse By-Law and in particular the following clauses:
 2. All dumping shall be done in accordance with any regulations or operational procedures established pursuant to the Environmental Protection Act with respect to any waste disposal site.
 3. All dumping of refuse shall be handled in such a way as to prevent nuisances or any danger to the public health.
 - 1.2 Access shall be limited to the times the disposal site is ordinarily open, as determined by the County from time to time.
 - 1.3 Garbage accepted shall not include any hazardous material or any material not accepted pursuant to the Town's Garbage By-Law.

- 1.4 Large items and non-combustible materials not otherwise prohibited shall be accepted, including spring and fall clean-up materials.
2. This Agreement shall continue in force from year to year until either party shall give to the other at least six months notice in writing prior to the end of any fiscal year.
3. The Town shall pay to the County a proportion of the annual budget amount for operations of the Crisp Road facility.
 - 3.1 The proportion payable by the Town is equal to the proportion that the number of dwelling units in the Town forms of the total number of dwelling units in the Town, the Town of Bridgetown, and Districts 1, 2, 3, 9, 10, 11, and 12 of the County in each fiscal year.
 - 3.2 The annual budget of the Crisp Road incinerator and disposal site shall be the cost of necessary labour, equipment and materials to operate the site, including capital expenditures made out of revenue, other capital costs amortized over the expected useful life of the facility, and any debt charges that may be incurred with respect to the facility.
 - 3.3 Amortization based on plant in place as of December 31, 1989, is \$42,500.00 per twelve-month period.
 - 3.4 Additions to or replacements of parts of the plant shall be amortized over the expected useful life of the additions or replacements.
4. This Agreement shall come into effect July 1, 1990.
 - 4.1 In the fiscal year 1990, the Town's contribution under this Agreement shall be one-half of the amount it would otherwise be required to pay had this Agreement been in effect as of January 1, 1990, to be paid in August and November of 1990.
 - 4.2 In the fiscal year 1991-92, the Town's contribution shall be payable in five equal instalments, in February, May, August and November of 1991 and in February, 1992.

- 4.3 In all future fiscal years, the Town's contribution shall be payable in four equal instalments in May, August, November and February of each fiscal year.

IN WITNESS WHEREOF the Parties hereto, each being duly authorized by its respective council, have duly executed this Agreement the day and year first above written.

IN THE PRESENCE OF:

THE TOWN OF MIDDLETON

Mayor

Clerk

MUNICIPALITY OF THE COUNTY
OF ANNAPOLIS

Warden

Clerk

SCHEDULE D

**MUNICIPALITY OF THE COUNTY OF ANNAPOLIS
BORROWING FROM SPECIAL RESERVE FUND**

\$2,635

File SR90-01
Paving
(Sun Valley Road)

WHEREAS Section 24 of the Municipal Affairs Act provides that no money shall be borrowed from the Capital Reserve section of the Special Reserve Fund except with the consent in writing of the Minister of Municipal Affairs, and for the purposes identified in that Section;

AND WHEREAS the Council of the Municipality of the County of Annapolis deems it necessary to borrow a sum not exceeding Two Thousand Six Hundred Thirty-Five Dollars (\$2,635) for the purpose of the construction, paving, improvement, lighting, repair and replacement of streets, roads, bridges, culverts, retaining walls, sidewalks, curbs and gutters;

BE IT THEREFORE RESOLVED

THAT the Council of the Municipality of the County of Annapolis borrow from the Special Reserve Fund a sum not exceeding Two Thousand Six Hundred Thirty-Five Dollars (\$2,635) for the purpose set out above;

THAT the amount so borrowed be repaid in Ten (10) equal annual instalments of Two Hundred Sixty-Three Dollars and Fifty Cents (\$263.50) each, together with the interest on the unpaid balance at a rate of Ten Percent (10%), the first instalment to be paid on or before one year from the date on which this resolution shall have been approved by the Minister of Municipal Affairs and the remaining instalments together with the interest on the unpaid balance to be paid each year thereafter until the entire principal sum has been paid.

THIS IS TO CERTIFY that the foregoing is a true copy of a resolution duly passed at a duly called meeting of the Council of the Municipality of the County of Annapolis held on the 19th day of June, 1990.

GIVEN under the hands of the Warden and Clerk and under the seal of the Municipality this 19th day of June, 1990.

H Robert Sanford
Warden

Ronald J. Grant
Clerk

SCHEDULE E

MUNICIPALITY OF THE COUNTY OF ANNAPOLIS

TEMPORARY BORROWING RESOLUTION

\$80,800

File No. 90-01
Buildings
(Mountain Lea Generator)

WHEREAS Section 3 of the Municipal Affairs provides that the Municipality of the County of Annapolis may, subject to the approval of the Minister of Municipal Affairs, borrow for the purpose of the acquisition, erection, alteration, addition to, improvement, furnishing and equipping of buildings and structures for any municipal purpose;

AND WHEREAS the Municipal Affairs Act provides that the Minister of Municipal Affairs may, in his discretion, require before giving approval to proposed borrowing or the Council may, by resolution determine that the approval of the voters to any proposed borrowing be obtained;

AND WHEREAS the Minister of Municipal Affairs has not required and the Council has not determined that the approval of the voters be obtained;

BE IT THEREFORE RESOLVED

THAT under the authority of Section 3 of the Municipal Affairs Act, the Municipality borrow a sum or sums not exceeding Eighty Thousand Eight Hundred Dollars (\$80,800) in total for the purpose set out above, subject to the approval of the Minister of Municipal Affairs;

THAT the sum be borrowed by the issue and sale of debentures of the Municipality to such an amount as the Council deems necessary;

THAT the issue of debentures be postponed pursuant to Section 11 of the Municipal Affairs Act and that the Municipality borrow from time to time a sum or sums not exceeding Eighty Thousand Eight Hundred Dollars (\$80,800) in total from any chartered bank or trust company doing business in Nova Scotia;

THAT the sum be borrowed for a period not exceeding twelve months from the date of the approval of the Minister of Municipal Affairs of this resolution;

THAT the interest payable on the borrowing be paid at a rate to be agreed upon; and

THAT the amount borrowed be repaid from the proceeds of the debentures when sold.

THIS IS TO CERTIFY that the foregoing is a true copy of a resolution duly passed at a meeting of the Council of the Municipality of the County of Annapolis held on the 19th day of June, 1990.

GIVEN under the hands of the Warden and the Clerk and under the seal of the Municipality this 19th day of June, 1990.

Warden

Clerk

Minutes of the June session of Municipal Council held on June 19, 1990, in the Council Chambers of the Municipal Administration Building, Annapolis Royal, N.S. at the hour of 10:00 a.m.

Present: Warden Sanford; Deputy-Warden Slauenwhite; Councillors: Joudrey, Bohaker, Carter, Hawboldt, Lockett, Ruggles, Fiske, DeLong, Hannam and Smith; the Municipal Solicitor, John Cameron; the Administrative Secretary, J.Z. Lawrence; and the Municipal Clerk-Treasurer, R.T. Grant.

Minutes:

Councillor Lockett moved, seconded by Councillor DeLong, that minutes from the regular session held on May 15, 1990, be approved as circulated. Motion carried.

Business Arising From The Minutes:

Re: Revision and Consolidation of By-laws - The Municipal Solicitor, Mr. John Cameron, advised that a compilation of a code of all of the municipal by-laws, excluding planning matters, has been completed; and upon motion of Councillor Joudrey, seconded by Councillor Smith, it was resolved that this matter be tabled until the July session. Motion carried.

Committee Reports and Recommendations:

Re: Solicitor's Report - Mr. Cameron reported the following matters were considered by his office during the month of May:

- (1) matters regarding animal control continue to arise and a warning letter had been sent out for the Upper Clements area;
- (2) progress was made on an agreement with the Town of Middleton to utilize the Crisp Road Incinerator facility;
- (3) discussions occurred with Councillor DeLong and the Clerk concerning unsightly premises, changes in the sewer by-law, the change in the municipal fiscal year and the Warden's Task Force on the Environment;
- (4) two assessment errors were discovered during the tax sale procedure which has led to one property being taken off the list and the possibility of the outstanding taxes on another property being paid;
- (5) discussions on the construction in the Lake Cady protected watershed area have been held with CFB Cornwallis, the Clerk and the Building Inspector; and
- (6) a compilation and coding system of all the municipal by-laws was completed.

- Oickle Property, Springfield - Councillor DeLong informed that he posted the property and has discussed the matter with Mr. Oickle who has verbally consented to the Municipality carrying out clean up procedures on July 9, 1990.

Re: Annapolis District Planning Commission

- Development Officer's and Building Inspector's Monthly Reports - Upon motion of Deputy-Warden Slauenwhite, seconded by Councillor Hawboldt, Mr. Russell J.F. Mackintosh, the Building Inspector, reported on the subdivision development and building permit activity for May.

There were six(6) subdivisions approved creating a total of twelve(12) lots.

He stated the building permit activity for the month included: 23 single-family dwellings, 6 cottages, 15 additions & alteration, 11 garages and 4 others for a total estimated value of \$1,675,370 which compares to \$1,302,900 for the same period in the previous year; and a year-to-date comparison of \$3,160,890 in 1990 versus \$3,899,590 in 1989.

- Construction on Two Properties in the Lake Cady Protected Watershed Area - Mr. Mackintosh circulated two letters addressed to the Solicitor advising that both Mr. James Cress and Mr. & Mrs. Allan Harlow have commenced construction (cottages) in the foregoing watershed area in contravention of Section 7.3 of the Building Code Act which states that "no structure shall commence to be built without first obtaining the appropriate approvals"; i.e. - an on-site sewage disposal system permit and a building permit.

The Building Inspector further advised that Mr. Cress had originally made application to the former Annapolis County Planning Department in 1988 but at that time did not proceed with the requirement of obtaining an on-site sewage disposal system.

The Clerk presented a map which showed that both construction sites were located within the Lake Cady watershed area.

The Chairman of the Board of Health, Councillor Lockett, informed the matter of an application by Mr. Cress for an on-site sewage disposal system had been discussed and was tabled for additional information.

It was the opinion of the Solicitor that both the Harlows and Mr. Cress have built without permits and a stop order has been issued in each case.

After discussion Councillor Lockett moved, seconded by Councillor Joudrey, that the Solicitor be directed to initiate the necessary legal action to have the structures removed. Motion carried unanimously.

Re: Planning Advisory Committee

- Proposed Development Agreement of Sid and Betty Young, Clementsport Convenience Store (Former Hilltop Groceteria - Upon motion of Councillor Smith, seconded by Councillor Hawboldt, it was resolved that a public hearing regarding the aforementioned development agreement be conducted on July 17, 1990, at the hour of 11:00 a.m. (See Schedule A). Motion carried.

- Application of Charles H. Murray for Proposed Commercial Development, Clementsport Councillor Smith moved, seconded by Councillor Hawboldt, that the foregoing application for a development agreement be referred to the Planning Advisory Committee for a recommendation to proceed with the Public Participation Program. Motion carried.

- Request Department of Transportation to Sign All Roads Prior to Implementation of 911 Emergency Numbering Program - Upon motion of Councillor Smith, seconded by Councillor Hawboldt, it was resolved that a letter be forwarded to the Department of Transportation & Communications requesting that all roads be signed in the County prior to the implementation of the 911 Emergency Numbering program in the fall of 1991. Motion carried.

Re: Occupational Health & Safety Committee

- "No Smoking" Policy for Municipal Buildings in Annapolis Royal & Lawrencetown and the Court House - Councillor Lockett moved, seconded by Councillor DeLong, that Council adopt a "no smoking" policy for the Municipal Buildings in Annapolis Royal and Lawrencetown and the Court House effective January 1, 1991. Motion carried.

It was also the consensus of Council that Mr. Mike Trinacty, Lifestyle Educator with the Fundy Health Unit, be invited to address the Occupational Health & Safety Committee on this matter.

- Proclamation of "Canadian Occupational Health & Safety Week", June 17 - 23 - Warden Sanford made the following proclamation:

Whereas the Canadian Society of Safety Engineering acting as the lead agency in concert with other volunteer and professional associations, is aware that many dedicated citizens are waging a never ending battle against injury, loss of life, limb and property;

And Whereas it is desirable that the attention of the employers, workers and the general public be directed to the extent of preventing injury, loss of life, limb and property and underlying causes of occupational accidents and illnesses to the best and most practicable means of control, and that a specific period of the year be set apart and properly designated for the dissemination of pertinent information.

Now, Therefore, I, H. Robert Sanford, Warden of the Municipality of the County of Annapolis, do hereby proclaim the week of June 17 to 23, 1990, as "Canadian Occupational Health and Safety Week".

Re: Annapolis County Municipal Housing Corporation

- Enriched Housing Agreement, Department of Housing - Councillor Hannam moved, seconded by Councillor Fiske, that the Warden and Clerk be authorized to sign an agreement, on behalf of the Municipality, with the Minister of Housing and Towns of Annapolis Royal, Bridgetown and Middleton for the proposed Enriched Housing Project. Motion carried. (Agreement appended to minutes as Schedule B)

Re: Annapolis District Planning Commission

- Mr. Peter Davis, Planner - Mr. Roger Sturtevant introduced Mr. Peter Davis who was recently hired as a Planner with the Planning Commission and will be providing assistance with the Upper Clements Land Use and Planning Strategy By-law and the County's Heritage Advisory Committee.

Re: Public Works Committee

- Agreement with the Town of Middleton for Use of the Crisp Road Incinerator Facility Upon motion of Councillor Hawboldt, seconded by Councillor Lockett, it was resolved that the Warden and Clerk be authorized to enter into an agreement with the Town of Middleton for their use of the Crisp Road Incinerator facility. Motion carried. (Agreement appended as Schedule C to the minutes.)

- Nictaux and Nictaux Falls Sewer Project - Councillor Ruggles moved, seconded by Deputy-Warden Slauenwhite, that Progress Billings #3 be authorized for payment to the firms of Standard Paving Maritime Ltd. and Hiltz & Seamone Company Ltd. in the amounts of \$105,790.63 and \$12,160.39 respectively. Motion carried.

Re: Social Services Committee

- Retification of Hiring Casual Staff Position, Mrs. Lois Thibodeau - Councillor Lockett moved, seconded by Councillor Fiske, that Mrs. Lois Thibodeau be hired to replace Mrs. Margaret Gauthier who is on extended sick leave. Motion carried.

Re: Recreation Committee

- Update on Parks & Open Space Study - A report was circulated updating the progress on the Parks and Open Space Strategy; and Deputy-Warden Slauenwhite, Chairman of the Recreation Committee, advised that the terms of reference include: to develop a long-range strategy that will provide Municipal Council with a framework for orderly and consistent planning, conservation, preservation, acquisition and wise development of our natural resources, that will lead to increased recreational and cultural opportunities. She advised Provincial funding has been authorized and highlighted the role and responsibilities of the Steering Committee.

- Recommendation to Full-Time Employment for Mrs. Wanda Atwell - Deputy-Warden Slauenwhite moved, seconded by Councillor Hawboldt, that Mrs. Wanda Atwell be hired as a full-time Secretary for the Recreation Department. Motion carried.

Re: Unsightly & Dangerous Premises Committee

- 1990 Derelict Vehicle Program (300 vehicles) - Warden Sanford advised that approval has been received for cost-sharing from the Province for the pick up of only 50 vehicles but an amount has been placed in the 1990 budget which would allow for the removal of a total of 300 vehicles. Upon motion of Councillor Joudrey, seconded by Councillor Ruggles, it was resolved that authorization be given to implement a Derelict Vehicle Program in 1990 for the pick up of 300 vehicles. Motion carried.

New Business:

Re: Borrowing from Special Reserve - File SR90-01 - Paving (Sun Valley Rd), \$2,635 - Upon motion of Councillor Bohaker, seconded by Councillor Joudrey, it was resolved that the Warden and Clerk be authorized to execute the foregoing Borrowing Resolution (See Schedule D). Motion carried.

Re: Recognition of "Senior Citizens' Week", June 17 - 23, 1990 - Warden Sanford made the following proclamation:

"**WHEREAS** the Governor in Council has designated the week of June 17 to June 23 to be "Senior Citizens' Week" throughout Nova Scotia.

AND WHEREAS the Municipality encourages and urges all residents to learn from the wealth of experience and knowledge which senior citizens have gained over their lifetimes and are so willing to place at the service of others.

THEREFORE, I, H. ROBERT SANFORD, Warden of the Municipality of the County of Annapolis, do hereby proclaim the week of June 17 to 23, 1990, as "Senior Citizens' Week" in recognition of the valued service carried out by senior citizens in our county."

Re: Mountain Lea Lodge (Generator and Building Project) - Upon motion of Councillor

Joudrey, seconded by Councillor Smith, it was resolved that the Warden and Clerk be authorized to execute a Borrowing Resolution in the amount of \$80,000 (See Schedule E) and the necessary documentation be completed for Issuing Resolution File #90-01 in the amount of \$80,711.61 for the foregoing project. Motion carried.

Re: North Queens Board of Trade, Designation of Highway #8 as a Tourist Trail - Correspondence was received from the North Queens Board of Trade, requesting Council's support for designating Highway #8 as a tourist trail, and it was noted that Council had previously passed a motion in April/1987 in support of this request.

Councillor Bohaker moved, seconded by Councillor DeLong, that a letter be forwarded to the Department of Transportation & Communications reiterating Council's support of designating Highway #8 as a tourist trail providing there is no downgrading of the present highway status, with copies of the letter being forwarded to Mr. Greg Kerr, M.L.A.; Mr. Roland Thornhill, Minister of Tourism & Culture, and the North Queens Board of Trade. Motion carried.

Re: Allocation of Additional Boxes in Districts for the Recycling Program - Councillor Lockett and Councillor Bohaker advised that they require the placement of a fourth blue box in their district to facilitate public participation in the Recycling Program; and it was the consensus that all such requests be referred to the Public Works Committee.

Re: Request for Removal of Dutch Elm Diseased Trees Along River Bank, Wilmet - Deputy-Warden Slauenwhite presented a letter from Mr. Norman Phinney of Wilmet requesting assistance in removing the aforementioned trees (approximately 100); and after discussion Deputy-Warden Slauenwhite moved, seconded by Councillor Joudrey, that this request be referred to the Agriculture Committee. Motion carried.

Upon motion meeting adjourned at the hour of 11:15 a.m.

Minutes of the July session of Municipal Council held on July 17, 1990, in the Council Chambers of the Municipal Administration Building, Annapolis Royal, N.S. at the hour of 10:00 a.m.

Present: Warden Sanford; Deputy-Warden Slauenwhite; Councillors: Joudrey, Bohaker, Carter, Hawboldt, Lockett, Ruggles, Fiske, DeLong, Hannam and Smith; the Municipal Solicitor, John Cameron; the Administrative Secretary, J.Z. Lawrence; and the Deputy Clerk-Treasurer, D.D. Armstrong.

Absent: The Municipal Clerk-Treasurer, R.T. Grant.

Minutes:

Upon motion of Councillor Carter, seconded by Councillor Lockett, it was resolved that minutes from the regular session held on June 19, 1990, be approved as circulated. Motion carried.

Business Arising From The Minutes:

Re: Revision and Consolidation of By-laws - Deputy-Warden Slauenwhite moved, seconded by Councillor Smith, that this matter be lifted from the table. Motion carried.

Warden Sanford informed that some housekeeping changes to the by-laws have taken place, and the Solicitor advised updates to the first issuance of the consolidated by-law package included: changes to reflect existing municipal policy in the Recreation Committee By-law; Committee Meetings By-law was revised to conform with the new fiscal year (commences April 1st) which has been imposed by the Province and will require billings for taxes and services covering a 15-month period from January 1, 1991, to March 31, 1992; and the Emergency Measures By-law has been revised to conform with new Provincial statute.

Councillor Ruggles moved the following resolution, seconded by Councillor Hawboldt:

"Be It Resolved by the Municipal Council of the Municipality of the County of Annapolis that the annexed by-laws be adopted as by-laws of the Municipality of the County of Annapolis and that the Clerk be directed to forward two duly certified copies thereof to the Minister of Municipal Affairs for his approval or such of them as require his approval."

Necessary changes were noted in the Garbage By-law, and considerable discussion occurred as to the increase in the sewer rate which will be set at \$156.25 for the 15-month period beginning January 1, 1991.

Councillor Lockett circulated an information sheet originally distributed to the residents of Lequille in 1978 which guaranteed the sewer rate will not increase more than \$70.00 per annum and felt Council should still honour this agreement. He further stated that presently the residents on the Church Road sewer system are having to subsidize the two municipally-owned institutions which are the source of most of the maintenance work and repairs to the system. Councillors Bohaker and Hannam both indicated that the residents on sewer systems in their respective areas do not agree with having to pay a higher sewer rate due to the greater costs to operate sewer systems in other areas.

The Solicitor advised that the present Council is not bound to terms set any past Council for the provision of municipal services.

Several Councillors commented on the fact that the sewer systems should be self sufficient and be brought more in line with a user-pay system, and that the proposed sewer

charges for the years 1991 and 1992 are very reasonable and the majority of County residents should not be expected to subsidize sewer systems from which they receive no benefit.

After further discussion the motion was called for: eight(8) in favour and three(3) against (Councillors Lockett, Hannam and Bohaker). Motion carried.

* Reports and Recommendations:

Re: Solicitor

- Monthly Report - Mr. John Cameron, the Municipal Solicitor, reported on the following activities during the month of June: preparing additional amendments to the consolidated by-law package; conferring with Staff regarding certain outstanding matters in the forthcoming tax sale; attending a meeting of the Warden's Task Force on the Environment; dealing with the issue of outstanding taxes on the Mineral Water Plant; recommending to the Agriculture Committee that a prosecution proceed under the Dog By-law; preparing letters requiring the removal of unauthorized construction in the Lake Cady watershed area; dealing with miscellaneous matters arising from the Unsightly Premises Committee and Board of Health; and conferring with the Director of Planning on matters relating to the preparation of the Municipal Planning Strategy and possible changes in the Subdivision By-law.

- Prosecution under the Dog By-law - Upon motion of Councillor Carter, seconded by Councillor Smith, the Solicitor was authorized to initiate prosecution procedures against Mr. Darrell Jefferson of Upper Clements for violation of the Dog By-law (i.e. - permitting his dog to run at large). Motion carried.

Re: Planning Advisory Committee

- Application of Charles H. Murray for Proposed Commercial Development in Clementsport - Councillor Smith moved, seconded by Councillor Hawboldt, that after consideration of required sections of the Municipal Planning Strategy, the Land-Use By-law and the Planning Advisory Committee and Planner's Report; that the proposed amendment to the Upper Clements Municipal Planning Strategy to allow a new commercial development on Parcel (assessment roll #18013001) in the Upper Clements area be denied.

The Director of Planning, Mr. Roger Sturtevant, addressed Council advising the application conflicts with the present plan which is under review and commercial growth centres have not been identified for the area.

After discussion Councillor Fiske moved an amendment to the motion that the application be referred back to the Planning Advisory Committee for consideration during the review process of the Upper Clements Planning Strategy and Land-Use By-law, seconded by Councillor Hannam. Amendment carried with seven(7) in favour and four(4) against.

The motion as amended was put and carried.

Public Hearing:

Re: Application of Sid & Betty Young, Clementsport Convenience Store (Former Hilltop Groceteria) for Development Agreement - At the hour of 11:00 a.m. Warden Sanford declared the public hearing open to consider the aforementioned application and requested to receive any oral and/or written submissions from the public regarding this matter.

There being no response, the Warden declared the public meeting to be adjourned. .../3

Upon motion of Councillor Smith, seconded by Councillor Hawboldt, it was resolved that after consideration of required sections of the Municipal Planning Strategy, the Land-Use By-law and the Planning Advisory Committee and Planner's report; that the entering into of a development agreement to allow an expansion of an existing retail commercial land use previously known as the Hilltop Groceteria be approved. Motion carried.

Re: Annapolis District Planning Commission

- Building Inspector's and Development Officer's Monthly Reports - Upon motion of Councillors Fiske and Smith, Council heard from Mr. Roger Sturtevant, the Director of Planning, who gave the following reports.

Mr. Sturtevant reported the building permit activity for the month consisted of: 18 single-family dwellings, 13 additions & alterations, 8 garages, 3 others, 1 commercial and 2 industrial for a total estimated value of \$997,027 which compares to \$1,154,000 for the same period in the previous year; and a year-to-date comparison of \$4,157,917 in 1990 versus \$5,103,590 in 1989.

There were seventeen(17) subdivisions approved, creating a total of thirty-four(34) lots.

- Appointment of Development Officer and Alternate Development Officer - Councillor Smith moved, seconded by Deputy-Warden Slauenwhite, that the previous annual appointment to this position be rescinded and in lieu thereof Mr. Peter Davies be appointed the Development Officer and Mr. Roger Sturtevant be appointed as Alternate Development Officer for the Municipality of Annapolis County. Motion carried.

Re: Public Works Committee

- Ratification of Heating Contracts - Upon motion of Councillor Ruggles, seconded by Councillor Joudrey, it was resolved that Municipal Council accept the quote of Vaughn Acker Heating, Plumbing and Electrical for heating contracts for the Municipal Administration Building, the Public Works Building, the Court House and the Lawrencetown Municipal Building. Motion carried.

- Renovations to Municipal Building, General Administration Office (Additional \$980 Funding) - Councillor Ruggles moved, seconded by Councillor DeLong, that Municipal Council authorize additional funding for renovations to the Municipal Administration Building, General Administration Office, in the amount of \$980 to be expended from Capital Expenditures out of Revenue. Motion carried.

- Generator Building, Additional \$3,000 Funding - Upon motion of Councillor Ruggles, seconded by Councillor Joudrey, it was resolved that Municipal Council authorize additional funding for the generator building in the amount of \$3,000 to be expended from Capital Expenditures out of Revenue, General Operating Account. Motion carried.

- Public Works Storage Building (Additional \$3,000 Funding) - Councillor Ruggles moved, seconded by Councillor Hannam, that Municipal Council authorize additional funding for the storage building at Public Works in the amount of \$3,000 to be expended from the Operating Section of the Capital Reserve Fund. Motion carried.

- Nictaux Sewer Extension, Progress Estimate #4 (\$100,607.85) - Upon motion of Councillor Ruggles, seconded by Councillor Fiske, it was resolved that Municipal Council authorize the payment of Progress Estimate #4 to Standard Paving Maritime Ltd. in the amount of \$100,607.85 for the Nictaux sewer extension. Motion carried.

- Garbage Contract - Adjustment for Fuel Price and Spring & Fall Pickups - Councillor Ruggles moved, seconded by Councillor DeLong, that Municipal Council authorize a \$6,000 fuel price adjustment in accordance with the conditions of the contract to C.N. Orde and Sons General Contracting Limited for second year (July 1/90 - June 31/91) of the garbage collection contract; and further that the Contractor be allowed a 30% increase in the contract price of \$1,900 for both the spring and fall pickups for the second year of the contract. Motion carried.

- Department of the Environment, Youth Conservation Corps - Warden Sanford informed that he has been advised by Mr. David Wigmore, Environmental Engineer for the Middleton office, that the Youth Conservation Corps will be available to clean up illegal dumpsites in Annapolis County during the month of August. He further stated that the Province will be responsible for obtaining access to properties, with the County being required to pick up bagged garbage and assisting in the removal of large items.

Warden Sanford requested that all Councillors submit the locations of illegal dumpsites existing in their respective districts to the Deputy Clerk at the conclusion of today's meeting.

Re: Unsightly Premises Committee

- Oickle Property, Springfield - Councillor DeLong reported that Mr. Oickle has taken significant steps to clean up the property on his own volition (80% completed to date), thereby alleviating the Municipality having to act in this matter.

Re: Board of Health

- Permit Issued to William and Patricia Robar Under Section 39 of the Health Act - Council was notified that the Board of Health has approved a permit being issued to William and Patricia Robar under Section 39 of the Health Act.

Other Business:

Re: Application for Salvage Yard License, John H. Weaver - Councillor Carter indicated he has received no complaints regarding this salvage yard being located on the Vault Road; and it was the consensus of Council that a letter be forwarded to the Board of Commissioners of Public Utilities advising the Municipality has no objections to the issuance of the aforementioned license.

Correspondence:

Re: Department of Transportation and Communications

- Signing of Public Roads Prior to Implementation of the 911 Emergency Numbering System Correspondence from Mr. Maxwell P. Miller, Valley Regional Manager, was received indicating the Department will co-operate to the fullest extent possible to have signing of all roads completed at the earliest possible date.

- Designation of Trunk #8 as a Tourist Trail - Correspondence was circulated advising that the County's request to have Trunk #8 designated as a tourist trail has been forwarded to the Head Office for a decision.

New Business:

Re: Petition for Sewer System for Deep Brook - Upon motion of Councillor Hawboldt, seconded by Councillor Carter, Council received a petition from residents in the Deep Brook area which indicated they are in favour of the County providing a sanitary sewer system at the prevailing annual rates. Motion carried.

Re: Petition for Services in the Brooklyn Area - Councillor Smith inquired as to the status of this petition and was advised his request will be looked into.

Representation:

Re: Bowater Mersey Limited - The following representatives were in attendance from Bowater Mersey Limited: Mr. Chris Clark, Secretary and Director of Public Relations; Mr. Jonathan Porter, Assistant Woodlands Manager; Mr. Scotty Wamboldt, Supervisor for Medway District; and Ms. Robyn Williams, Assistant Public Relations Manager. Also in attendance was Mr. Reg Goldsmith, private woodland owner and member of the Nova Scotia Primary Forest Products Marketing Board.

Mr. Clark outlined Bowater's activities in Annapolis County indicating: the Company owns 262,000 acres in the County and pays \$105,000 in annual taxes. He further stated a Thermomechanical pulping unit was part of the modernization program at their newsprint mill in Liverpool which improved the efficiency and quality of the product as well as the impact on the environment.

Mr. Porter advised that the modernization of the plant has contributed to a drop in Bowater's 1990 wood consumption to about 270,000 cords as compared to the projected 290,000 cords. Factors leading to this drop include start-up difficulties of the new equipment, efficiency of the wood processing technique which means less wasted wood and that the new equipment allows for a variety of trees to be used in processing (i.e. - newsprint). The result of this drop in consumption means Bowater will be buying less wood; however, he stated consumption is expected to increase to about 330,000 cord during the next few years (which is slightly above the 1988-1989 levels). Other factors which will have a financial effect on the forest industry are the expenditures that will be necessary to meet new environmental standards by the end of 1993 and the decision by the European community to require all imported lumber to be kiln-dried.

He reported that there is currently a spruce pulpwood surplus in Nova Scotia which is impacting on the economy. This surplus is a result of various factors including: more effective harvesting equipment, reduced sales of pulpwood to New Brunswick and overseas, and more private owners harvesting their woodlots than what there were a few years ago.

Regarding the draft regulations of the Marketing Board, Mr. Porter indicated many private woodland owners have two main concerns: (1) anyone who is a trucker, sawmiller or cuts mainly on someone else's land is not permitted to be a member of the Board of Directors and key committees of a local marketing agency; and (2) a local agency could apply for and receive exclusive sales of forest products in their area.

In conclusion Mr. Porter stated that Bowater Mersey through its various activities makes a significant impact on the economy in Annapolis County and thanked Council for the opportunity to speak on the aforementioned matters.

On behalf of Council, Warden Sanford thanked the representatives for their informative presentation.

Upon motion meeting adjourned at the hour of 12:13 p.m.

Minutes of the August session of Municipal Council held on August 21, 1990, in the Council Chambers of the Municipal Administration Building, Annapolis Royal, N.S. at the hour of 10:00 a.m.

Present: Warden Sanford; Deputy-Warden Slauenwhite; Councillors: Joudrey, Bohaker, Carter, Lockett, Ruggles, Fiske, DeLong, Hannam and Smith; the Municipal Solicitor, John Cameron; the Administrative Secretary, J.Z. Lawrence; and the Municipal Clerk-Treasurer, R.T. Grant.

Absent: Councillor Hawboldt.

Minutes:

Councillor Carter moved, seconded by Councillor Fiske, that minutes from the regular session held on July 17, 1990, be approved as circulated. Motion carried.

Business Arising From The Minutes

There was no business arising from the minutes.

Representation:

Re: Upper Clements Theme Park - Upon motion of Councillor Hannam, seconded by Deputy-Warden Slauenwhite, Mr. Michael Kelly, General Manager of the Upper Clements Theme Park, addressed Council; and on behalf of the Theme Park, thanked the Municipality for their on-going support.

Mr. Kelly advised that the Theme Park complements existing area attractions by focusing on family entertainment and has as its objectives: generating employment, stimulating the local economy, developing tourism infrastructure and being financially viable. In regards to stimulating the economy, Council was advised that in 1989 the Park attracted 181,000 tourist (the highest of all Provincial attractions), and for 1990 it expended \$1,000,000 in wages, \$1,000,000 for services and goods and \$171,000 for municipal taxes.

The General Manager informed tourism has declined across the Province this year, and the Theme Park has helped to offset the negative impact of such reduction.

Mr. Kelly stated the Theme Park is placing emphasis on the following goals in order to sustain its success:

- continue to provide an attractive, entertainment alternative.
- continue to receive support from the community.
- communicate collectively (Theme Park and community) the positive developments from the impact of the Park to the larger Provincial constituency.
- focus on the future, adjusting to the realities of the marketplace and overcome negative feedback with hard work.

In response to questions from various Councillors, Mr. Kelly informed that changes in signage and the installation of water fountains took place for the 1990 season and the Executive Board is considering future modifications regarding fee structure, additional rides, hours of operation and expansion.

On behalf of Council, Warden Sanford thanked Mr. Kelly for bringing Council up to date on the activities of the Park; and upon motion of Councillor Hannam, seconded by Councillor Smith, it was resolved that the Municipality of Annapolis County go on record as fully supporting the future operation of the Upper Clements Theme Park. Motion carried unanimously.

Committee Reports and Recommendations:Re: Solicitor's Report

- Report for August - Mr. John Cameron, the Municipal Solicitor, reported on the following matters: (1) A number of communications have been received with respect to the Mineral Water receivership, none of which affect the Municipality's position for collecting outstanding occupancy taxes; (2) A letter was prepared under the direction of the Board of Health directing that a property be vacated and demolished (this action was to facilitate the owner receiving necessary support from government agencies); (3) Both construction sites have been removed in the Lake Cady area as directed by Council; (4) A tax deed of confirmation was prepared; (5) A draft mobile home by-law is being prepared in conjunction with Senior Planner Peter Davies; and (6) Meeting and preparations of a draft agreement and policy respecting the installation of services in subdivisions.

- Robert Ritchie Property. - Upon motion of Councillor Lockett, seconded by Councillor Hannam, the Solicitor was authorized to request the Sheriff to deliver a notice to Mr. Ritchie requiring him to uncover his septic system for inspection. Motion carried.

- Dumpsite on Ruggles Road - Deputy-Warden Slauenwhite inquired on the status of this property and was informed by Mr. Peter Gallant, Superintendent of Public Works, that this property is on the list to be cleaned up by the Department of the Environment Youth Core.

- Estate of Angus Mitchell Property - Councillor Lockett questioned the Solicitor on what progress has taken place in regards to having the dangerous and unsightly structure on this property removed, and was advised that the matter of ownership is being determined prior to any action taking place.

Re: Annapolis District Planning Commission

- Development Officer's and Building Inspector's Monthly Reports - Council heard the following reports for the month of July upon motion of Councillor Fiske, seconded by Councillor Joudrey. Motion carried.

Mr. Peter Davies, Senior Planner, advised there were seventeen(17) subdivisions approved, creating a total of twenty-seven(27) lots.

Mr. Russell Mackintosh reported on the building permit activity for the month which consisted of: 17 single-family dwellings, 6 cottages, 7 additions & alterations, 7 garages and 4 others, for a total estimated value of \$916,700 which compares to \$985,695 for the same period in the previous year; and a year-to-date comparison of \$5,074,617 in 1990 versus \$6,009,285 in 1989.

Re: Public Works Committee

- Nictaux Sewer Extension Project - Councillor Ruggles moved, seconded by Councillor Joudrey, that authorization be given to pay the invoice of Hiltz & Seamone in the amount of \$11,409.72 for Progress Estimate #4 regarding the Nictaux Sewer Extension Project. Motion carried.

Upon motion of Councillor Ruggles, seconded by Councillor Joudrey, it was resolved that the invoice of Standard Paving Maritime Ltd. in the amount of \$88,443.32 be paid with respect to Progress Estimate #5. Motion carried.

- Municipal Building, Annapolis Royal (Transfer Switch) - Councillor Ruggles moved, seconded by Councillor Joudrey, that approval be given to pay the amount of \$3,135.81 for the transfer switch serving the Municipal Building, Annapolis Royal. Motion carried.

- Tenders, Collection of Recycling Materials - Upon motion of Councillor Ruggles, seconded by Councillor Joudrey, Council ratified the tender of C.N. Orde & Sons for the collection of recyclable materials (glass, paper, cardboard, aluminium cans, tin cans and plastic bottles) at designated locations for the cost of \$280 per week; with the price to include the cleaning of blue boxes and surrounding area and the possibility of reviewing the contract after three months. Motion carried.

NEW BUSINESS:

Re: Applications for Salvage Yard Licensing - Council directed by consensus that no objections be made to the issuance of salvage yard license to Mr. Gordon Seymour Whynot, Inglisville; and Mr. Wayne Hubley, Milford.

REPRESENTATIONS:

Mr. L.E. Graham, Drainage in Jefferson Subdivision - Mr. Graham addressed Council on behalf of the residents in the Jefferson Subdivision who are concerned with the drainage problem in the area.

He provided some background information regarding the problems in the area and listed the resident concerns which are considered correctable. Mr. Graham presented the following recommendations: (a) for the short term (within 90 days) - 1. complete run-off ditching, 2. set grades on Maple and Willow Streets, 3. lower, clean and set existing culverts and 4. clear ditches of debris and growth; and (b) for the long term - provide professional engineering assistance/study, 2. assess the water table, 3. assess the water flow, 4. provide a plan of action, 5. set a time table and budget and 6. provide a permanent fix at an acceptable cost.

Mr. Graham extended an invitation for Councillors to visit the area and presented a petition from area residents requesting improvements in the drainage system in the Jefferson Subdivision for presentation to the Hon. George Moody, Minister of Transportation. Upon motion of Councillor Bohaker, seconded by Councillor Lockett, Council received the aforementioned petition. Motion carried.

Councillor Lockett moved, seconded by Councillor Ruggles, that a letter be forwarded to the Department of Transportation requesting that the work be finished which was initiated to improve the drainage system in the Jefferson Subdivision. Motion carried.

The Warden advised that correspondence was received from the Department of Transportation & Communications advising the Province will cost share with the County on a 50/50 basis to carry out a study of the flooding problems in the Jefferson Subdivision. Councillor Joudrey moved, seconded by Councillor Ruggles, that this matter be referred to the Public Works Committee for a recommendation. Motion carried.

At the hour of 11:00 a.m., Warden Sanford declared a recess.

Council reconvened at 11:35 a.m. with Deputy-Warden Slauenwhite taking the Chair in the absence of Warden Sanford.

Re: Mr. Leif Lawrence, Director of Civic Addressing for Oldham Engineers Inc., 911 Emergency Reporting System - Mr. Lawrence addressed Council advising that a joint project has been initiated by the Province of Nova Scotia and Maritime Tel & Tel to implement an enhanced emergency reporting system (E-911) on a provincial-wide basis.

He gave a slide presentation providing information on how the E-911 system will be implemented and the corresponding benefits of same which include: a uniform number recognized internationally; an easy number to remember and can be accessed 24 hours per day; calls will be received by trained personnel; automation of the the phone number and address of the originating call without requiring a verbal response from the caller; response time and coordination of services will be improved; efficiency of emergency responses will be increased; and a savings will be realized in fire damage, law enforcement and health care.

Council was also informed that Municipalities would be involved in maintaining the system (such as assigning numbers to new construction sites) and should consider participating in the following action: review existing dispatch systems (1:100,000 people); review present equipment; review possible locations; design call-out system; develop budgetary costs; and reporting and recommendations.

Correspondence was circulated from Oldham Engineers Inc. requesting that a map be provided (by September 14th) of the County showing the names and boundaries of fire districts and communities. Upon motion of Councillor Smith, seconded by Councillor DeLong, it was resolved that the Annapolis District Planning Commission be authorized to prepare the map(s) as requested. Motion carried.

Deputy-Warden Slauenwhite thanked Mr. Lawrence for his excellent presentation.

Correspondence:

Re: Mayor Douglas Sheppard, Town of Gander "Samaritan Place, The Living Memorial" - Councillor Joudrey moved, seconded by Councillor Lockett, that this request for financial assistance be referred to the Finance Committee. Motion carried.

Other Business:

Re: Slide Screen and Mobile Electrical Outlet - Upon motion of Councillor Joudrey, seconded by Councillor Hannam, this matter was referred to the Public Works Committee for a recommendation. Motion carried.

Adjournment

Upon motion of Councillor Hannam, seconded by Councillor DeLong, meeting adjourned at the hour of 12:20 p.m.

Minutes of the September session of Municipal Council held on September 18, 1990, in the Council Chambers of the Municipal Administration Building, Annapolis Royal, N.S. at the hour of 10:00 a.m.

Present: Warden Sanford; Deputy-Warden Slauenwhite; Councillors: Joudrey, Bohaker, Carter, Hawboldt, Fiske, DeLong, Hannam and Smith; the Municipal Solicitor, John Cameron; the Deputy Clerk-Treasurer; the Administrative Secretary, J.Z. Lawrence; and the Municipal Clerk-Treasurer, R.T. Grant.

Absent: Councillors Ruggles and Lockett.

Minutes:

Councillor Carter moved, seconded by Councillor Joudrey, that minutes from the regular session held on August 21, 1990, be approved as circulated. Motion carried.

Business Arising From The Minutes

There was no business arising from the minutes.

Committee Reports and Recommendations:

Re: Solicitor's Report

- **Consolidation of Municipal By-laws** - Mr. Cameron reported that the Department of Municipal Affairs has disclosed a few areas where they feel changes are necessary in the consolidated by-laws and these will be presented to Council at the next session.

- **Mobile Home and Mobile Home Park By-law** - The Solicitor advised the foregoing by-law has been drafted and is under consideration by the Planning Advisory Committee.

- **Process for Subdivision Applications Where Servicing is Required for and the Standard Servicing Agreement** - Council was informed that a subdivision process and standard servicing agreement will be presented today for their consideration.

- **Tax Sale Advertisement** - Mr. Cameron stated the wording of the tax sale advertisement has been altered to clearly specify that the Municipality will not guarantee titles and an announcement to the same effect will be required at the sale.

- **Estate of Angus Mitchell Property, Bridgetown** - The Solicitor reported it has been determined that the appropriate parties were notified; and upon motion of Councillor DeLong, seconded by Councillor Hannam, it was resolved that the County proceed with the demolition of the unsightly and dangerous building existing on this property. Motion carried.

Re: Annapolis District Planning Commission

- **Development Officer's and Building Inspector's Monthly Reports** - Upon motion of Councillor Smith, seconded by Deputy-Warden Slauenwhite, Council heard the following reports.

Senior Planner Peter Davis advised there were two subdivisions approved, creating a total of 14 lots.

The Building Inspector, Mr. Russell Mackintosh, reported that for the month of August, building permits were issued for 18 single-family dwellings, 3 cottages, 8 additions & alterations, 12 garages and 5 others for a total estimated value of \$1,053,366 which compares to \$505,570 for the same period in the previous year; with the year-to-year comparison being \$6,127,983 in 1990 and \$6,594,855 in 1989.

- 1991/92 (15-month period) Operating Budget - Mr. Roger Sturtevant, the Director of Planning, presented the 1991/92 operating budget for the District Planning Commission which reflects the change from the calendar year to the Provincial fiscal year and is pro-rated to March 31, 1992. He reviewed basic expenditures and advised there is only a 1.05% increase over the previous year's budget with the majority of salaries increased by 5% for the 15-month period.

Upon motion of Councillor Smith, seconded by Deputy-Warden Slauenwhite, the 1991/92 operating budget for the Annapolis District Planning Commission was approved. Motion carried.

Re: Planning Advisory Committee

- Process for Subdivision Application Where Servicing is Required and the Standard Servicing Agreement - Upon motion of Councillor Smith, seconded by Councillor Hawboldt, it was resolved that Council approve the subdivision process and standard servicing agreement as circulated and recommended by the Planning Advisory and Public Works Committees. Motion carried.

Re: Public Works Committee

- Subdivision Servicing Agreement with Greenlaw Construction and Supply Limited - Councillor Smith moved, seconded by Councillor Fiske, that Council authorize the execution of a standard servicing agreement between the Municipality of Annapolis County and the Greenlaw Construction and Supply Limited for the provision of sewer and water for the Bayview Estates Subdivision in Granville Ferry. Motion carried.

- Public Works Canada, Surplus Marine Structures, Moschelle and Lequille Properties - The Warden informed that the Municipality has the opportunity to acquire the aforementioned properties by signing a contribution agreement (i.e. - the Federal Government will grant \$2,500 and \$1,000 respectively based upon an estimate to remove remnants of wharves from the properties). He further explained the aforementioned grants have been reduced to account for the appraised value of the properties.

Councillor DeLong moved, seconded by Councillor Carter, that the Municipality authorize Public Works Canada to accept the contribution agreement after review. Motion carried.

Re: Heritage Advisory Committee

- Annapolis County Heritage Property Designation Procedures & Criteria - Councillor Carter, Chairman of the Heritage Advisory Committee, advised that it is the recommendation of Committee that the Heritage Property Designation Procedure & Criteria be amended to streamline the registration process.

Upon motion of Councillor Carter, seconded by Councillor Joudrey, it was resolved that the Municipal Heritage Properties Designation Procedure & Criteria be amended by replacement of Figure 1 as passed by resolution of Council on December 15, 1987, with a revised Heritage Registration Process as presented (See Schedule A). Motion carried.

Re: Finance Committee

- Proposed Upgrade of Municipal Computer System - Councillor Bohaker advised that the Finance Committee is recommending that approval be given to upgrade the computer system at a cost of \$140,447. Mr. Doug Armstrong, the Deputy Clerk-Treasurer, informed Council

that a detailed proposal had been circulated which provided for: (1) upgrading the present IBM System 34 to an IBM AS/400; (2) retaining existing workstations and software; (3) retaining and upgrading existing equipment for Social Services, Recreation and Administration to permit access to the mainframe computer; and (4) adding a specialized computer program to the mainframe which will enhance the operations of the Social Services Department.

Councillor Bohaker moved, seconded by Councillor Carter, that Council authorize the proposed upgrade of the Municipality's computer system as recommended by the Finance Committee to be funded from the Operating Reserve Section of the Capital Reserve Fund in the amount of \$140,447. Motion carried.

Re: Funding for the Nictaux Sewer Extension Project - Upon motion of Councillor Bohaker, seconded by Councillor Joudrey, it was resolved that Council authorize funding of the Nictaux Sewer Extension Project from capital reserves and capital grant; and further that the Warden and Clerk be authorized to execute a withdrawal resolution as prepared by the Department of Municipal Affairs. Motion carried.

Re: Annapolis County/Bridgetown Industrial Park Feasibility Committee - Warden Sanford informed that an application has been submitted to ACOA requesting an amount of \$16,500 to assist in funding the cost of an industrial park marketing study for the Bridgetown area.

Re: Recreation Committee

- Parks & Open Space Action Plan - Deputy-Warden Slauenwhite gave an update on this matter, advising that a Criteria Selection Process was developed for rating the three firms which were selected for an interview. She stated it was the unanimous decision of the Steering Committee that the firm of Robert Parker and Associates of Halifax be hired to accept to prepare the Action Plan which should be completed in about six(6) months.

After discussion Deputy-Warden Slauenwhite moved, seconded by Councillor Hawboldt, that Council accept the proposal of the firm of Robert Parker and Associates to prepare the Parks and Open Space Action Plan and that the Municipality enter into a legal contract for this plan. Motion carried.

Other Business:

Re: Application for a Retail Video License (Champlain Motel, Upper Clements) - Upon motion of Councillor Bohaker, seconded by Councillor Joudrey, it was resolved that a letter be forwarded to the Department of Consumer Affairs advising the Municipality has no objections to a retail video license being issued to Champlain Motel in Upper Clements. Motion carried.

Re: Representation on the Clean Annapolis River Project (CARP) - Councillor Hawboldt moved, seconded by Councillor Bohaker, that Deputy-Warden Slauenwhite replace Councillor Hawboldt as the County's representative on the aforementioned organization. Motion carried.

Re: Report from the Superintendent of Schools - It was the consensus that the Superintendent of Schools be requested to present a report updating the activities of the School Board at the October session of Council.

New Business:

Re: Presentation, Abandoned Railway Lines - Councillor DeLong addressed Council regarding this matter stating that he has been approached by several of his constituents who are concerned about repercussions which would likely occur if the abandoned railway line (from Middleton to Bridgewater) comes under private ownership. He stated that CNR has offered first refusal to Lunenburg County and feels that if no action is taken, it could result in: controversy and dissension regarding public access; bridges becoming demolished and/or posing a hazard to public safety; recreation usage hampered and/or eliminated; and the loss of a cross country corridor. Councillor DeLong said he believed the Province should be custodian of the abandoned railway line with the Department of Lands & Forests responsible for maintenance and policing, and he is opposed to the railroad line falling into private ownership.

The following motion was moved by Councillor DeLong, seconded by Councillor Carter:

"Resolved that the Municipality write a letter to the Hon. George Moody, Minister of Transportation & Communications, with copies to the Hon. Greg Kerr, M.L.A. for Annapolis West, the Hon. Earl Refuse, M.L.A. for Annapolis East, and the Hon. C.W. McNeil, Minister of Lands & Forests, stating:

- (1) that the Municipality of Annapolis County is opposed to the abandoned rail lines of Annapolis County falling into the hands of private enterprise.
- (2) that we are opposed to the demolition of any railway bridges for any purpose.
- (3) that it be our recommendation that the Provincial Government accept responsibility for all abandoned rail lines with the responsibility for maintenance and policing be that of the Department of Lands & Forests in the same manner as now being done for Crown lands.
- (4) And finally to clarify once and for all the position of the Government of Nova Scotia in this very sensitive issue.

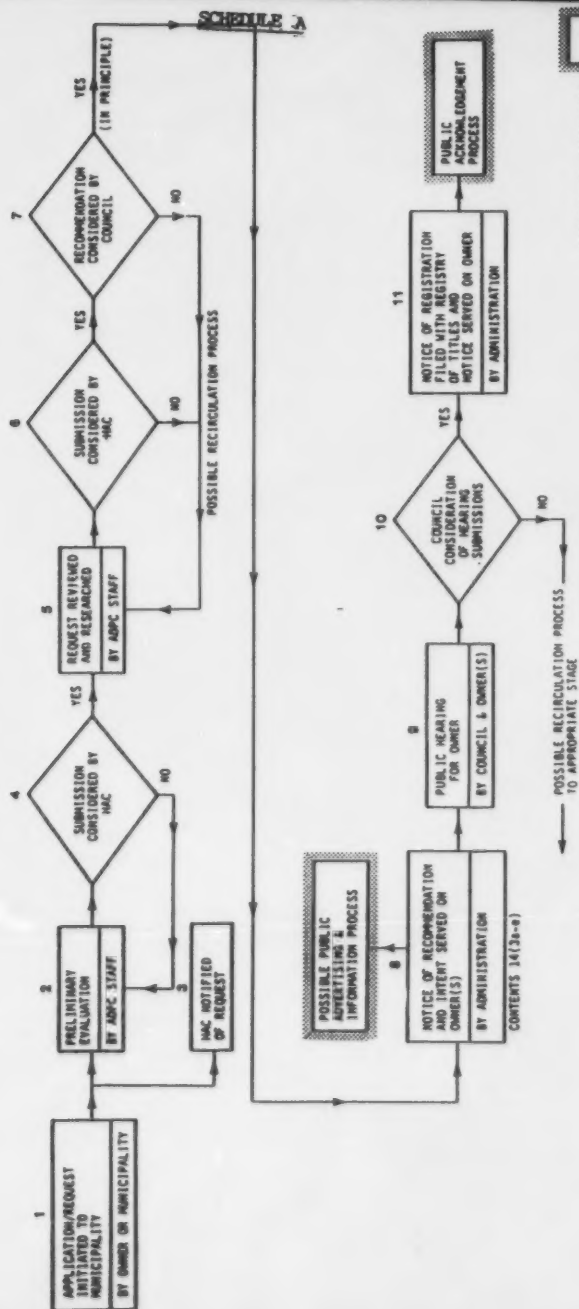
Upon motion of Deputy Warden Slauenwhite, seconded by Councillor Carter, it was moved that the motion be tabled. Motion carried with Councillor DeLong voting in the negative.

Deputy warden Slauenwhite moved, seconded by Councillor Hawboldt, that a letter be sent to the Canadian National Railway Company requesting that permission not be granted for the removal of granite stones from the railroad bridges (from the Middleton to Bridgewater line) due to safety considerations and the pending recommendations of the County's Parks and Open Space Action Plan study, with a copy of the letter being forwarded to Lunenburg County with a request for them to take similar action. Motion carried.

Re: Clean up of Illegal Dumpsite on Ruggles Road - Upon motion of Deputy-Warden Slauenwhite, seconded by Councillor DeLong, it was resolved that the dumpsite on Ruggles Road be given first priority on the list of areas to be cleaned up by the Department of the Environment Youth Core in the spring. Motion carried.

Upon motion meeting adjourned at 11:27 a.m.

HERITAGE REGISTRATION PROCESS



DISCRETIONARY ACTIVITIES

DEREGISTRATION FOLLOWS SIMILAR PROCESS

ANNAPOLIS DISTRICT PLANNING COMMISSION
AUGUST 1990

SCHEDULE A

MUNICIPALITY OF THE COUNTY OF ANNAPOLIS

ISSUING RESOLUTION

1. WHEREAS the Municipality of County of Annapolis (the "Municipality") is authorized by law to borrow by the issue and sale of debentures of the Municipality a sum not exceeding \$80,800.00 as follows:

<u>FILE NO.</u>	<u>DATE OF RESOLUTION</u>	<u>DATE OF APPROVAL OF MINISTER OF MUN. AFFAIRS</u>	<u>PURPOSE</u>	<u>ORIGINAL AMOUNT</u>	<u>AMOUNT OUTSTANDING</u>
90-01	June 19/90	June 27/90	Buildings	\$80,800 =====	\$80,800 =====

2. AND WHEREAS it is now deemed necessary to issue and sell a debenture in the principal amount of \$72,771.00 to raise a portion of the sum so authorized to be borrowed, as follows:

<u>Resolution File No.</u>	<u>Purpose</u>	<u>Amount of Issue</u>
90-01	Buildings	\$72,771 =====

BE IT THEREFORE RESOLVED

3. THAT one fully registered debenture (the "Debenture") in the aggregate principal amount of \$72,771.00 be created, issued and sold to the Nova Scotia Municipal Finance Corporation.

4. THAT the Debenture be numbered 90-B-1.

5. (a) THAT the Debenture be dated the 15th day of November, 1990;

(b) THAT the Debenture mature on November 15, 1995;

(c) THAT the Debenture not be subject to redemption prior to maturity.

6. (a) THAT the Debenture bear interest at the rate of 11.90% per centum per annum;

(b) THAT the interest in respect of the Debenture be payable semi-annually on the 15th day of May and the 15th day of November in each and every year until maturity, the first of such payments to be made on May 15, 1991;

(c) THAT a sinking fund be established to which payments of 16.7% of the principal amount of the Debenture outstanding annually be made on November 15th of each and every year from 1991 to 1995 inclusive; provided, however that if the fair market value of such sinking fund plus interest and reinvested interest to be earned thereon, together with the amount to be paid into the sinking fund plus interest and reinvested interest to be earned thereon, would be less than or in excess of the principal amount of the Debenture outstanding at maturity, the sinking fund payment to be made by the Municipality on any such payment date may be increased by or reduced by an amount determined by the Corporation;

7. THAT the Royal Bank of Canada at Annapolis Royal, N.S. be and is hereby authorized to pay to the Nova Scotia Municipal Finance Corporation, upon presentation of the Pre-Authorized Payment Plan Authorization in the form attached hereto as Schedule "A", any amount authorized to be paid by said Authorization.

8. THAT the authorized signing officers for the bank account of the Municipality be and are hereby authorized to execute the said Authorization on behalf of the Municipality.

9. THAT the Warden and Clerk of the Municipality be and are hereby authorized to execute an Agreement of Sale respecting the Debenture with the Nova Scotia Municipal Finance Corporation in the form attached hereto as Schedule "B".

10. THAT the Warden of the Municipality be and is hereby authorized to sign the Debenture and the Clerk of the Municipality be and is hereby authorized to countersign the Debenture, and that the seal of the Municipality be affixed thereto.

11. THAT the Warden and Clerk of the Municipality be and are hereby authorized to sell and deliver the Debenture to the Nova Scotia Municipal Finance Corporation at such price and in such manner as is provided in the Agreement of Sale.

12. THAT the Clerk of the Municipality be and is hereby authorized to act as the registrar of the Debenture.

13. THAT any amounts borrowed pending the issue and sale of the Debenture be repaid out of the proceeds of the Debenture when sold.

THIS IS TO CERTIFY that the foregoing is a true copy of a resolution duly passed at a duly called meeting of the Council of the Municipality of the County of Annapolis held on the day of 1990.

GIVEN under the hands of the Warden and Clerk and under the seal of the Municipality this day of 1990.

14 Robert Dwyer
Warden

Ronald Y. Grant
Clerk

Minutes of the October session of Municipal Council held on the 16th day of October, 1990, in the Council Chambers of the Municipal Administration Building, Annapolis Royal, N.S. at the hour of 10:00 a.m.

Present: Warden Sanford; Deputy-Warden Slauenwhite; Councillors: Joudrey, Bohaker, Carter, Hawboldt, Ruggles, Lockett, Fiske, DeLong, Hannam and Smith; the Municipal Solicitor, John Cameron; the Deputy Clerk-Treasurer, D.D. Armstrong; the Administrative Secretary, J.Z. Lawrence; and the Municipal Clerk-Treasurer, R.T. Grant.

Minutes:

Councillor Hannam moved, seconded by Councillor Smith, that minutes from the regular session held on September 18, 1990, be approved as circulated. Motion carried.

Business Arising From The Minutes

Re: Update on Activities of the Annapolis District School Board - Mr. Len MacDonald, Superintendent of Public Schools, addressed Council upon motion of Councillor Lockett, seconded by Councillor Bohaker. Also in attendance was Mr. Hardy Beviss, Chairman of the District School Board.

Mr. MacDonald expressed his appreciation for the opportunity to address Council and highlighted the following programs and issues which the Board is involved in across the district:

- (1) **Report of Canadian Education Association** - The Superintendent informed that the national survey conducted by the Canadian Education Association indicated that parents in Atlantic Canada and the Prairies had the highest evaluation rating of the education program provided to their children in such facets as teacher effective, responsiveness to parents' concerns, reading, writing, tolerance and self discipline.
- (2) **Cooperative Education Project** - Mr. MacDonald advised the foregoing is a co-operative effort with local businesses (with a \$200,000 grant provided by the Federal Government) to provide an opportunity for students to participate in the work force in their area of interest for a period of 100 hours per year. He stated a pilot project was initiated for the Middleton High School this past summer which proved very successful for both employers and students.
- (3) **Special Education Funding** - The Superintendent expressed the Board's concern with the Doane Raymond Report on education funding which recommended that Special Education be removed from the basic program funded by the Province whereas the number of students requiring special needs is increasing.
- (4) **Continuing Education Program** - Mr. MacDonald reported the Continuing Education Program provides an excellent variety of courses to three community areas in the County, with almost any program option being available if there is a minimum of 10 registrants.
- (5) **Drug Education Co-ordinator** - Council was informed this program is funded through grants and provides services to the whole community in an effort to direct students away from alcohol and drugs.
- (6) **Report on Educational Funding** - Deputy-Warden Slauenwhite advised the School Board

has concerns with two areas of the Doane Raymond Report on education funding: (1) that municipal units be financially responsible for programs outside of the core program provided by the Province, but it is not specified what the core program will consist of; and (2) that municipal units be required to fund a percentage of new building projects.

- (6) Grand Opening of Renovated Annapolis Royal Regional Academy - Superintendent MacDonald reminded all Councillors that the grand opening of the renovated A.R.R.A. will take place on November 6th at which time they will see remarkable alterations to the school while still preserving its original decor.

On behalf of Council, the Warden thanked the Superintendent and Chairman for attending Council to provide an update of school board activities.

Re: Consolidation of Municipal By-laws - Councillors received an amended copy of the by-law consolidation package prepared by the Municipal Solicitor and accompanying list in response to the suggestions and comments made by the Department of Municipal Affairs.

Upon motion of Councillor Carter, seconded by Councillor Joudrey, it was resolved that Municipal Council adopt the consolidated by-laws as by-laws of the Municipality of the County of Annapolis and that the Clerk be directed to forward two duly certified copies thereof to the Minister of Municipal Affairs for his approval or such of them as require his approval. Motion carried.

Committee Reports and Recommendations:

Re: Report of Municipal Solicitor

- Monthly Activities - The Municipal Solicitor advised he was involved in the following activities in September: (1) consulted with Planners on interpretation problems with the parks levy provisions; (2) prepared contract for the Blue Bin Program; (3) prepared contract for the Parks and Open Space Action Plan study; (4) attended and conducted tax sale on October 15th for one property which did not sell and will be carried forward to the next sale; and (5) amended the by-law consolidation as previously reported.

- Authorization to Prosecute Owners Who Have Not Paid the 1990 Dog License Fee - Upon motion of Councillor Hannam, seconded by Councillor DeLong, authorization was given for the Solicitor to initiate prosecution procedures the owners (as listed by the Animal Control Officer) who have not paid the 1990 dog license fee. Motion carried.

- Estate of Angus Mitchell Property - Councillor Lockett inquired as to the status of this matter and was advised that the dangerous and dilapidated building which was located on the foregoing property had been removed by Public Works on October 8th.

Re: Annapolis District Planning Commission

- Development Officer's and Building Inspector's Monthly Reports - Senior Planner Peter Davies gave the following reports upon motion of Councillor Carter, seconded by Councillor Fiske.

Mr. Davies reported that during the month of September, there were 9 subdivisions approved, creating a total of 26 lots; with the year-to-date summary being 91 subdivisions and 185 lots.

The building permit activity consisted of: 3 single-family dwellings; 1 cottage; 5 additions & alterations; 4 garages; 2 others and 2 commercial for a total estimated value of \$247,900 which compares to \$601,500 for the same period in the previous year; with the year-to-year comparison being \$6,375,883 in 1990 and \$7,196,355 in 1989.

Re: Planning Advisory Committee

- Notice of Motion to Rescind the Present Mobile Home Park By-law - Councillor Smith gave notice that at the November session of Council, a motion will be introduced resolving that the present Mobile Home Park By-law be rescinded and replaced with a new Mobile Home & Mobile Home Park By-law as recommended by the Planning Advisory Committee and previously circulated with the September 17th minutes of P.A.C.

- Priority for Municipal Planning Strategy - Upon motion of Councillor Smith, seconded by Councillor Carter, it was resolved that Municipal Council request the Annapolis District Planning Commission to give first priority to the Municipal Strategy and that the Senior Planner be directed to identify the specific amendments to the Upper Clements Area Land Use By-law and Planning Strategy to carry the present plan for the duration of the County planning process. Motion carried.

- Joint Water Committee Meeting with the Town of Middleton - Councillor DeLong moved, seconded by Deputy-Warden Slaunwhite, that Councillor Smith be added to the Joint Water Committee to meet with representatives from the Town of Middleton to discuss the feasibility of a joint project to provide services to the residents of Brooklyn Road and surrounding area. Motion carried.

Re: Public Works Committee

- Refutation of Employment of Mr. Robie Emmett for Janitorial Service, Lawrencetown Building - Upon motion of Councillor Ruggles, seconded by Councillor Smith, it was moved that Mr. Robie Emmett be hired to perform janitorial services at the Lawrencetown Building on the basis of a 25-hour week at the rate of \$8.80/hr. with the usual probationary period commencing from the date of his temporary employment. Motion carried.

- Nictaux Sewer Extension, Progress Estimate #5 - Councillor Ruggles moved, seconded by Councillor Carter, that authorization be granted to pay Progress Estimate #5 (for the Nictaux Sewer extension project) in the amount of \$10,055.51 for engineering services to the firm of Hiltz & Seamone Co. Ltd. Motion carried.

- Greenlaw Construction & Supply Ltd., Connection Fee to Granville Ferry Trunk Sewer Upon motion of Councillor Ruggles, seconded by Councillor Joudrey, it was resolved that Council approve a one-time connection fee of \$500 for the Greenlaw Construction and Supply Co. Ltd. to connect their subdivision to the Granville Ferry trunk sewer. Motion carried.

- Job Development Program, Employment & Immigration Canada - Councillor Ruggles moved, seconded by Councillor DeLong, that Council authorize the Municipality's application to participate in the Job Development Program being sponsored by Employment & Immigration Canada. Motion carried.

Re: Recreation Committee

- Notice of Motion to Add Inglisville Community Club to the Full Tax Exemption By-law

Deputy-Warden Slauenwhite gave notice of motion that at the November session of Council a motion will be introduced resolving that the Inglisville Community Club be deleted from the Partial Tax Exemption By-law and added to the Full Tax Exemption By-law.

Re: Warden's Task Force on the Environment - Councillor DeLong addressed Council and provided background information leading up to the formation and mandate of the Warden's Task Force on the Environment to determine whether a standing Committee should be appointed to directly address environmental concerns and the financial implications thereof. He advised that input was received from the Municipal Solicitor and representatives from Environment Canada; and although the Task Force recognizes the County must play a role in environmental issues, many of these concerns (such as sewer and water, garbage collection and disposal, unsightly premises, derelict vehicles, waterway pollutants, etc.) are already being administered by existing committees.

Councillor DeLong advised that the Task Force cannot recommend the formation of an environmental committee at this time whereas it was unable to clearly define specific roles and objectives sufficient to warrant the establishment of same and justify the cost of a full-time Co-ordinator with support staff.

Upon motion of Councillor DeLong, seconded by Councillor Fiske, it was moved that the Warden's Task Force on the Environment remain in place for a minimum of six(6) months, at which time a complete review will be conducted by said Committee. Motion carried.

Re: Recreation Committee

- Parks and Open Space Action Plan Study - Deputy-Warden Slauenwhite circulated a form to all Councillors requesting them to list organizations or individuals within their area who should be involved in the public participation program as well as open space areas which should be identified for the plan. She then introduced Ms. Debbie Gilbert, Senior Planner for Robert Parker Associates Ltd.

Ms. Gilbert explained that the purpose of the study is to provide short and long-term strategies for conservation, preservation and the wise development of Annapolis County's natural resources for recreational and cultural opportunities to be completed by mid April.

She stated the six-month process will: investigate and develop methods for land acquisition; develop a classification system unique to Annapolis County which describes and articulates the types of open spaces; develop an action plan for acquisition; develop a plan and approaches for maintenance. To accomplish this process, existing municipally-owned sites must be inventoried and potential sites and inventory need to be identified. In this regard a comprehensive public consultation program will take place (holding workshops, group meetings and interviews with key individuals).

The Senior Planner indicated her firm will be working closely with the Steering Committee and requested Council's assistance in identifying contact groups, distributing posters, attending workshops and listing potential sites.

Warden Sanford thanked Ms. Gilbert for her presentation and stated that Council is very pleased and excited about this innovative and exciting project.

- Parks Levy Policy, Recommendation - Deputy-Warden Slauenwhite, reported that the District Planning Commission has informed the Recreation Committee that the question

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has arisen as to if and how the parks levy should be calculated when a subdivider is re-subdividing a parcel of land on which the parks levy has already been paid. Several options were presented: (1) apply the full levy at current assessment; (2) apply the full levy but deduct a credit for the amount already paid on the lots in questions; (3) exempt one of the lots created as having had the assessment paid and charge the full rate on the second or additional lots created; and (4) exempt the newly created lots from any additional levy resulting from a second subdivision.

Upon motion of Deputy-Warden Slauenwhite moved, seconded by Councillor Lockett; it was resolved that when a parks levy is to be taken or provided on land that has been previously subdivided and the parks levy paid, the full parks levy is to be applied at current assessed value with a credit being given for the previously paid parks levy. Motion carried.

Re: Occupational Health & Safety Committee

- St. John's Ambulance First Aid Course - Councillor Carter moved, seconded by Councillor Fiske, that Council authorize the Occupational Health & Safety Committee to sponsor a St. John Ambulance First Aid course for Municipal Employees to be held on November 5th and 6th at a cost of \$60 per person to a maximum of 18 people with mileage expenses of \$0.21/km for the Instructor. Motion carried.

- Amendment to Non-Smoking Policy - Upon motion of Councillor Carter, seconded by Councillor Joudrey, it was resolved that the no-smoking policy be amended to read "no smoking in all municipal buildings." Motion carried.

Re: Board of Health

- Permit Issued Under Section 39 of the Health Act - Councillor Lockett advised that notification is being given that the foregoing permit has been issued to Mrs. Kathleen Treau deCoeli to install a holding tank on her property in Paradise.

Presentation:

Re: "Smoke-Free Space Award Certificate" - On behalf of the Heart and Lung Foundation, Col. Leo Noiles presented the Warden with a "Smoke-Free Space Award" certificate in recognition of the County's efforts in providing a smoke-free environment for its employees. Also in attendance was Mr. Mike Trinacty, Life Style Educator for the Department of Health & Fitness.

Representation:

Re: Mr. Tom Porter, Manager of the Revolving Door - Mr. Porter addressed Council and provided an overview of the mandate under which the Revolving Door operates and informed this mandate has been expanded to include client assessment and increase community involvement (co-operative work program). He stated there are 40 people attending the day program on a regular basis (i.e. - 5 days per week), 14 of whom have settlement in Annapolis County. Concerning funding, Council was informed that the Province provides 75% funding of their approved budget which only represents 45% of actual costs, thereby creating a shortage of funds for an organization which provides an essential program at a nominal cost (\$6.53 per diem rate) for individuals with special needs.

The Manager advised that their organization has placed 4 individuals in the public work force who now live in the community; and are currently employing 7 people referred from the SARS program which would have otherwise been receiving social assistance benefits.

The Manager advised that their organization has placed 4 individuals in the public work force who now live in the community; and are currently employing 7 people referred from the SARS program which would have otherwise been receiving social assistance benefits.

He requested Council's consideration in paying the per diem rate for the 14 residents who have settlement in Annapolis County which would be cost shareable by the Province and cost approximately \$1,960 per month. Upon motion of Councillor Joudrey, seconded by Councillor Hawboldt, this request was referred to the Finance Committee. Motion carried.

New Business:

Re: Formula Review Committee Study by Doane Raymond Management Consultants - The following motion was moved by Councillor Lockett, seconded by Councillor Joudrey:

"WHEREAS the Doane Raymond Report on Education Funding has been presented;

AND WHEREAS the Municipal Units of Annapolis County find the report to be totally unacceptable because it fails to address the legitimate concerns of Nova Scotia municipalities about education funding;

BE IT RESOLVED that the Municipal Units of Annapolis County reject the Doane Raymond Report as the basis of education funding;

AND BE IT FURTHER RESOLVED that the Municipal Units of Annapolis County support the position of the UNSM and reiterate its stand that the Province take over the entire cost of funding an adequate program of education in the Province."

- Motion carried.

Re: Application of Bridgetown Lions Club for a License to Operate a Bingo Hall - Councillor Hannam moved, seconded by Councillor Lockett, that a letter be forwarded to the Department of Consumer Affairs advising that the County has no objections to a license being issued to the Bridgetown Lions Club to operate a bingo hall. Motion carried.

Re: Application of the Village Store in Granville Ferry for a Retail Video License - Upon motion of Councillor Joudrey, seconded by Councillor Bohaker, it was resolved that a letter be forwarded to the Department of Consumer Affairs advising the County has no objections of a retail video outlet license being issued to The Village Store in Granville Ferry. Motion carried.

Re: Issuing Resolution, Debenture 90-B-1 (Buildings), \$72,771 - Councillor Bohaker moved, seconded by Councillor Hannam, that authorization be given to the Warden and Clerk to sign the foregoing issuing resolution for funding of the generator building at Mountain Lea Lodge. Motion carried. (See resolution appended to the minutes as Schedule A.)

Other Business:

Re: Representation of the Lawrencetown Save-the-School Committee - Councillor Fiske addressed Council on behalf of this Committee which was requesting Council's consideration in determining the assessed value of properties situate in the demographic area served by the Lawrencetown Consolidated School. Councillor Fiske moved, seconded by

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Councillor Carter, that Council request the Annapolis/Digby Assessment Office for the Department of Municipal Affairs to determine the assessed values of properties situate in the demographic area served by the Lawrencetown Consolidated School. Motion carried.

Re: Approval of Monthly Bills - Upon motion of Councillor Ruggles, seconded by Councillor Joudrey, it was resolved that Council approve the following monthly bills: September-\$491,982.33; August-\$369,235.57; July-\$742,902.72; June-\$607,522.75; May-\$418,007.58; and April-\$408,319.53. Motion carried.

Correspondence:

Re: C.N. Real Estate. Removal of Granite Blocks from Railway Bridges on the Former Middleton/Bridgewater - The foregoing correspondence was received from Mr. Harold Crawford, Senior Real Estate Representative, advising that our request is being considered.

Re: City of North York. Resolution Regarding Federal Goods and Services Tax - Upon motion of Councillor Hannam, seconded by Councillor Carter, this matter was tabled until the next meeting. Motion carried.

Re: Department of Transportation & Communications. Road Name Changes with Respect to the 911 Emergency System - Councillor Smith moved, seconded by Councillor Fiske, that a letter be forwarded to the Department of Transportation advising approval has been given to change road names as indicated to facilitate the implementation of the 911 Emergency system. Motion carried.

Re: Recycling Program. Complaints - Councillor Carter informed that several of his constituents have stated their preference for blue boxes to be provided for individual households instead of the larger, community blue bins. Councillor Lockett indicated he has received similar comments and requested that another blue bin be placed in the Beaconsfield/Church Road area. It was the consensus that such comments will be considered with the 3-month review of the Recycling Program; and upon motion of Councillor Carter, seconded by Councillor Lockett, the request for an additional bin in District #4 was referred to the Public Works Committee. Motion carried.

Adjournment

Upon motion of Councillor Carter, meeting adjourned at the hour of 11:48 a.m.

CAPITAL SHAREABLE WORK REQUESTED ON 19 91 - 1992 FISCAL YEAR REQUESTED BY ARAPAHO COUNTY DATE November 20, 1990

WPS SIGNATURE

TOWN CITY OR ROAD	NAME OF STREET OR ROAD	TYPE OF WORK	RESOLUTION FROM-----TO	LSE- GILL IN \$K.	COST		DATE FIRST APPROVAL RECEIVED	DATE COMPLETION	COMMENTS INCLUDING WHO WILL DO THE WORK
					TOTAL	TO BET.			
Brookside Subdivision	Blumhouse St. & surrounding area	Paving	Street as named and three to be named later				11/81		Paving approval by resolution
Between Squaw Lagaville	Pleasant St. to Kings Co. 14th Highway 88	Paving	Street as named	1.05			11/84		Paving approval by resolution
Carlson Corner	Highway 88	Sidewalks	Store in Lagaville to Mile Road Corner	1.10					Paving approval by resolution
Hidden Valley Subdivision	Carlson Corner Second Ave. & Valley Road	Sidewalks	From Railway Tracks to Intersection Highway 1201	0.90			12/85		Paving approval by resolution
Loccon Subdivision	Loccon Street, Old Runway Road Bogavista Drive Perry Lane	Paving	Street as named						Paving approval by resolution
Stacy West Subdivision	Streets to be named later	Paving	Streets to be named later						Paving approval by resolution
Whispering Pines Sub.	Streets to be named later	Paving	Streets to be named later						Paving approval by resolution
Hidden Valley Subdivision	Streets to be named later	Paving	Streets to be named later						Paving approval by resolution
Doogan Road	Doogan Road	Paving	South-end extension						Paving approval by resolution

SCHEDULE A

MH-CAM.890

September 14, 1990/1

BY-LAW RELATING TO MOBILE HOMES AND MOBILE HOME PARKS

DEFINITIONS

1. In this By-law;

- (a) "Board of Health" means the Annapolis County Board of Health;
- (b) "Convenience Commercial" means a retail commercial use, ancillary to the principal use of the area or lot as a mobile home park, vending daily use household products and not exceeding a floor area of 50m² (538 sq. ft.);
- (c) "Department of Environment" means the Department of Environment of the Province of Nova Scotia;
- (d) "Department of Health" means the Department of Health and Fitness of the Province of Nova Scotia;
- (e) "Development Officer" means the Development Officer for the Municipality of the County of Annapolis;
- (f) "Double-wide Mobile Home" means a mobile home manufactured and shipped (moved) in two separate units and joined together once located on a lot or mobile home stand;
- (g) "Front Lot Line" means the line separating a lot from the street and if a lot abuts on two or more streets, the shortest of such lines;
- (h) "Front Yard" means the yard between the side yards from the front lot line to the nearest wall of the mobile home;

- (i) "Height" means the vertical distance of a building between the established grade and
- (i) the highest point of the roof surface or the parapet, whichever is the greater, of a flat roof;
 - (ii) the deckline of a mansard roof; or
 - (iii) the mean level between the ridges on a gabled, hip, gambrel or other type of pitched roof;
- (j) "Interior Street" means a street or roadway constructed wholly within the mobile home park and designed to provide access from the public street or highway to the individual mobile home spaces;
- (k) "Licence" means a Mobile Home Park Licence issued or required pursuant to this by-law;
- (l) "Mobile Home" means a structure designed or used for sustained residential occupancy, built upon or having a chassis to which wheels may be attached by which it is moved upon a highway, whether or not such structure actually has, at any given time, such wheels attached, or is jacked up or skirted;
- (m) "Mobile Home Park" means an area or plot of ground on which two or more mobile homes are located and which share either one or both of the water supply and sewage disposal systems;
- (n) "Mobile Home Space" means a plot of ground within a mobile home park designated for the accommodation of one mobile home;

- (o) "Mobile Home Stand" means an area within a mobile home space upon which the mobile home is intended to be directly located;
- (p) "Operator" means the person, persons or company either owning or leasing the parcel of land on which the Mobile Home Park is located and who assumes responsibility for the day to day operation of the Mobile Home Parks;
- (q) "Permit" means a Mobile Home Permit issued or required pursuant to this by-law;
- (r) "Rear Lot Line" means the lot line farthest from and opposite to the front lot line;
- (s) "Rear Yard" means the yard between the side yards from the rear lot line to the nearest wall of the mobile home;
- (t) "Side Lot Line" means a lot line other than a front or rear lot line;
- (u) "Side Yard" means the yard between the side lot line and the nearest wall of the mobile home and extending the full depth of the lot.

MOBILE HOMES LICENCING

No person shall keep a mobile home within the Municipality without first obtaining a Mobile Home Permit from the Municipality.

PERMIT DURATION

3. (a) A permit is valid as long as the Mobile Home to which it applies continues to be located on the same lot, or on the same mobile home space.
- (b) A permit must be renewed if the mobile home is relocated to a different site or mobile home space within the Municipality.

PERMIT REQUIREMENTS

4. A permit shall be issued by the Development Officer upon receipt of:
 - (a) A completed application form as set out in Schedule "A" containing all the pertinent information required by the Municipality to establish the type and location of the mobile home;
 - (b) a certificate from the Department of Health and Fitness stating that the applicant has suitable sewage disposal facilities for the mobile home pursuant to the regulations of the Board of Health or an on-site sewage disposal permit issued by the Department of Health and Fitness;
 - (c) obtain a final inspection certificate for on-site sewage disposal systems, or a Joint Certificate of Approval from the Department of Health and Fitness and Environment;

Minutes of the November session of Municipal Council held on the 20th day of November, 1990, in the Council Chambers of the Municipal Administration Building, Annapolis Royal, N.S. at the hour of 10:00 a.m.

Present: Warden Sanford; Deputy-Warden Slauenwhite; Councillors: Joudrey, Bohaker, Carter, Ruggles, Lockett, Fiske, DeLong, Hannam and Smith; the Municipal Solicitor, John Cameron; the Deputy Clerk-Treasurer, D.D. Armstrong; the Administrative Secretary, J.Z. Lawrence; and the Municipal Clerk-Treasurer, R.T. Grant; with Councillor Hawboldt attending at 10:20 a.m.

Minutes:

Councillor Lockett moved, seconded by Councillor DeLong, that minutes from the regular session held on October 16, 1990, be approved as circulated. Motion carried.

Business Arising From The Minutes:

Re: Notice of Motion Regarding Mobile Home & Mobile Home Park By-law - Pursuant to the notice given at the previous meeting; Councillor Smith moved, seconded by Deputy-Warden Slauenwhite, that the present Mobile Home Park By-law be rescinded and replaced with the Mobile Home & Mobile Home Park By-law as recommended by the Planning Advisory Committee (See Schedule A). Motion carried.

Re: City of North York, Federal Government Goods & Services Tax - Council reviewed the request from the City of North York to support their resolution opposing the 7% goods and services tax. Various points of views were expressed by several Councillors concerning: the apparent widespread public objection, the pending implementation of the tax on January 1, 1991, the effect of the tax on service industries in the County, the replacement of the hidden Federal sales tax, etc.

After discussion Councillor Carter moved, seconded by Councillor Smith, that the County take no action in this matter. The motion being called for: six(6) in favour; five(5) against. Motion carried.

Re: Notice of Motion Regarding the Inglisville Community Club - Deputy-Warden Slauenwhite moved, seconded by Councillor Fiske, that the Inglisville Community Club be deleted from the Partial Tax Exemption By-law and added to the Full Tax Exemption By-law. Motion carried.

Committee Reports and Recommendations:

Re: Report of Municipal Solicitor

- **Mineral Water Company of Canada Limited, Outstanding Business Occupancy Taxes** - Mr. John Cameron, Municipal Solicitor, stated he would recommend acceptance of the settlement offered by the Receiver and Manager for the Company whereas business occupancy taxes cannot be guaranteed through a tax lien and a substantial amount of the outstanding taxes have already been collected.

Upon motion of Councillor Hannam, seconded by Councillor Bohaker, it was resolved that Council accept the cheques in the amount of \$13,904 (#206-443-249-00000) and \$245.85 (206-443-222-00000) for settlement of the outstanding taxes of Mineral Water Company of Canada Limited and authorize the balance of outstanding taxes to be written off in the amounts of \$11,965.00 and \$211.53 respectively plus interest. Motion carried.

- **Prosecutions** - The Solicitor advised that a significant number of prosecutions are in preparation respecting Board of Health and Dog Control matters, and a report will be submitted to the Board of Health indicating a Court date for the hearing (probably early in 1991) in respect to those prosecutions.

- Municipal By-laws - Mr. Cameron reported that the municipal by-laws have been approved by the Minister of Municipal Affairs as submitted by Council.

At this point in the meeting Councillor Hawboldt attended Council.

Re: Annapolis District Planning Commission

- Development Officer's and Building Inspector's Monthly Reports - Upon motion of Councillor Carter, seconded by Councillor Joudrey, Council received the following reports.

Mr. Peter Davies, Development Officer, reported that in October there were 18 subdivisions approved, creating a total of 30 lots.

Mr. Russell Mackintosh, the Building Inspector, advised of the following building permit activity for October: 11 single-family dwellings, 2 cottages, 10 additions & alterations, 5 garages, 9 others and 1 commercial; for a total estimated value of \$858,800 which compares to \$568,836 for the same period in the previous year; with the year-to-year comparison being \$7,127,983 in 1990 and \$7,765,191 in 1991.

Re: Planning Advisory Committee

- Municipal Planning Strategy for Annapolis County - A report detailing the work program for the development of the Annapolis County Municipal Planning Strategy was circulated to Council. Planner Davies provided an overview of the program, advising that fifteen(15) components have been prioritized with the initial four (agriculture, urbanization, open space & recreation and heritage) to be scheduled for presentation to Council in June of 1991. He outlined both the public and political participation processes and stated that the information prepared by the former Planning Department has been utilized with revisions and updates as necessary.

Upon motion of Councillor Smith, seconded by Councillor Fiske, it was resolved:-

"that the format, content and priorities reflected in the work program report prepared by the Planner be adopted as a basis for proceeding with the development of a Municipal Planning Strategy for Annapolis County.

that the Public and Political Participation Processes outlined in this report be adopted for incorporation and use during the preparation of the Municipal Planning Strategy.

that a retreat-type meeting of PAC and Council be scheduled for the first week of December to discuss "A Vision for Annapolis County, the Year 2000."

- Motion carried.

Re: Issuance of Permits for Pits & Quarries - Pursuant to the recommendation of the Planning Advisory Committee, Councillor Smith moved, seconded by Councillor Hawboldt, that a letter be forwarded to the Department of the Environment requesting that they receive input from the Municipality. The aforementioned applications prior to the issuance of a permit. Motion carried.

Re: Issuance of Permits for Mining - In accordance with Committee's recommendation, Councillor Smith moved, seconded by Councillor Hawboldt, that a letter be forwarded to the Department of Mines & Energy requesting that they notify the Municipality prior to the issuance of the aforementioned permits. Motion carried.

Report of the Nominating Committee

- 1990/91 Standing and Special Committees of Council and Appointments to Other Organizations - Councillor Lockett, Chairman of the Nominating Committee, advised that Committee is recommending that no changes take place at this time. Upon motion of Councillor Lockett, seconded by Deputy-Warden Slauenwhite, it was resolved that the 1990/91 Standing and Special Committees of Council and Appointments to Other Organizations remain as is. Motion carried.

Re: Public Works Committee

- Lawrencetown Municipal Building, Security System - Councillor Ruggles moved, seconded by Councillor Lockett, that Council accept the quote of Mr. Joe Weaver, Locksmith, in the amount of \$2,391.83 for the installation of new locks and keys for the Lawrencetown Municipal Building. Motion carried.

Tenders for Snow Removal

Annapolis Royal/Granville Ferry Area - Upon motion of Councillor Ruggles, seconded by Councillor Lockett, it was resolved that Council ratify the bid of Mr. Ralph Bent in the amount of \$34/hr. for snow removal at the Municipal Building and Court House in Annapolis Royal; and the Public Works Building in Granville Ferry. Motion carried.

Lawrencetown - Councillor Ruggles moved, seconded by Councillor DeLong, that Council ratify the tender of Mr. Richard Height in the amount of \$25/hr. for snow removal at the Lawrencetown Municipal Building. Motion carried.

- Lawrencetown Municipal Building, RepARATION Work - Mr. Peter Gallant, Superintendent of Public Works, advised that a bricklayer has been hired to install new flashing and make necessary repairs to brick work to alleviate further damage to the building and deed books. The Warden stated this matter is being presented for information purposes and final costs will be introduced at a future meeting for approval.

Re: Finance Committee

- Fiscal Year End Act, Interim Tax Billings - Councillor Bohaker, Chairman of the Finance Committee, advised that Committee gave considerable discussion to the implications the 15-month budget year has on tax billing procedures.

Upon motion of Councillor Bohaker, seconded by Councillor Carter, it was resolved that Council approve of two(2) billings for the period of January 1, 1991, to March 31, 1992 as follows: one for the first 12 months; and the second for the 3 months in 1992. Motion carried.

Councillor Bohaker moved, seconded by Councillor Carter, that the 2% discount period be discontinued. Considerable discussion occurred as to: how this procedure will affect cash flows; the fairness of the discount to taxpayers who cannot make early payment; and the appropriateness of implementing a new policy at this time. The question being called for: six(6) in favour; and six(6) against. Motion lost.

Upon motion of Councillor Hannam, seconded by Councillor Joudrey, it was moved that no discount be allowed for the 3-month period pending consultation with the Municipal Solicitor. Motion carried.

Councillor Bohaker moved, seconded by Councillor Carter, that the due date for the first billing be July 1st with interest of 14% per annum beginning August 1st; and that the 3-month billing be forwarded on November 15, 1991, with both the due date and interest date being February 1, 1992. Motion carried.

Re: 1991 Insurance Coverage - Upon motion of Councillor Bohaker, seconded by Councillor DeLong, it was resolved that Council authorize the renewal of insurance coverage with the firm of MacDonald Chisholm Ltd. Motion carried.

Re: Per Diem Rate for the Revolving Door - Councillor Bohaker moved, seconded by Deputy-Warden Slauenwhite, that approval be given to pay a per diem rate of \$6.53 for each resident having settlement in the Municipality of Annapolis County who use the services of the Revolving Door. Motion carried.

Re: Feasibility Study Committee for the Annapolis County Area Economic Development Commission

- Proceeding with the Terms of Reference - Councillor Fiske moved, seconded by Councillor Carter, that Council authorize the Warden's Committee to continue to proceed with further drafting of the terms of the agreement for the ultimate formation of an Area Economic Commission. Motion carried.

Re: Occupational Health & Safety Committee

- Stop Smoking Program, "Countdown" - Councillor Carter advised that Committee discussed the matter of sponsoring a stop smoking program for Municipal Employees and recommended that Council consider the following options: (1) the County and participant paying on a 50/50 cost-shared basis; (2) the County paying 100% providing the participant completes the program; and (3) the participant paying 100% of the program.

Councillors were requested to indicate their choice by secret ballot for consideration later in the meeting.

Re: Annapolis County/Bridgetown Industrial Park

- Application for Funding from ACOA for Marketing Plan - Senior Planner Davies addressed Council regarding this matter, stating that under the present funding arrangements ACOA would provide 50% of the costs (instead of 75%) and requires the sponsoring municipal units to go on record as being willing to fund their respective shares of the remaining 50%. Upon motion of Councillor DeLong moved, seconded by Councillor Hawboldt, it was resolved that the County go on record as willing to fund their share of 50% of the costs (being \$5,500) for the marketing plan. Motion carried.

Re: Social Services Committee

- Ratification of the Hiring of Mrs. Lois Thibodeau, Caseworker - Councillor Lockett moved, seconded by Councillor Joudrey, that Mrs. Lois Thibodeau be hired on a full-time basis as a Caseworker for the Social Services Department with the usual 6-month probationary period. Motion carried.

Re: Recreation Committee

- Update on Open Space and Parks Study - Deputy-Warden Slauenwhite provided an update on the Open Space and Parks Study, indicating the public participation program is well underway and gave a schedule of activities to date, with the next public workshop to be held on November 21st, 7:00 p.m. at A.W.E.C.

She further advised that a number of personal interviews will occur, input is being requested from individuals and organizations, posters have been distributed and the public is being encouraged to attend public workshops through advertisements and news releases.

Councillors were requested to submit lists of potential parks and open space sites before the November 23rd deadline.

Presentations

Re: Certificates of Service for Mr. Malcolm Rice, Former Weed Control Inspector; and Mr. Francis Mailman, Assistant Weed Control Inspector - Warden Sanford advised that Mr. Rice and Mr. Mailman will be receiving plaques in recognition of their valued service of eleven(11) years of employment with the Municipality. He stated both employees are to be highly commended for their expertise and congenial manner in administering a weed spray program (which is a controversial issue) without any serious complaints or problems.

Other Business:

Re: Elections Procedures Committee, Interim Report from U.N.S.M. - The foregoing correspondence which requested Council's input on election procedures was circulated for Council for their comments.

Re: Annapolis County Fire Services, Request to Rescind Annapolis County Burning Permit By-law - Upon motion of Councillor Lockett, seconded by Councillor Carter, this matter was referred to the By-law Review Committee for their consideration and to receive representation from the Annapolis County Fire Services. Motion carried.

Re: Raising of Manhole Covers - Superintendent Gallant reported that a problem has arisen whereby the Department of Transportation has paved over manhole covers during the process of construction projects which creates additional time and expense to recut the pavement and raise the manholes. After discussion Councillor Lockett moved, seconded by Councillor Carter, that a letter be forwarded to the Department of Transportation & Communications informing them of the problem and requesting that they notify the Municipality prior to paving.

Re: Update on Carleton Corner Sidewalks - Council directed by consensus that a letter be forwarded to the Department of Transportation & Communications in Middleton requesting an update on the status of the Carleton Corner sidewalks in view of the consideration to reduce the minimum setback requirements. Motion carried.

Re: 1991/92 List of Capital Work, Department of Transportation & Communications - Councillor DeLong moved, seconded by Councillor Hannam, that the 1991/92 list of capital work for cost sharing with the Province be approved as circulated (See Schedule B). Motion carried.

Correspondence:

Re: Village Commissioners of Lawrencetown, Loitering (Request to Consider Enactment of a By-law) - Upon motion of Councillor Fiske, seconded by Councillor Hawboldt, this request was referred to the By-law Review Committee for a recommendation. Motion carried.

Re: Stop Smoking Program - After the ballots were tabulated, Councillor Hawboldt moved, seconded by Councillor Lockett, that the County reimburse Municipal Employees for 100% of the costs upon their completion of the stop smoking program (i.e. - "Countdown" offered by the Nova Scotia Lung Association) pending the discretion of the Occupational Health & Safety Committee. Motion carried.

Re: Multiple Sclerosis Society of Canada. Request Authorization to Conduct Annual Carnation Campaign - Upon motion of Councillor Fiske, seconded by Councillor Joudrey, Council authorized the Multiple Sclerosis Society of Canada to conduct their annual Carnation Campaign from May 20 - 31, 1991. Motion carried.

Re: Town of Mulgrave, N.S., Resolution Regarding Dangerous Condition of the Censo Causeway - The foregoing correspondence was circulated for Council's information.

Re: Abandoned Railroad Line (Middleton - Bridgewater) - Council received correspondence from the County of Lunenburg and C.W. Real Estates regarding this matter.

New Business:

Re: E.M.O. Exercise - Councillor Joudrey, E.M.O. Co-ordinator, advised that on November 24th (from 1:00 - 4:00 p.m.) an E.M.O. Exercise will be conducted in the Council Chambers to test the effectiveness of the Emergency Alerting System.

Upon motion of Councillor Carter, seconded by Councillor Lockett, meeting adjourned at the hour of 11:20 a.m.

SCHEDULE A
JOB DESCRIPTION

WEED INSPECTOR

WEED CONTROL ACT AND REGULATIONS

The appointee, in consultation with the District Inspector, will implement a weed control program as is considered appropriate to the area. This will take into account the concerns expressed by various individuals, groups and organizations as well as the derived benefit and need (both for the present and future).

The appointee must develop, co-ordinate, supervise and implement methods and techniques of weed control as is considered appropriate and in keeping with supervision and direction issued by the Chief Inspector through the District Inspector, then design and implement methods by which designated weeds can be best controlled from an economic and feasible point-of-view. The final technique of control (as well as release of other information) must be approved by the District Inspector.

The appointee must maintain good liaison with various organizations (such as the Federation of Agriculture, highways, railways, Councillors, lands & forests, etc.) as may be directed or considered significant so as to obtain beneficial control of specific weeds. The appointee must maintain good public educational relations so that all understand the objective of any program.

The appointee must continually keep updated on weed control and this can be obtained by study, attending meetings and events (outside the appointee jurisdiction is as requested by the District Inspector) which pertains to Agriculture and may specifically refer to weed control. Appointee must possess an excellent understanding of Agriculture thus being prepared to oblige the needs and desires of the community regarding the control of weeds known to be detrimental to agriculture and health.

The appointee must complete reports as requested, maintain records of surveys, control efforts and results of any work efforts. This will include reports to Council, the Federation of Agriculture and others, as may be requested by the District Inspector.

Minutes of the December session of Municipal Council held on December 18, 1990, in the Council Chambers of the Municipal Administration Building, Annapolis Royal, N.S. at the hour of 10:00 a.m.

Present: Warden Sanford; Deputy-Warden Slauenwhite; Councillors: Joudrey, Bohaker, Carter, Hawboldt, Lockett, Ruggles, Fiske, DeLong, Hannam and Smith; the Municipal Solicitor, John Cameron; the Deputy Clerk-Treasurer, D.D. Armstrong; the Administrative Secretary, J.Z. Lawrence; and the Municipal Clerk-Treasurer, R.T. Grant.

Deputy-Warden Slauenwhite presided for this session of Council.

Minutes:
Councillor Smith moved, seconded by Councillor Carter, that minutes from the regular session held on November 20, 1990, be approved as circulated. Motion carried.

Business Arising From The Minutes
There was no business arising from the minutes.

Committee Reports and Recommendations

Re: Monthly Report of Solicitor

- **Originating Notice for Statement of Claim** - Mr. John Cameron, Municipal Solicitor, advised that an action seeking damages for unjust dismissal and related matters has been commenced against the Municipality by Mr. Nick Lasch, former County Planner; and this matter is in the hands of the Municipality's Insurers.

- **Prosecutions under the Board of Health** - The Solicitor informed that various prosecutions under the Board of Health are advancing, with at least two possibly being resolved.

- **Inquiry to Application of the Municipality's Sewer Tax** - Mr. Cameron stated a response regarding this matter has been forwarded.

- **Interim Amendments to the Upper Clements Planning Strategy and Land Use By-law** - Council was advised that consultation is taking place with Senior Planner Peter Davies regarding the aforementioned.

Re: Annapolis District Planning Commission

- **Development Officer's Report** - Senior Planner Peter Davies reported that during the month of November, eleven(11) subdivisions were approved creating a total of twenty-one(21) lots. He further stated that an error in the October report resulted in amended figures for District #3 and #11 whereas a subdivision should have been included in District #11 instead of District #3.

- **Building Inspector's Report** - Mr. Russell Mackintosh, Jr., the Building Inspector, advised of the following building permit activity for November: 14 single-family dwellings, 4 cottages, 13 additions & alterations, 6 garages, 4 other and 1 demolition; for a total estimated value of \$965,200 which compares to \$513,000 for the same month in 1989, with a year-to-year comparison of \$8,136,083 in 1990 and \$8,278,191 in 1989.

Re: Planning Advisory Committee

- **Authorization of Costs for Hilts & Seagone to Prepare an Overview Report** (on the

Feasibility of Providing Services to County Residents in the Brooklyn Road, Nictaux and Nictaux South Areas) - Senior Planner Davies advised that discussions have occurred with the Town of Middleton regarding the option of providing water services to Town and County residents as aforementioned. He indicated that the Planning Advisory Committee has given approval for the firm of Hiltz & Seamone to prepare an overview report of the County's options which could be done at a nominal cost.

After discussion Councillor Smith moved, seconded by Councillor Carter, that Council approve the costs for the firm of Hiltz & Seamone Company Limited to prepare an overview report in consultation with Senior Planner Peter Davies comparing the County's options of providing water services to residents in the Brooklyn Road, Nictaux and/or Nictaux South areas in regards to costs, upgrading, growth potential, etc., and reviewing the reports already prepared by UMA Engineering. Motion carried.

Re: Feasibility Study Committee on Area Economic Development Commission

- Instrument of Incorporation - Warden Sanford updated Councillors on this matter, advising that agreement has been reached with the three Towns for the formation of an Area Economic Development Commission except for the matter of choosing the arbitrating agency when an unanimous decision cannot be reached regarding the budget. He stated that an option recommended by the Solicitor was to remove this clause from the agreement, and Councillors were advised this matter will be brought back for the Municipality's consideration.

Re: Heritage Advisory Committee

- Registration of the Mailman House as a Municipal Heritage Property - Upon motion of Councillor Carter, seconded by Councillor Hawboldt, it was resolved that Council approve in principle of the property owned by Cora and Leslie B. Mailman of R.R. #2 Annapolis Royal, Nova Scotia, and known as the Mailman Property, Field Card #11502000 and Property Assessment Account #02994569 being registered by the Municipality of Annapolis County as a heritage property pursuant to the Heritage Property Act, 1980. Motion carried.

At this point in the meeting Councillor Carter withdrew.

Re: By-law Committee

- Request from the Annapolis County Fire Services to Rescind By-law Governing Burning Permits - Councillor Joudrey, Chairman of the By-law Committee, advised that Committee reviewed the advantages of maintaining the aforementioned by-law and in lieu of not receiving any alternatives or representations from the Annapolis County Fire Services are recommending that the Fire Prevention By-law remain in place for another year.

Re: Agriculture Committee

- Revised Job Description for Weed Inspector - Councillor Smith, Chairman of the Agriculture Committee, reported that pursuant to the advice of Mr. John Thomson, District Weed Inspector, Committee is recommending a revised job description for the Weed Inspector who would act in a capacity of inspection and enforcement of the Weed Control Act (See Schedule A to the minutes).

Upon motion of Councillor Smith, seconded by Warden Sanford, it was resolved that the revised job description for the Weed Inspector be approved. Motion carried.

- Appointment of Weed Inspector - Councillor Smith moved, seconded by Councillor Fiske, that Ms. Pamela Vanroestel be hired as the Weed Inspector at a starting rate of \$8.50/hr. plus allowances for mileage and training in accordance with Municipal guidelines. Motion carried.

Re: Public Works Committee

- Nictaux Sewer Extension Progress Estimate #6 - Upon motion of Councillor Ruggles, seconded by Councillor Hawboldt, it was resolved that approval be given to pay the Contractor, Standard Paving Maritime Limited, the amount of \$38,155.14 in regards to Progress Estimate #6 for the Nictaux sewer extension project. Motion carried. Councillor Ruggles moved, seconded by Councillor Joudrey, that Council authorize the payment of \$5,135.30 to the firm of Hiltz & Seasmone Co. Ltd. Motion carried.

Re: Social Services Committee

- Employment Support Centre (91/92 Budget Proposal) - Upon motion of Councillors Lockett and Fiske, Council heard from Mr. Brian Taylor, Director of Social Services, regarding this matter. Mr. Taylor advised he is requesting Council's consideration to approve in principle the 1991/92 budget for the Employment Support Centre which will be submitted to the Province for funding.

The Director stated the program has been very successful since its inception in April and estimated that the Social Services budget was reduced by almost \$55,000 while the County's share of the program was about \$20,000. He indicated changes to the budget include increasing the Secretary position to full-time and hiring a second Co-ordinator at 70%. The total cost of the project was estimated at \$152,040.69 with the four(4) municipal units cost sharing \$33,448.96 on a per capita basis.

Councillor Fiske inquired as to whether salaries are based upon the municipal scale; and upon motion of Warden Sanford, seconded by Councillor Smith, authorization was given for the Director of Social Services to submit the application to the Province pending review and approval by the Finance Committee. Motion carried with Councillor Fiske voting in the negative.

- SARS - Training Course - Upon motion of Councillors Fiske and Smith, Council heard from Mrs. Sandra Young, Co-ordinator of the Employment Support Centre, who advised that the Retraining Computer Academy will provide all training administration for the program and comes highly recommended by the Department of Social Services. The cost of this project was estimated at \$162,600 with the municipal units cost sharing a maximum of \$11,924.

Councillor Lockett moved, seconded by Councillor Hannam, that authorization be given to submit the application for the cost of the training budget to the Province pending review and approval by the Finance Committee. Motion carried.

Re: Recreation Committee

- Authorization to Purchase Filing Cabinet - \$679 - Upon motion of Councillor Lockett, seconded by Councillor Hawboldt, it was resolved that authorization be given to purchase a filing cabinet for the Recreation Department in the amount of \$679. Motion carried.

Re: Finance Committee

- Illegal and Uncollectible Taxes - Councillors received a list of properties in their respective districts for which it has been determined the taxes for same are uncollectible. After discussion Councillor DeLong moved, seconded by Councillor Bohaker, that Council authorize the amount of \$634.14 to be written off as illegal and uncollectible taxes. Motion carried.

Other Business:

Re: Department of Transportation & Communications, Carleton Corner Sidewalks - Correspondence was received from the Department of Transportation & Communications dated December 10th advising this project (which appears as the #3 priority for the County) has not yet received approval due to other priorities and limitations of funding.

Correspondence:

Re: Department of Government Services, Department of Municipal Affairs (Assessment Office) Vacating Municipal Building - Council received the aforementioned correspondence dated December 11th advising that the Assessment Office will be vacating their premises in the Municipal Administration Building as of January 31, 1991.

Re: Doane Raymond Management Consultants, Comparison of Municipal Water Rates and Fire Protection Charges - A letter from Mr. R. Peter Weedon, Principal of Doane Raymond Management Consultants, was circulated indicating that a comparison of municipal water rates shows that the residential water bills in Granville Ferry, Lawrencetown and Margaretville are lower than comparable users in all other county-owned water utilities in the Province.

Upon motion of Councillor Ruggles, seconded by Councillor DeLong, meeting adjourned at the hour of 11:10 a.m.

- (d) an access permit from the Department of Transportation and Communications if required, or confirmation of existing access by the Department of Transportation and Communications; and,
- (e) a Department of Transportations and Communications Building Permit approval if located within 100m (300ft.) of a public road.

PERMIT FEE

- 5. No fee is payable for the issuance of a Permit.

SITE REQUIREMENTS FOR A MOBILE HOME ON A LOT OR PARCEL

- 6. (a) A lot on which a mobile home is to be placed that is not a Mobile Home Park shall meet the requirements of the Annapolis County Subdivision Bylaw.
- (b) The mobile home shall not be located closer than 4.5m (15') feet to the side and rear boundary, 6.0m (20') feet to the front property line, and 9.0m (30') feet from any other mobile home, and
- (c) No more than one mobile home shall be located on a lot that is not a mobile home park.

OTHER REQUIREMENTS

- 7. It shall be the responsibility of the owner of a mobile home to:
 - (a) Secure a Mobile Home Permit on initial location and on every relocation within the Municipality;

- (b) Within 30 days of location have appropriate skirts or other screening installed on all four sides of the mobile home;
- (c) Remove the wheels from the mobile home and either store them in a screened place or under the mobile home in such a manner as not to be visible;
- (d) Within 30 days of location, secure the mobile home to a permanent foundation or install tie-down straps in a manner recommended by the manufacturer of the mobile home.

MOBILE HOME PARKS

REQUIREMENT FOR A LICENCE

8. (a) No person shall construct or alter a mobile home park unless a licence has been issued by the Development Officer
- (b) The application form for a mobile home park license shall be in the form in Schedule "B" of this By-law.
- (c) The licence shall run from April 1st to March 31st of each fiscal year and shall be renewed annually.

FEE FOR LICENSE

9. The cost of a Mobile Home Park Licence shall be \$1.00 per Mobile Home space with a minimum charge of \$25.00.

APPLICATION REQUIREMENTS TO CONSTRUCT OR ALTER A MOBILE HOME PARK

10. The applicant for a licence to construct or alter a mobile home park shall provide the following:
 - (a) A copy of the deed showing that he or she is the owner of the parcel or land involved or written proof that he or she is the lessee of said land under a valid lease;
 - (b) A plan of the proposed mobile home park at a scale of not less than 1":100' showing:
 - (i) north point designated true or magnetic, scale and date;
 - (ii) name and address of applicant;
 - (iii) name and address of the owner of the land
 - (iv) name of the proposed mobile home park;

- (v) area and dimensions of the mobile home park with accurate boundaries determined by a land surveyor who is a registered member of the Association of Nova Scotia Land Surveyors;
 - (vi) number, location and size of all mobile home spaces; indicating whether for single or double wide mobile home;
 - (vii) location, gradient and width of all streets;
 - (viii) existing rights of way;
 - (ix) contours of the land at intervals of not greater than 1.5m (5 feet);
 - (x) all connections to existing public highways;
 - (xi) location and use of all proposed and existing buildings on the lands;
 - (xii) plans and specifications of all proposed buildings and improvements within the mobile home park; and
 - (xiii) location and specifications of all existing and proposed services including water and sewer lines, electricity, water source, i.e., well, and garbage receptacles.
- (c) Approval in writing from the Department of Transportation and Communications to establish an access to a public road or confirmation of the suitability of an existing access;
- (d) Approval in writing from the Department of Health and Fitness, and the Department of Environment where

applicable, to establish water and sewage disposal facilities.

SITE REQUIREMENTS

11. (a) A mobile home space designed to accommodate up to a fourteen (14') foot wide, single width mobile home shall have a minimum area of 370m² (4,000 ft.²), with a minimum dimension of 14.02m (44 ft.).
- (b) Each mobile home space designed to accommodate a double wide mobile home, having a width of sixteen (16 ft.) feet or more, shall have a minimum area of 464.5 m² (5,000 ft.²) with a minimum dimension of 14.02m (46 ft.).
- (c) A double wide mobile home shall not be located on a mobile home space designated by its size to accommodate a single wide mobile home.
- (d) Each mobile home shall be located with a minimum setback of 6m (20 ft.) from the street right-of-way.
- (e) Each mobile home shall be provided with total sideyards of 9 m (30 ft.), with a minimum of 7.62 m (25 ft.), sideyard being maintained between the principal entrance facade of the mobile home and the adjacent side boundary to the mobile home space. A minimum 1.52 m (5 ft.) side yard shall be provided between the secondary long facade of the mobile home and the adjacent side boundary to the mobile home space.

- (f) Each mobile home space shall be identified with a number, which will be permanently displayed or be visible at all times from the abutting interior street.
- (g) Each mobile home stand shall be so situated in the mobile home space that a mobile home can be readily located or moved without infringing on adjacent mobile home spaces.
- (h) The limits of each mobile home space shall be permanently identified with stakes, markers or other permanent means of identification.
- (i) No mobile home space or permanent building shall be accessible directly from a public street.
- (j) Off-street parking shall be provided at the rate of two parking spaces per mobile home, with each space being 3m x 6m (10ft. x 20ft.).
- (k) Each mobile home space shall be properly drained to ensure that it is above the high water line, is at all times free of stagnant water pools, and is graded for rapid drainage to an area that will not endanger any water supply or contaminate any lake or river.
- (l) No more than one mobile home may be located on each mobile home space.
- (m) A mobile home stand shall be provided for each mobile home space sufficient to bear the weight of a mobile home, and shall be provided with a suitable tie-down facility.

PORCHES, ENTRIES AND ANCILLARY ADDITIONS

12. All porches, entries and ancillary additions shall only be located adjacent to the side of the mobile home containing the principal entrance and,

- (a) the area of the porch, entry or ancillary addition shall not exceed 20% of the floor area (calculated from the exterior dimensions of the mobile home) of the mobile home to which it is to be attached.
- (b) not project more than 1.52 m (5 ft.) into the 7.62 m (25 ft.) sideyard.
- (c) not project into the front yard and rear yards.
- (d) be designed and finished in a manner generally consistent with the external design of the mobile home to which it is attached.
- (e) meet the requirements of the National Building Code
- (f) be completed within 12 months of a Building Permit being issued.

FREE STANDING SHEDS AND STORAGE STRUCTURES

13. All free standing sheds and storage structures shall not exceed 4.5m² (50 sq. ft.) in area and may be located anywhere in the mobile home space except in the front yard.

PERMANENT BUILDINGS

14. All permanent structures located within the mobile home park shall not exceed a height of 5m (16.4 ft.).

STREETS AND SIDEWALKS

15. (a) Interior streets shall intersect existing public highways to the satisfaction of the Department of Transportation and Communications.
- (b) All mobile home spaces, buildings and facilities, shall have frontage on and access from an interior street.
- (c) All interior streets shall have a minimum right-of-way of 15.25m (50 ft.).
- (d) All intersections shall generally be at right angles and shall be between no more than two streets.
- (e) Streets shall be appropriately graded to a minimum width of 9m (24 ft.).
- (f) All streets shall be adapted to the topography and shall have suitable alignment and gradient for safety of traffic, movement of mobile homes, pedestrian activity, suitable surface and ground water drainage, constructed and maintained in accordance with accepted engineering practices of the Department of Transportation and Communications.
- (g) Blocks created by the internal road system shall be no longer than 365 m (1200 ft.). Blocks in excess of 183m (600 ft.) shall have a graded, paved or gravelled pedestrian right-of-way between the two long parallel streets of not less than 3m (10 ft.) in width, and located near the center of the block.
- (h) All dead-end roads within the mobile home park shall end in a cul-de-sac turn around and shall be approved

by the Department of Transportation and Communications and have a grade not in excess of 4%.

UTILITY SERVICES

16. Mobile home spaces shall be connected to sewer and water services as required by the Health Act and regulations.

RECREATION

17. Not less than 10% of the gross mobile home park area shall be provided for the exclusive use for recreational and open space purposes of Mobile Home Park residents. The use of these recreational lands specifically exclude use for streets, parking and sewage disposal system.
18. All open space and recreational areas provided in the mobile park for the use of mobile home park residents shall be appropriately landscaped.

SIGNS

19. No advertising or other device shall be permitted except as follows:
 - (a) Not more than one sign per park entrance/exit to a public road or highway;
 - (b) Flashing signs shall not be permitted;
 - (c) Wall, pole, and projecting signs shall be erected at a height not less than 3m (10 ft.) nor more than 9m (30 ft.) above the ground, with a surface area not to exceed 5.5m² (60 ft²);
 - (d) The sign, or its illuminator, shall not, by reason of its location, shape or color, interfere with traffic

or be confused with or obstruct the view or effectiveness of any official traffic sign, signal or parking; and,

- (e) The owner shall maintain the sign in good condition.

STORAGE LOCKERS

20. Provision shall be made for private storage facilities for tenants' personal belongings not easily stored within a mobile home. Each facility shall serve no more than 10 mobile homes.

STORAGE OF RECREATIONAL VEHICLES

21. Provision shall be made within the mobile home park for a space that is appropriately fenced or secured for the storage of recreational vehicles belonging to mobile home park residents.

GARBAGE

22. The operator of a mobile home park shall provide for the storage of garbage and other refuse in covered, water-tight receptacles and for its disposal at frequent intervals.
23. A minimum of one garbage receptacle shall be provided conveniently to each 10 units, or part number thereof.
24. The operator of a mobile home park shall keep the mobile home park clean and free of refuse at all times.

SNOW REMOVAL

25. The operator of a mobile home park shall provide for the expeditious removal of snow from the interior streets.

PERMIT FOR LOCATION OF MOBILE HOME

26. The operator shall ensure that a permit is obtained for each and every mobile home locating and relocating in the mobile home park.

REVOCATION OF A MOBILE HOME PARK LICENSE

27. (a) The building inspector, may, where a mobile home owner or mobile home park owner is, or appears to be, in violation of the provisions of this by-law, the Health Act or regulations or an order of the Board of Health, or the dangerous and unsightly premises provisions of the Municipal Act, or where there is an unsafe condition contrary to the Building Code, give notice of intent to suspend or revoke any permit or licence issued pursuant to this by-law.
- (b) Notice shall be provided to the owner or the occupant of the mobile home, or to the owner of the mobile home park, at least ten days before any hearing, and the notice shall specify the date of the council meeting at which the matter will be discussed and advise that the person so served is entitled to be heard.
- (c) Council, if it is satisfied that there is a violation of this by-law, the Health Act or regulations and an order of the Board of Health, or the dangerous and unsightly premises provisions of the Municipal Act, or that there is an unsafe condition contrary to the

Building Code, after hearing the building inspector and the owner or occupant of the mobile home, or the owner or occupant of the mobile home, or the owner of the mobile home park, as the case may be, if he or she chooses to appear, dismiss the matter, may order the permit or licence to be suspended until such time as the condition complained of is remedied, or order the permit or licence to be revoked.

PENALTIES

28. Any mobile home park operator who violates any provision of this by-law shall, on conviction, be liable of a penalty of not less than One Hundred Dollars (\$100), nor more than One Thousand Dollars (\$1,000), and in default of payment thereof, to be imprisoned for not more than ninety (90) days.

SCHEDULE 'A'

MOBILE HOME PERMIT APPLICATION

Name of Applicant (please print) _____

Present Address _____

Postal Code _____

Telephone Number - Home _____

- Business _____

Location of the Mobile Home site or space

Attached is a sketch plan showing the Mobile Home site or space with the Mobile Home located thereon.

In making this application, the applicant confirms familiarity with the Mobile Home and Mobile Home Park Bylaw of the Municipality of Annapolis County.

Signature of Applicant _____

Dated _____

=====

PERMIT NO. _____

Permission is this day given to _____

of _____, to establish a Mobile Home in the Municipality of Annapolis County in the location indicated above. This Permit is valid until the Mobile Home is relocated on another site or space within the Municipality, unless revoked or suspended.

Date of Issue _____

Development Officer

SCHEDULE 'B'

MOBILE HOME PARK LICENCE APPLICATION

Name of Applicant Company _____

Address of Applicant Company _____

_____ Postal Code _____

Telephone Number - Home _____ Business _____

Name of Contact person (Please Print) _____

Address (if different to Company address) _____

_____ Postal Code _____

Telephone Number - Home _____ Business _____

Location of Mobile Home Park _____

Attached are the materials and information required by Section 9 of the Mobile Home and Mobile Home Park Bylaw of the Municipality of Annapolis County.

In mailing this application the applicant confirms familiarity with the Mobile Home and Mobile Home Park Bylaw.

A licence fee required by the Mobile Home and Mobile Home Park Bylaw is attached. This fee will be refunded should the Licence not be issued for any reason.

Signature of Applicant _____ Dated _____

(Please indicate: owner _____ company officer _____ agent _____

=====

LICENSE NO. _____

Permission is this day given to _____

of _____ to establish a Mobile Home Park

in the Municipality of Annapolis County in accordance with the

submitted plans and specifications. This licence is valid until

March 31, 19 , unless sooner revoked or suspended. The licence

must be renewed annually.

Date of Issue _____

_____ Development Officer